

Vassar Township Parks and Recreation

Regular Meeting – April 2, 2025

Call To Order: 7:00pm

Pledge of Allegiance:

Roll Call:

Tom Borcharding – Present
Todd Aymer (Co-Chair) – Present
Janice Zawol – Present
Daryse Foether (Chairperson) – Present
Sam Tester (Secretary) – Present
Lyla Fabbro – Present
Cheryl Kuzma (Board Representative) – Excused Absent

Review and Approve Meeting Minutes:

Motion by Aymer to approve March 5, 2025 meeting minutes, as written, seconded by Tester

(6) Ayes

(0) Nays

(1) EA

Motion Carried

Liaison Reports:

Budget:

Current Budget: \$42,576.98 (does not include electrical work at pavilion)

July to March Spending: \$7,423.02

Work on next year's budget – tabled till next meeting

Events:

Park Clean-up Day on April 26th: 9am start time – May 17th is alternate day

Mother's Day Event: May 10th

Father's Day Event: June 14th

Adult Craft Event: June 28th

Teen Color War Event: July 26th

Event Purchases:

Mother's Day Event: \$1,472.12

Father's Day Event: \$1,497.34

Adult Craft Event: \$808.53

Teen Color War Event: \$1,043.59

TOTAL: \$4,821.58

Motion by Aymer to put in a purchase request for \$4,831 for supplies needed for these events, seconded by Fabbro

(6) Ayes

(0) Nays

(1) EA

Motion Carried

Business:

Updates:

Lights at pavilion are installed

Aymer states that lights are on 30-amp breaker and that electrician said that the wires would have to melt down to trip the breaker. Suggests 20-amp at most

Purchases:

Motion by Tester to purchase a 3-point woodchipper attachment for tractor and blades for woodchipper at \$1,868, seconded by Fabbro

(5) Ayes

(1) Nays

(1) EA

Motion Carried

Quotes:

Bids from Linx Excavating, L&L, Coopers Excavating and R&R were received.

Bids were read out loud in their entirety.

Motion by Aymer to recommend approval of Coopers Excavating's bid for \$7,900 with yellow fill sand, seconded by Tester

Roll Call Vote:

Tester – Yes

Borcherding – Yes

Zawol – No

Fabbro – Yes

Foether – Yes

Kuzma – EA

Aymer – Yes

(5) Ayes

(1) Nays

(1) EA

Motion Carried

Motion by Foether to have a site plan visit on April 25th at 5:00pm (April 26th if needed), for fixing the drainage problem at the park, seconded by Borcharding

Roll Call Vote:

Tester – Yes
Fabbro – No
Zawol – Yes
Borcharding – Yes
Aymer – No
Foether – Yes
Kuzma – EA

(4) Ayes

(2) Nays

(1) EA

Motion Carried

Public Comment (3 Minutes):

Deb Pounds states that Charlie Fabbro will not be cutting down any trees without having someone else there with him for insurance and safety

Bob Reil states that it is a temporary catch basin that was placed at the park. States that the entrance needs to be removed to add a new catch basin, driveway should be elsewhere.

Bob Reil questions when L&L submitted their bid for the sledding hill because when he turned his in at 4:58pm, admin assistant said that only 3 bids were submitted (Linx, R&R and Cooper Excavating)

Nick Cooper asks what next steps are in regard to what board it goes to next

Cooper asks Reil if he still sits on the Planning Commission, to which Reil responds “yes”, Cooper asks how that is not a conflict of interest

Adjourn Meeting:

Motion by Tester to adjourn the meeting at 9:01pm, seconded by Aymer

(6) Ayes

(0) Nays

(1) EA

Motion Carried

Next Meeting May 7, 2025

X *Sam Tester*

Sam Tester
Secretary