

Vassar Township Board of Trustees
Regular Meeting – February 10, 2026

Call to Order: 7:00pm

Roll Call:

Cheryl Kuzma – Present
Monica Whitburn – Present
Bruce Foether – Present
John Stack – Present
Ben Partridge - Present

Approval of the Agenda:

Motion by Foether to approve the agenda, with adding “Tuscola Road Commission” after “Correspondence” and “Tire Collection” after “MTA Conference”, seconded by Kuzma

(5) Ayes
(0) Nays

Motion Carried

Approval of Meeting Minutes:

Motion by Partridge to approve the meeting minutes from the regular meeting on January 15, 2026, as written, seconded by Kuzma

(5) Ayes
(0) Nays

Motion Carried

Reports:

Financial Report:

Motion by Foether to pay the payables, holding check #033563 for verification, seconded by Whitburn

(5) Ayes
(0) Nays

Motion Carried

Zoning Administrator Report:

Marijuana Coordinator Report:

All Other Reports:

Correspondence:

TCRC:

Letter from Tuscola County Road Commission regarding Intersection Safety

Resident requesting an accident study on Brown Rd and Oak Rd

Business:

Printer:

Requesting a 30-Day Trial with RICOH for black and white/color printer. Whitburn will call Jared Line from RICOH to set up

MTA Conference:

Foether, Whitburn and Kuzma will attend MTA conference in Traverse City in April. Will get with Sarah to get hotel rooms booked.

Clerk will attend State Conference in Lansing in March. Will get hotel room through MTA due to travel distance. Sarah will book.

Tire Collection:

Will need to get volunteers to assist with tire collection.

Reil to provide Skytrack to assist with collection

Motion by Foether to approve tire collection, with volunteers, seconded by Whitburn

(5) Ayes

(0) Nays

Motion Carried

Boards:

Motion by Foether to approve Todd Aymer as Alternate Ambulance Base Representative, seconded by Kuzma

(5) Ayes

(0) Nays

Motion Carried

Park:

Motion by Foether to approve up to \$1,100.00 for Easter Event, seconded by Kuzma

Discussion: Whitburn states that insurance company informed her that the Township needs to have an "Abuse and Molestation Policy" in place before any more volunteer based events can be held by the Township.

(3) Ayes

(2) Nays

Motion Carried

Hall:

Policies and Procedures:

Will start back up at March meeting

Cash Box policy distributed to review at next meeting

Additional Business:

Whitburn recommends lowering hall rental price for funeral/memorials during the week as well as lowering the price during the week for regular rentals

Wants to create a checklist for opening/closing the hall for rentals

Doors need to be re-leveled at hall

Requesting a Key Strike for meeting room door for when private events are in progress during business hours/weekends

Siding under windows on East side of building is separating

Adding a vent in the Access Room because it is too hot for the equipment there

Automatic Closing system for bathroom doors

New lock for Clerks Office (# Key Lock)

Issues with Priority Waste coming from residents constantly

Inspection for Township Park need to be done annually to remain compliant

Need an accident report system in place in case of any accidents during events

Motion by Bruce to allow Clerk to purchase picture frames (up to \$100.00), lock for the clerks office door, automatic bathroom door closer and a vent for the Access Room, seconded by Kuzma

(5) Ayes

(0) Nays

Motion Carried

Public Comment (3 Minutes):

No Public Comment

Adjournment:

Motion by Kuzma to adjourn the meeting at 8:34pm, seconded by Partridge

(4) Ayes

(1) Nays

Motion Carried

X

Clerk

X

Supervisor