Vassar Township Board of Trustees

Regular Meeting Minutes - October 14, 2025

Call to Order: 7:00pm
Pledge of Allegiance:
Roll Call:
Cheryl Kuzma – Present Monica Whitburn – Present Bruce Foether – Present John Stack – Present Ben Partridge – Present
Approval of Agenda:
Motion by Kuzma to approve the agenda, as written, seconded by Partridge
(5) Ayes (0) Nays
Motion Carried
Approval of Meeting Minutes:
Motion by Foether to approve the meeting minutes from the regular meeting on September 9, 2025, as written, seconded by Whitburn
(4) Ayes (1) Nays
Motion Carried
Motion by Kuzma to approve the meeting minutes from the special meeting on September 22, 2025, as written, seconded by Whitburn
(4) Ayes (1) Nays
Motion Carried
Reports:

Financial Report:

Check #33373 for MTA being voided Making a new check for the amount of \$754 Total of payables with changes is \$90,040.83 **Motion** by Foether to accept payables, with changes, seconded by Kuzma (5) Ayes (0) Nays **Motion Carried Zoning Administrator:** Marijuana Coordinator: **Motion** by Whitburn to accept change in pay schedule for Zoning Administrator and Marijuana Coordinator two times per month to align with the Administrative Assistant pay schedule, seconded by Kuzma (4) Ayes (1) Nays **Motion Carried Correspondence: Business:**

Tuscola County Road Commission:

Currently no funds remaining to do any additional road work. \$100,000 that is currently in budget is accounted for

Boards:

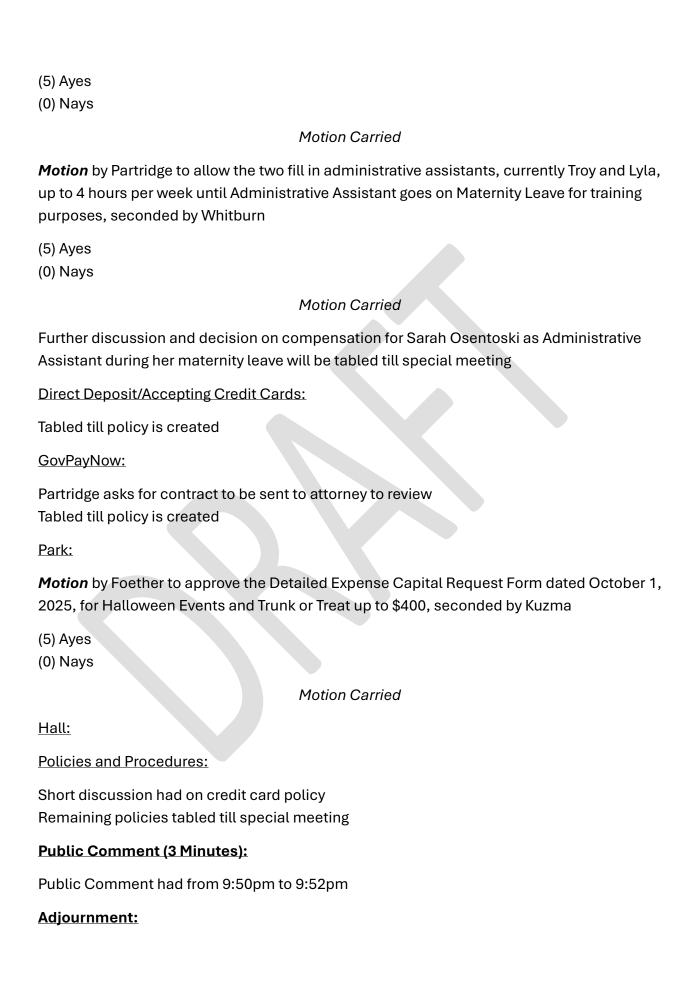
Motion by Foether to approve Grace Proffer as Alternate ZBA Representative and Janice Zawol as ZBA Representative till October 31, 2028, seconded by Whitburn

- (5) Ayes
- (0) Nays

Motion Carried

Motion by Foether to change Vassar Parks and Recreation Representative Beth Ann Fall to October 31, 2027, seconded by Whitburn

(5) Ayes
(0) Nays
Motion Carried
Motion by Foether to change Vassar Library Representative Amber Hughy to October 31, 2028 and Representative Grace Proffer to October 31, 2027, seconded by Kuzma
(5) Ayes (0) Nays
Motion Carried
Motion by Foether to approve Tom Borcherding and Janice Zawol to Parks and Recreation till October 31, 2028, seconded by Kuzma
(5) Ayes (0) Nays
Motion Carried
Motion by Foether to approve Bob Reil to Planning Commission till October 31, 2028, seconded by Kuzma
(5) Ayes (0) Nays
Motion Carried
Motion by Foether to accept the resignation of Orville Hartung, seconded by Whitburn
(5) Ayes (0) Nays
Motion Carried
Administrative Assistant:
Motion by Kuzma to accept the letter, seconded by Whitburn
(4) Ayes (1) Nays
Motion Carried
Motion by Partridge to approve Administrative Assistant and Assessor to bring their children to work, on a trial basis, pending insurance review, seconded by Kuzma



Motion by Kuzma to adjourn the meeting at 9:52pm, seconded by Whitburn

- (5) Ayes
- (0) Nays

Motion Carried

Next regular meeting is November 11, 2025 at 7:00pm

