

Vassar Township Board of Trustees
Regular Meeting – July 14, 2026

Call to Order: 7:00pm

Roll Call:

Cheryl Kuzma – Present
Monica Whitburn – Present
Bruce Foether – Excused Absent
John Stack – Present
Ben Partridge - Present

Approval of the Agenda:

Motion by Whitburn to have Partridge facilitate the meeting, seconded by Kuzma

(3) Ayes
(1) Nays
(1) EA

Motion Carried

Motion by Kuzma to approve the agenda, adding “City Park Rep” below “Park”, seconded by Whitburn

(4) Ayes
(0) Nays
(1) EA

Motion Carried

Approval of Meeting Minutes:

Motion by Kuzma to approve the meeting minutes from the regular meeting on June 9, 2026, as written, seconded by Whitburn

(4) Ayes
(0) Nays
(1) EA

Motion Carried

Motion by Whitburn to approve the meeting minutes from the special meeting on June 13, 2026, as written, seconded by Kuzma

(4) Ayes

(0) Nays

(1) EA

Motion Carried

Motion by Partridge to approve the meeting minutes from the special meeting June 23, 2026, with adding “/Budget Hearing” to the title, seconded by Whitburn

(4) Ayes

(0) Nays

(1) EA

Motion Carried

Motion by Kuzma to approve the meeting minutes from the special meeting June 27, 2026, as written, seconded by Whitburn

(4) Ayes

(0) Nays

(1) EA

Motion Carried

Reports:

Financial Report:

Motion by Kuzma to pay the payables, for \$74,999.64 seconded by Whitburn

(4) Ayes

(0) Nays

(1) EA

Motion Carried

Zoning Administrator Report:

Marijuana Coordinator Report:

All Other Reports:

Correspondence:

Priority Waste:

Letter read from new CEO and 5 point recovery plan

Business:

Rezoning of Properties:

Motion by Partridge to approve Resolution 09-2026, Rezoning of Certain Properties, seconded by Whitburn

Roll Call Vote:

Kuzma – Yes

Whitburn – Yes

Stack – Yes

Partridge – Yes

Foether - EA

(4) Ayes

(0) Nays

(1) EA

Motion Carried

Recycle:

To send to attorney

Table till next meeting

Police:

Wants to see something that shows hours worked by officer

Tabled till next meeting

Assessor/Pay:

Motion by Whitburn to approve the Contract for Assessing Services at the increased wage, seconded by Kuzma

Roll Call Vote:

Partridge – Yes

Stack – Yes

Whitburn – Yes

Kuzma – Yes

Foether - EA

(4) Ayes

(0) Nays

(1) EA

Motion Carried

Printer:

Motion by Stack to purchase Richo IM C4510 printer outright for \$8,031.54 from Applied Innovation, seconded by Whitburn

(4) Ayes

(0) Nays

(1) EA

Motion Carried

Tuscola County Road Commission:

Table till next meeting

Hall:

Motion by Whitburn to approve the work estimate quote 73071-1 from NetExpress to have a CAT 6 Cable ran as soon as humanly possible, seconded by Partridge

(3) Ayes

(1) Nays

(1) EA

Motion Carried

Motion by Whitburn to approve quote Q2930 from Bierlein – Trombley Electric, known as BTE, to rectify the lighting in the vestibule for \$650 to have the motion sensor installed, seconded by Kuzma

(4) Ayes

(0) Nays

(1) EA

Motion Carried

Park:

Motion by Whitburn to approve the capital expense request form for \$96 for Trivia Night Software, seconded by Kuzma

(4) Ayes

(0) Nays

(1) EA

Motion Carried

Motion by Stack to allow the Parks and Rec Committee to send out letters to business owners with the understanding that the donations will go toward future development such as a multi-sport court, an inclusive playground and the Parks and Rec Master Plan, seconded by Kuzma

(4) Ayes

(0) Nays

(1) EA

Motion Carried

Motion by Whitburn to approve the parks and rec volunteer letter with the word “teen” taken out, seconded by Kuzma

(4) Ayes

(0) Nays

(1) EA

Motion Carried

City Park Rep:

Need to come up with a policy for the position

Training:

Renewed our MTA package

Mushroom Dispensaries:

No discussion

Board Vacancy:

Motion by Partridge to appoint Lyla Fabbro to Planning Commission, with term expiring on October 31, 2029, seconded by Kuzma

(3) Ayes
(1) Nays
(1) EA

Motion Carried

Public Comment (3 Minutes):

Public Comment begins at 9:12pm and ends at 9:22pm

Adjournment:

Motion by Kuzma to adjourn the meeting at 9:23pm, seconded by Whitburn

(4) Ayes
(0) Nays
(1) EA

Motion Carried

X

Clerk

X

Supervisor