

Vassar Township Board of Trustees
Special Meeting November 18, 2024

Call to Order: 3:30PM

Pledge of Allegiance:

Roll Call:

Deb Pounds – Present
John Stack – Present
Tom Borcharding – Present
Ben Partridge – Present
Bruce Foether – Present

Approval of the Agenda:

Motion by Partridge to approve the agenda as written, seconded by Borcharding

(5) Ayes

(0) Nays

Motion Carried

Change Orders for New Township Hall:

In Attendance: Corey Haubenstricker (Owner, IRD), Candi Franzel (Designer, IRD), Adam (Representative, BTE)

Change Order #1:

“Landscaping”

Foether asks for a quote for just 6 yards of Topsoil and Stone

Partridge asks for a quote for just 6 yards of Topsoil

The Board decides to table C/O #1

Change Order #2:

“Option to upgrade to spray foam for all exterior walls”

Raise of hands to keep fiber glass insulation: 4-1

Change Order #3:

“3 Green Exterior Doors”

Motion by Foether to accept Change Order #3 for \$900.00, for 3 exterior doors, seconded by Pounds

(5) Ayes

(0) Nays

Motion Carried

Change Order #4:
"Generators"

Motion by Partridge to approve verbal third option of a 26KW generator at \$13,165, seconded by Borcharding

Roll Call Vote:

Borcharding: Yes
Pounds: Yes
Foether: Yes
Partridge: Yes
Stack: Yes

(5) Ayes
(0) Nays

Motion Carried

Change Order #5:
"Electrical Items Added"

Motion by Foether to accept Change Order #5 for \$9,560.00, seconded by Pounds

Motion Rescinded

Change Order #6:
"Exterior Wall Packs"
Board Tables C/O #6 till after walkthrough

Change Order #7:
"Ticket Window"

The Board requests more information on basic sliding vinyl window with lock
Corey Haubenstricker states that it will be a \$700 to \$800 credit if board goes with 36x36 basic sliding vinyl window with lock
The board and Haubenstricker agree to disregard Change Order #7 and go with 36x36 basic sliding vinyl window with lock

Stack asks if there is anyway on the office doors there can be a slot for mail to drop in to

Change Order #8:

The Board asks to see what items were included in the \$Original price on the Change Order
-Kitchen: Candi Franzel states that in the original quote, the sink base was smaller and there were no upper cabinets on the right side and one bottom cabinet was eliminated. The price was increased to \$5,535.00 because the sink base was made larger, the cabinet above it had to be larger, the upper cabinets were added, and a spacer was put between the refrigerator and wall

The Board decides to remove the spacer and the two small cabinet above the refrigerator

-Office Area: Haubenstricker states that Office Cabinets increased in price due to wanting to add two additional tall cabinets and moving one small one – The quote for \$633.00 was not pictured but Haubenstricker states it had two small cabinets only. The only drawings that were sent were an updated one (not given pricing) and the requested change (\$5,535.00)

The Board asks for a price for the “middle option”, which was the first presented option

Kitchen and Office Countertops:

-Foether asks what was offered for the \$Original amount of \$1,265.00; Haubenstricker states that it would be a basic laminate.

The Board asks for a breakdown showing how much just the Kitchen and Office separately with the Quartz selected would be

Flooring:

-Foether states that ceramic holds up better than VCT. Wants to know if it would be better to do the Hall in full in ceramic tile with no VCT

The Board asks for a quote for all ceramic with no VCT and a quote for all VCT with no ceramic

Motion by Foether to recess meeting at 4:40pm, seconded by Borcharding

(5) Ayes

(0) Nays

Motion Carried

Meeting recalled at 5:15pm

Change Order #5:

“Electrical Items Added”

Motion by Foether to accept Change Order #5 for outlets, sign and PVC piping for \$9,560.00, seconded by Pounds

Roll Call Vote:

Borcharding: Yes

Pounds: Yes

Foether: Yes

Stack: Yes

Partridge: Yes

(5) Ayes

(0) Nays

Motion Carried

Change Order #6:

“Exterior Wall Packs”

Motion by Partridge to approve Change Order #6 for 10 exterior wall pack lights for \$3,950.00, seconded by Borcharding

(5) Ayes
(0) Nays

Motion Carried

Change Order #8:

-The Boards tabled Change Order #8 till a new quote from IRD is received.

That quote is to include:

1. Leaving the kitchen cabinets as they are minus the two cabinets above the refrigerator, the two panels and leave all the cabinets added to the top right side.
2. In the office area, going back to previous design with one upright and 5 lowers
3. For countertops, a breakdown showing how much just the Kitchen and Office separately with the Quartz selected would be and a breakdown showing how much the office with basic laminate rather than the Quartz
4. For flooring, a quote for all ceramic with no VCT and a quote for all VCT with no ceramic


Partridge would like a quote to have 5 windows added -2 on the West side and 3 on the North side

Public Comment (3 Minutes):


Motion by Borcharding to adjourn the meeting at 5:35pm, seconded by Partridge

(5) Ayes
(0) Nays

Motion Carried

X 

Deb Pounds
Clerk

X 

Bruce Foether
Supervisor