

Vassar Township Board of Trustees
Regular Meeting September 9, 2025

Call to Order: 7:00pm

Pledge:

Roll Call:

Cheryl Kuzma – Present
Monica Whitburn – Present
Bruce Foether – Present
John Stack – Present
Ben Partridge - Present

Approval of the Agenda:

Motion by Kuzma to approve the agenda with two changes, “Fire Runs/Fire Truck” and “Bids for New Hall Grounds”, seconded by Whitburn

(5) Ayes
(0) Nays

Motion Carried

Approval of Minutes:

Motion by Partridge to approve the meeting minutes from the regular meeting on August 12, 2025, with one change, changing “provisions” to “clear vision area”, seconded by Kuzma

(5) Ayes
(0) Nays

Motion Carried

Motion by Partridge to approve the meeting minutes from the special meeting on August 19, 2025, as written, seconded by Kuzma

(5) Ayes
(0) Nays

Motion Carried

Motion by Foether to approve the meeting minutes from the special meeting on September 3, 2025, as written, seconded by Kuzma

(5) Ayes

(0) Nays

Motion Carried

Reports:

Motion by Stack to move payables after the business of the fire truck, seconded by Partridge

(5) Ayes

(0) Nays

Motion Carried

Business:

Fire Run/Fire Truck:

Motion by Stack to rescind fire run 33-2025 motion and dismiss the \$500 fee, seconded by Foether

(5) Ayes

(0) Nays

Motion Carried

Motion by Foether to pay half of the fire truck for an amount of \$83,699.79, seconded by Kuzma

(5) Ayes

(0) Nays

Motion Carried

Payables:

Motion by Foether to send the bill to the insurance company for reimbursement but still pay Harper for damages, seconded by Kuzma

(3) Ayes

(2) Nays

Motion Carried

Motion by Whitburn to add John, Bruce and Deb's phones to payables for a total of \$90, changing payable amount to \$159,378.07, seconded by Stack

(5) Ayes

(0) Nays

Motion Carried

Motion by Kuzma to approve payables, seconded by Whitburn

(5) Ayes

(0) Nays

Motion Carried

Bids for New Hall Grounds:

Motion by Whitburn to allow the bid to be submitted for review, seconded by Kuzma

(5) Ayes

(0) Nays

Motion Carried

Foether to meet with Cooper Excavating and R&R Excavating on Thursday, September 11th at 5:00pm to discuss what work should be included in bid. Bidders will then have one week from September 11th to submit a revised bid

Boards

Motion by Foether to accept Gloria Coffey to Planning Commission, seconded by Whitburn

(5) Ayes

(0) Nays

Motion Carried

People up for renewal:

October 31, 2025: Tom Borcherding (Parks and Rec), Janice Zawol (Parks and Rec and ZBA), Bob Reil (Planning Commission), Renee Aymer (ZBA) and Grace Proffer (ZBA)

Current Openings:

Planning Commission: 0 spots

Parks and Rec: 0 spots

Board of Review: 1 spot, 2 alternates

ZBA: 1 spot

Ambulance Base Rep: 1 alternate

Park:

No current requests

Hall:

Parks and Recreation Adult Trivia Night was a success!

Attendees want to have more trivia nights in the future

Additional Business:

Foether asks board to review policies handed out and to come to next Board meeting with any revisions to discuss

Public Comment (3 Minutes):

Todd Aymer talks about delay between Parks and Rec, Planning Commission and Board of Trustees in reference to getting things approved

Admin Assistant Sarah Osentoski announces that Assessor is officially on maternity leave till October 31st, 2025

Bob Reil talks about safety issue at intersections regarding stop signs. Requests Township look into getting additional signage added to existing stop signs (cross traffic does not stop)

Adjourn:

Motion by Kuzma to adjourn the meeting at 8:26pm, seconded by Whitburn

(5) Ayes

(0) Nays

Motion Carried

X

Monica Whitburn

Clerk

X

Bruce Foether

Supervisor