

Request for Proposal (RFP) – Uncontrolled Plant Growth (Ordinance 49) Mowing – Vassar Township

Purpose:

The purpose of this Request for Proposal (RFP) is to solicit bids from qualified contractors/individuals to obtain a one year contract to perform UNCONTROLLED PLANT GROWTH (ORDINANCE 49) MOWING services (including mowing and weedwacking) at properties located within Vassar Township that are found to be in violation of Township ordinance.

Scope of Work:

The selected contractor/individual will be required to:

1. Provide a written quote on company/individual letterhead.
2. Mow properties that are in violation of Township ordinances within 15 days of receiving notice to proceed from the Zoning Administrator
3. Ensure that properties and roads are left in a safe, clean, and orderly condition upon completion of work.

Qualifications:

Contractors/Individuals submitting proposals must:

1. Be properly insured. Proof of insurance must be provided upon request.
2. Demonstrate the ability to complete all work within required timeframes to ensure compliance with Township ordinances.

Proposal Requirements:

Submitted proposals must include:

- A written response addressing each item listed in the “qualifications” section.
- A realistic and comprehensive quote based solely on hourly rate for UNCONTROLLED PLANT GROWTH (ORDINANCE 49) MOWING services on official company/individual letterhead based on items listed in the “scope of work” section.

Selection Criteria:

The Vassar Township Board of Trustees will evaluate all complete and timely submissions based on:

1. Demonstrated ability to meet the qualification requirements outlined in this RFP.
2. Overall cost of services.

Submission Instructions:

Proposals must be submitted no later than **May 6, 2026, at 4:30 PM EST** to Vassar Township

Submissions may be delivered in person or sent via email to admin.assistant@vassartownship.org

RFPs will be reviewed and bid will be awarded at the Vassar Township Board of Trustees Meeting on May 12, 2026 at 7:00 PM EST.

Proposals that are incomplete or not submitted by the stated deadline may be disqualified at the Township’s discretion

ALL CONTRACTORS/INDIVIDUALS MUST COMPLY WITH ALL LOCAL AND COUNTY REGULATIONS