

Vassar Township Parks and Recreation  
Regular Meeting – December 17, 2024

Call to Order: 7:00pm

Roll Call:

Tom Borcharding – Absent  
Todd Aymer (Co-Chair/PC Rep) – Present  
Janice Zawol – Present  
Daryse Foether (Chair) – Present – *NOT A VOTING MEMBER*  
Sam Tester (Secretary) – Present  
Lyla Fabbro – Absent  
Cheryl Kuzma (Board Rep) – Present

Review and Approve Meeting Minutes:

**Motion** by Aymer to approve November 6, 2024 meeting minutes, as written, seconded by Kuzma

(4) Ayes  
(0) Nays  
(2) Absent

*Motion Carried*

Liaison Reports:

Aymer (PC Rep): States that Detailed Expense/Capital Request form is now a live document. Was sent from PC to Board of Trustees for approval

Budget:

\$45,495.14 is the current budget. Intention is to save some of the money for pavement of the Township Park parking lot in the future

Foether states that an up-to-date budget will be added to each meeting to help keep track of budget and purchases

Business:

Purchase – Signs:

The Message Board for the Township Park was delivered on Friday and is in the garage

New Purchase Reports:

Went over the Detailed Expense/Capital Request Form. Foether states that this is now to be used for all purchases and then sent to the PC

Pavilion Lights:

**Motion** by Aymer to get bids from electricians for solar and regular pavilion lights, seconded by Tester

- (4) Ayes
- (0) Nays
- (2) Absent

*Motion Carried*

Snow Removal:

Foether states that she will need to reach out to Chris Wickings to inquire about removing the snow at the Township Park

Other Purchases:

**Motion** by Tester to purchase two smoke cigarette receptacles at \$141.81 each, one dog waste station at \$199.99 and one dog waste station at \$185.99, seconded by Zawol

- (4) Ayes
- (0) Nays
- (2) Absent

*Motion Carried*

Events:

Newsletter:

Foether thanks Admin Assistant Sarah Osentoski for preparing the newsletter with the 2025 Vassar Township Park Events Dates, which were sent out with Winter 2024 taxes

Additional Business:

Zawol proposes the idea of planting Apple Trees and Berry Bushes at the park, purchasing them during the Arbor Day Sale in the Cass River Trader

Zawol states that Foether should add the next meeting date after “adjourn meeting” on the agenda

Public Comment (3 Minutes):

Adjourn Meeting:

**Motion** by Aymer to adjourn the meeting at 8:07pm, seconded by Tester

- (4) Ayes
- (0) Nays
- (2) Absent

*Motion Carried*

**Next Meeting: January 8<sup>th</sup>, 2025 at 7:00pm**

**X** *Sam Tester*

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Sam Tester  
Secretary

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