

Vassar Township Board of Trustees  
Regular Meeting November 12, 2024

Call to Order: 7:00PM

Pledge of Allegiance:

Roll Call:

Tom Borcharding – Present  
Deb Pounds – Present  
Bruce Foether – Present  
John Stack – Present  
Ben Partridge – Present

Approval of the Agenda:

**Motion** by Foether to approve the agenda as written, seconded by Borcharding

(5) Ayes

(0) Nays

*Motion Carried*

Approval of Minutes for Regular Meeting on October 8, 2024:

Partridge states that on page two, in the discussion area, the wording “states that he did say that he didn’t believe that Tom was not authorized to do it” should be changed to omit the word “not”.

**Motion** by Pounds to approve October 8, 2024 Regular Meeting Minutes with one correction, seconded by Borcharding

(5) Ayes

(0) Nays

*Motion Carried*

Approval of Minutes for Special Meeting on October 17, 2024:

**Motion** by Foether to approve October 17, 2024 Special Meeting Minutes as written, seconded by Partridge

(4) Ayes

(0) Nays

(1) Abstained

*Motion Carried*

Reports:

Payables:

Check Numbers 55 and 56 are still useable, they were not used

Cheryl Kuzma's check was made out for \$57.27; it will show on new payables at #72

Partridge makes comment that the fire extinguisher at the Township Park must not have been checked based on the check amount made out to Holloway

**Motion** by Partridge to approve payables as written, seconded by Borcharding

(5) Ayes

(0) Nays

*Motion Carried*

Zoning Administrator:

Troy Eurich spoke with Vassar Township's Legal Team, and they are going to write an affidavit and a letter to go to all commissioners and the Judge pertaining to Blight Enforcement

All Other Reports; Assessor:

**Motion** by Foether to pay Sherry, our Assessor, for the splits and combos that have been done, seconded by Pounds

*Motion Rescinded*

Board makes decision to pay Assessor for splits and combos when paperwork is completed and turned in

Correspondence:

Department of Treasury:

- Foether states that this is pertaining to the Department of Licensing and Regulatory Affairs
- Foether received correspondence from DLRA in regard to capability of broadband/wifi within the Township
- Trying to figure out a better way of getting information on who needs it (Broadband/wifi)
- A secondary correspondence from Michael Clinesmith (EDC) that he has been approached by somebody for assistance to develop plans for broadband/wifi
- The estimated cost for the service for the entire County would be approximately \$12,000.00
- There is an online meeting November 21, 2024 at 11 am – Troy Eurich will attend online meeting

Pounds made the comment that she had heard back from the Attorney regarding joining the EDC and paying that money to join, and the attorney advised to do it

Solid Waste and Recycling Contracts:

In Attendance: DJ Bourdow (GFL)

Foether reads the email sent from Admin Assistant Sarah Osentoski to DJ Bourdow

The Board thanks GFL for submitting a bid, and encourages them to submit a new bid in 4 years

The Board made no change to prior motion to accept bid from Priority Waste

Tuscola County Road Commission:

Foether to put in to receive quotes for:

1. Waltan from Caine to Oak (Crush and Shape + 2 inches)
2. Hess from Saginaw to Waltan (Crush and Shape + 2 inches)
3. Waltan from Oak to Sheridan (Crush and Shape + 2 inches)

Harper Alarm:

**Motion** by Borcharding to approve camera quote from Harper Alarm for \$23,046.50, quote #3494, seconded by Pounds

Roll Call Vote:

Borcharding – Yes  
Pounds – Yes  
Foether – Yes  
Stack – Yes  
Ben – Yes

(5) Ayes

(0) Nays

*Motion Carried*

Application for all the Boards:

**Motion** by Foether to accept Renee Aymer for Board of Review till 12/31/2026, to accept Bob Forbes for Board of Review Alternate till 12/31/2026, and to accept Gloria Coffee for Board of Review till 12/31/2026, seconded by Borcharding

(5) Ayes

(0) Nays

*Motion Carried*

**Motion** by Foether to accept Bob Forbes as Ambulance Base Representative till 10/31/2027, seconded by Borcharding

(4) Ayes

(1) Nays

*Motion Carried*

**Motion** by Foether to accept Gloria Coffee to replace Cheryl Kuzma on Zoning Board of Appeals till 12/31/2026, seconded by Partridge

(5) Ayes  
(0) Nays

*Motion Carried*

**Motion** by Foether to accept Bob Forbes as the alternate for Zoning Board of Appeals till 10/31/2027, and to accept Tom Borcharding for Zoning Board of Appeals till 10/31/2027, seconded by Pounds

(5) Ayes  
(0) Nays

*Motion Carried*

**Motion** by Foether to accept Tom Borcharding for Parks and Recreation till 10/31/2025, seconded by Pounds

(5) Ayes  
(0) Nays

*Motion Carried*

New Hall and Park:

**Motion** by Foether for the Clerk to purchase 3 Point Stump Grinder, seconded by Borcharding

(3) Ayes  
(2) Nays

*Motion Carried*

Partridge asks who orders the items that are approved by the board for purchase

**Motion** by Partridge to have the clerk coordinate with the Parks and Recreation chairman to purchase all Parks and Recreation items from October 8, 2024 meeting, seconded by Pounds

(4) Ayes  
(1) Nays

*Motion Carried*

TEC Fiber:

Troy Eurch to call TEC to see if internet at Township Park can be redirected to be used at the new Township Hall

Tabled till next meeting

New Hall: Change Orders from IRD:

Change Order #1:

Landscaping – Was not on bid  
Board decides to table C/O #1

Change Order #2:

Upgrade to spray foam for all exterior walls

Raise of hands to keep fiber glass insulation: 4-1

Change Order #3:

3 Green Exterior Doors

Board decides to table C/O #3

Change Order #4:

Generators

Board decides to table C/O #4

Change Order #5:

All outlets in breakroom will be on one circuit

Board decides to table C/O #5

Change Order #6:

Exterior Wall Packs

Board decides to table C/O #6

Change Order #7:

Ticket Window

The Board requests more information on basic sliding vinyl window with lock

Change Order #8:

Office Cabinets increased in price due to wanting to add two additional tall cabinets and moving one small one

Kitchen increased in price due to adding a spacer next to the refrigerator

All cabinets in kitchen and office will be the same

Countertop in kitchen and office - question on price on discrepancy

Ceramic Tile was less expensive, but VCT Tile was more expensive

The Board asks admin assistant to reach out to IRD to ask when they would be able to come in to answer questions about Change Orders 1-8

Partridge asks what the budget is that we have set aside for all of the other changes/additions to the hall

The board decides to hold all Change Orders till meeting and walkthrough with IRD

Foether thanks Borcharding for being on the Board of Trustees as a Trustee

Pounds thanks everyone that worked the election

Public Comment: (3 Minutes)

Bob Forbes thanks the board for all of the reappointments and he will do his best to live up to the board's expectations

ZA Troy Eurch states that AT&T is upgrading all of their towers in the State of Michigan, including the one in Vassar Township

Troy states that he did get information for Renewable Energy and emailed it over to the Planning Commission for them to review

Tim Ellison, resident, brings attention to a drainage problem. Tim is on Walton Road and there is a culvert that goes under the railroad tracks and Beavers have it dammed off. The board states that he would need to reach out to the Railroad Company

**Motion** by Borcharding to adjourn the meeting at 9:41pm, seconded by Pounds

(5) Ayes

(0) Nays

*Motion Carried*

X 

Deb Pounds  
Clerk

X 

Bruce Foether  
Supervisor