

Vassar Township Board of Trustees  
Regular Meeting December 10, 2024

Call to Order: 7:00PM

Pledge of Allegiance:

Roll Call:

Ben Partridge – Present  
Cheryl Kuzma – Present  
Bruce Foether – Present  
Deb Pounds – Present  
John Stack – Present

Approval of the Agenda:

**Motion** by Partridge to approve the agenda with two changes, adding “Change Orders” after Priority and add “Training” after Laptop seconded by Kuzma

(5) Ayes  
(0) Nays

*Motion Carried*

**Motion** by Stack to approve the November 12, 2024 Regular Meeting Minutes, as written, seconded by Pounds

(4) Ayes  
(1) Nays

*Motion Carried*

**Motion** by Partridge to approve the November 18, 2024 Special Meeting Minutes, as written, seconded by Kuzma

(5) Ayes  
(0) Nays

*Motion Carried*

**Motion** by Partridge to approve the November 27, 2024 Special Meeting Minutes, as written, seconded by Foether

(5) Ayes  
(0) Nays

*Motion Carried*

Payables:

Partridge asks why there were two checks sent to the Credit Union (Checks 032255 and 032348)  
Pounds states that there were two statements. States that there was a motion made that as long as there was a statement with the credit card it was to be paid

**Motion** by Kuzma to approve payables, as written, seconded by Pounds

(5) Ayes

(0) Nays

*Motion Carried*

Zoning Administrator Report:

ZA Troy Eurich in attendance

Eurich states there weren't enough municipalities interested to continue going forward with the broadband research through the EDC

Marijuana Coordinator Report:

Foether asks if Budz is a renewal or a new application

Partridge states that he believes it's a renewal

Business:

Priority Waste:

Partridge has a concern that the contract has not been sent to our attorney for review

Foether states that Priority's trash cans will be staged at the hall December 27<sup>th</sup> to be handed out by Priority on December 30<sup>th</sup>

**Motion** by Partridge to approve contract with Priority Waste LLC pending our attorney's review with final determination needed by end of business day December 23, 2024, seconded by Kuzma

(3) Ayes

(2) Nays

*Motion Carried*

Change Orders:

**Motion** by Foether to approve change order #10, seconded by Partridge

(5) Ayes

(0) Nays

*Motion Carried*

**Motion** by Partridge to approve change order #14, only including Kitchen Cabinetry for \$4,092 and Quartz Kitchen Area Countertops for \$3,372, for a total of \$7,464, seconded by Pounds

(5) Ayes

(0) Nays

*Motion Carried*

**Motion** by Pounds to approve change order #12 for VCT, seconded by Kuzma

(5) Ayes  
(0) Nays

*Motion Carried*

**Motion** by Partridge to approve change order #9 for 5 additional windows at \$9,000, seconded by Stack

(5) Ayes  
(0) Nays

*Motion Carried*

Corey Haubenstricker asks about Data Drops  
Plans to put them in election storage mechanical room  
Will put two drops for CAT5 in each office on opposite walls

Building Codes Enforcement:

**Motion** by Pounds to approve the professional service agreement between the Township of Vassar and Safe Built Michigan LLC, seconded by Kuzma

Roll Call Vote:

Kuzma – Yes  
Pounds – Yes  
Foether – Yes  
Stack – Yes  
Partridge – No

(4) Ayes  
(1) Nays

*Motion Carried*

Detailed Expense/Capital Request Form:

**Motion** by Partridge to approve detailed expense/capital request form, seconded Kuzma

(5) Ayes  
(0) Nays

*Motion Carried*

Application for all the Boards:

**Motion** by Foether to appoint Cheryl Kuzma as the liaison for Parks and Recreation, seconded by Pounds

(5) Ayes  
(0) Nays

*Motion Carried*

Need two more members for Board of Review, 1 regular member and 1 alternate

New Hall/Park:

**Motion** by Foether to have Consumers run a gas line to the new hall with a new invoice, and write a check and put it on January's Payables, seconded Kuzma

(5) Ayes  
(0) Nays

*Motion Carried*

Laptops:

**Motion** by Foether to get the ThinkPad laptops wiped clean and a hard reset, seconded by Pounds

(5) Ayes  
(0) Nays

*Motion Carried*

Training:

MTA has a training for new trustees, but has an online option

Board of Review training is February 11, 2025

**Motion** by Foether to pay up to five for Board of Review training in Frankenmuth on February 11, 2025, seconded Stack

(5) Ayes  
(0) Nays

*Motion Carried*

Public Comment (3 Minutes):

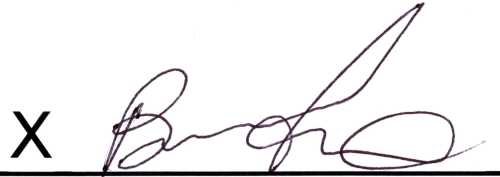
**Motion** by Pounds to adjourn the meeting at 9:20PM, seconded by Kuzma

(5) Ayes  
(0) Nays

*Motion Carried*

X 

Deb Pounds  
Clerk

X 

Bruce Foether  
Supervisor