

Vassar Township Board of Trustees
Regular Meeting – April 14, 2026

Call to Order: 7:00pm

Roll Call:

Cheryl Kuzma – Present
Monica Whitburn – Present
Bruce Foether – Present
John Stack – Absent
Ben Partridge - Present

Approval of Meeting Minutes:

Motion by Partridge to approve the regular meeting minutes from March 10, 2026, as written, seconded by Kuzma

(4) Ayes
(0) Nays
(1) EA

Motion Carried

Motion by Foether to approve the special meeting minutes from March 12, 2026, as written, seconded by Kuzma

(4) Ayes
(0) Nays
(1) EA

Motion Carried

Reports:

Financial Report:

Motion by Foether to pay the payables, with two additions bringing payables to \$29,892.72 seconded by Kuzma

(4) Ayes
(0) Nays
(1) EA

Motion Carried

Zoning Administrator Report:

Marijuana Coordinator Report:

All Other Reports:

Correspondence:

Business:

Insurance:

Tabled till we get a price of garage added to both quotes

Printer:

Sarah and Monica to go to Clio to demo the printer with Applied Innovation

Attorney:

Tabled till all board members are present

Hall Rental:

Motion by Kuzma to accept the updated fee schedule for hall rental pricing, seconded by Whitburn

(3) Ayes
(1) Nay
(0) EA

Motion Carried

Motion by Partridge to approve the Harper Alarm quote for \$875 to add the key pad to side entry door, seconded by Foether

(3) Ayes
(1) Nay
(1) EA

Motion Carried

Notification & Alerts:

Tabled – Board members will review and meet with attendees at MTA conference

Marijuana Coordinator:

Tabled till Rachel interviews everyone that applied on time

Special meeting will be held tentatively on April 27th at 7pm once interviews have been had

Roadside Mowing:

Motion by Foether to send requests for RFPs out to newspaper, webpage and Facebook for roadside mowing and uncontrolled plant growth (ordinance 49) and dust control with bids to be back by May 6th at 4:30pm, seconded by Kuzma

(4) Ayes

(0) Nays

(1) EA

Motion Carried

Park:

Motion by Foether to approve installing the new outdoor wifi antenna for additional \$10 per month on Township hall account and one time fee of \$100, pointing toward the park and eliminating the old wifi for the park, seconded by Whitburn

(4) Ayes

(0) Nay

(1) EA

Motion Carried

Motion by Foether to approve the Mommy and Me Painting Class for up to \$140, seconded by Kuzma

(4) Ayes

(0) Nay

(1) EA

Motion Carried

Motion by Foether to approve \$150 for Teen Trivia Night, seconded by Kuzma

(4) Ayes
(0) Nay
(1) EA

Motion Carried

Policies and Procedures:

Tabled till next meeting

Dumpsters:

Motion by Foether to have the dumpsters May 8, 9, and 10 and have Mr Brown to sit for all three days, seconded by Kuzma

(4) Ayes
(0) Nay
(1) EA

Motion Carried

YouTube:

Motion by Partridge to have Sarah create a Township YouTube channel and upload any and all previously recorded meetings to the channel, seconded by Whitburn

(4) Ayes
(0) Nay
(1) EA

Motion Carried

Troy Computer:

Motion by Whitburn to purchase from Best Buy an ASUS i5 processor with 16 GB for \$549.99 for the Zoning Administrators office, seconded by Kuzma

(3) Ayes
(1) Nay
(1) EA

Motion Carried

Public Comment (3 Minutes):

Public Comment begins at 8:53pm and ends at 9:01pm

Adjournment:

Motion by Kuzma to adjourn the meeting at 9:01pm, seconded by Partridge

(4) Ayes

(0) Nays

(1) EA

Motion Carried

X

Clerk

X

Supervisor

DRAFT