

**Vassar Township Board of Trustees  
Regular Meeting – February 10, 2026**

**Call to Order:** 7:00pm

**Roll Call:**

Cheryl Kuzma – Present  
Monica Whitburn – Present  
Bruce Foether – Present  
John Stack – Present  
Ben Partridge - Present

**Approval of the Agenda:**

**Motion** by Foether **Partridge** to approve the agenda, with adding “Tuscola Road Commission” after “Correspondence” and “Tire Collection” after “MTA Conference”, seconded by Kuzma

(5) Ayes

(0) Nays

*Motion Carried*

**Approval of Meeting Minutes:**

**Motion** by Partridge to approve the meeting minutes from the regular meeting on January 15 **13**, 2026, as written, seconded by Kuzma

(5) Ayes

(0) Nays

*Motion Carried*

**Reports:**

**Financial Report:**

**Motion** by Foether to pay the payables, holding check #033563 for verification, seconded by Whitburn

(5) Ayes

(0) Nays

*Motion Carried*

Zoning Administrator Report:

Marijuana Coordinator Report:

All Other Reports:

**Correspondence:**

TCRC:

Letter from Tuscola County Road Commission regarding Intersection Safety

Resident requesting an accident study on Brown Rd and Oak Rd

**Business:**

Printer:

Requesting a 30-Day Trial with RICOH for black and white/color printer. Whitburn will call Jared Line from RICOH to set up

MTA Conference:

Foether, Whitburn and Kuzma will attend MTA conference in Traverse City in April. Will get with Sarah to get hotel rooms booked.

Clerk will attend State Conference in Lansing in March. Will get hotel room through MTA due to travel distance. Sarah will book.

Tire Collection:

Will need to get volunteers to assist with tire collection.

Reil to provide Skytrack to assist with collection

**Motion** by Foether to approve tire collection, with volunteers, seconded by Whitburn

(5) Ayes

(0) Nays

*Motion Carried*

Boards:

**Motion** by Foether to approve Todd Aymer as Alternate Ambulance Base Representative, seconded by Kuzma

(5) Ayes

(0) Nays

*Motion Carried*

Park:

**Motion** by Foether to approve up to \$1,100.00 for Easter Event, seconded by Kuzma

*Discussion: Whitburn states that insurance company informed her that the Township needs to have an "Abuse and Molestation Policy" in place before any more volunteer based events can be held by the Township.*

(3) Ayes

(2) Nays

*Motion Carried*

Hall:

Policies and Procedures:

Will start back up at March meeting

Cash Box policy distributed to review at next meeting

Additional Business:

Whitburn recommends lowering hall rental price for funeral/memorials during the week as well as lowering the price during the week for regular rentals

Wants to create a checklist for opening/closing the hall for rentals

Doors need to be re-leveled at hall

Requesting a Key Strike for meeting room door for when private events are in progress during business hours/weekends

Siding under windows on East side of building is separating

Adding a vent in the Access Room because it is too hot for the equipment there

Automatic Closing system for bathroom doors

New lock for Clerks Office (# Key Lock)

Issues with Priority Waste coming from residents constantly

Inspection for Township Park need to be done annually to remain compliant

Need an accident report system in place in case of any accidents during events

**Motion** by Bruce to allow Clerk to purchase picture frames (up to \$100.00), lock for the clerks office door, automatic bathroom door closer and a vent for the Access Room, seconded by Kuzma

(5) Ayes

(0) Nays

*Motion Carried*

**Public Comment (3 Minutes):**

No Public Comment

**Adjournment:**

**Motion** by Kuzma to adjourn the meeting at 8:34pm, seconded by Partridge

(4) Ayes

(1) Nays

*Motion Carried*

X 

Clerk

X 

Supervisor