

Vassar Township Board of Trustees

Regular Meeting-Jan. 9, 2024

Call to Order: 7:00 p.m.

Pledge of Allegiance to the Flag of the United States of America

Roll Call:	Ben Partridge	Present
	John Stack	Present
	Bruce Foether	Present
	Deborah Pounds	Present
	Tom Borcharding	Present

Approval of the Agenda:

Motion by Bruce Foether to approve the Agenda, Seconded by Tom Borcharding.

All in Favor: ( 5 ) Ayes ( 0 ) Nays

Motion Carried

Approval of Minutes for the Regular Meeting on December 12, 2023.

Motion to approve by Ben Partridge, Seconded by Tom Borcharding with 2 corrections.

All in Favor: ( 5 ) Ayes ( 0 ) Nays

Motion Carried

Motion by Deborah Pounds to request that reports and minutes be printed out from Word as all other reports and minutes are, Seconded by Bruce Foether.

All in Favor: ( 3 ) Ayes ( 2 ) Nays

Motion Carried

Approval of Payables:

Motion to approve payables by Bruce Foether, Seconded by Tom Borcharding.

All in Favor: ( 5 ) Ayes ( 0 ) Nays

Motion Carried

Correspondence:

ISO-Public Protection Classification

FEMA-Report Web Page

Audit:

Treasurer commented it is too soon to schedule auditors to be at meeting. He will contact and request Jamie to be at February meeting.

Board of Review Resolutions:

Resolution 01-2024

Adoption of 2024 Federal Poverty Guidelines and Asset Test (see attached )

Motion to approve by Bruce Foether, Seconded by Deborah Pounds.

Roll Call:	Tom Borcharding	Yes
	Deborah Pounds	Yes
	Bruce Foether	Yes
	John Stack	Yes
	Ben Partridge	Yes

Motion Carried

Resolution 02-2024

To set the dates and times of the 2024 Board of Review Meetings ( see attached ).

Motion to approve by Bruce Foether, Seconded by Tom Borcharding.

Roll Call:	Ben Partridge	Yes
	Tom Borcharding	Yes
	Deborah Pounds	Yes

Bruce Foether

Yes

John Stack

Yes

Motion Carried

New Hall/Park

Discussed building detached garage at New Township Hall site. Size is 30 x 28 2 car with 8 foot doors and 10 foot height.

Motion by Ben Partridge that we approve 50 yards of sand delivered and spread for the park for up to \$900.00 for & R & R , Seconded by Bruce Foether.

Roll Call:

John Stack Y

Ben Partridge Y

Bruce Foether Y

Tom Borcharding Y

Deborah Pounds Y

Motion Carried

Motion by Ben Partridge, Seconded by Tom Borcharding that we approve Planning Commission's recommendation for the Park to be open the year round and have it plowed.

Roll Call: Deborah Pounds N

Tom Borcharding Y

Bruce Foether N

John Stack N

Ben Partridge Y

Motion Denied

Motion by Bruce Foether, Seconded by Tom Borcharding to have Park open the year round.

Roll Call: Ben Partridge Y  
John Stack Y  
Bruce Foether Y  
Deborah Pounds N  
Tom Borcharding Y

**Motion Carried**

Motion by Ben Partridge, Seconded by Tom Borcharding that the Park be maintained by the Parks & Recreation Committee and approved by the Planning Commission.

Roll Call: Ben Partridge Y  
John Stack N  
Bruce Foether N  
Deborah Pounds N  
Tom Borcharding Y

**Motion Denied**

Policies and Procedures – January 23 @ 4:30 p.m. workshop  
Planning Commission Meeting January 25 @ 7:00 p.m.

Public Comment: 3 Minutes

**Adjourn:**

Motion to adjourn at 9:05 p.m. by Tom Borcharding, Seconded by Deborah Pounds.

All in Favor: ( 5 ) Ayes ( 0 ) Nays

**Motion Carried**

Next Regular Meeting February 13, 2024 at 7:00 p.m.

  
Vassar Township Clerk

  
Supervisor

**RESOLUTION:** Adoption of 2024 Federal Poverty Guidelines and Asset Test.

**WHEREAS**, local governing bodies are required to adopt guidelines that set income levels for poverty exemption guidelines,

**WHEREAS**, PA 390 of 1994 requires that the poverty exemption guidelines established by a governing body is required to include an asset test,

**WHEREAS**, the asset test means the amount of cash, fixed assets or other property that could be used, or converted to cash for use in payment of taxes and should calculate a maximum amount permitted and all other assets above that amount should be considered as available,

**WHEREAS**, the township wants to set that amount at such a level to not hinder residents in the search of employment,

**NOW, THEREFORE, BE IT RESOLVED** that the Vassar Township Board of Trustees approve the Federal Poverty Guidelines for 2024.

**NOW, THEREFORE, BE IT FURTHER RESOLVED** that the Vassar Township Board of Trustees set the asset test to be 40% over the Federal Poverty Guidelines for 2024.

The foregoing resolution was offered by Board Member Foether and supported by Board Member Pounds.

Upon roll call vote, the following voted: "Aye" (5):Borcherding, Pounds, Foether, Stack, Partridge

"Nay" ():

The Supervisor declared the resolution adopted.



Vassar Township Clerk

**CERTIFICATE**

I, Deborah Pounds, the duly elected and acting Clerk of Vassar Township, hereby certify that the foregoing resolution was adopted by the Township Board of the said Township at the regular meeting of the January 9 2024 at which meeting a quorum was present, by roll call vote of said members as hereinbefore set forth; that said resolution was ordered to take immediate effect.

*Reborah Founds*

Vassar Township Clerk

**RESOLUTION:** To set the dates and times of the 2024 Board of Review Meeting.

**WHEREAS,** MCL221.29 requires the supervisor to submit to the board of Review at the office of the supervisor the assessment roll for the current year on the first Tuesday following the first Monday in March, which is March 4, 2024,

And **WHEREAS,** MCL 211.30 pertains to the stipulations regarding the Board of Review as relating to the dates and times of the meeting and allows the township to authorize by ordinance or resolution alternative starting dates when the board of review shall meet to schedule its public hearing,

**NOW, THEREFORE, BE IT RESOLVED** that the Vassar Township Board of Trustees sets the following dates and times for the Vassar Township Board of Review to meet at Vassar Township Hall, 4505 W. Saginaw Rd, Vassar, MI 48768. Phone: (989) 823-3541 in 2024:

- March 4, 2024, at 4:30 pm: Organizational Meeting**
- March 11, 2024, at 2 pm to 5 pm and 6 pm to 9 pm: Public Hearing**
- March 12, 2024, at 9 am to 12 pm and 1 pm to 4 pm: Public Hearing**
- July 15, 2024, at 4:30 pm: July Board of Review Meeting**
- December 9, 2024, at 4:30 pm: December Board of Review Meeting**

The foregoing resolution was offered by Board Member Foether and supported by Board Member Borcharding.

Upon roll call vote, the following voted **“Aye” (5):Partridge, Borcharding, Pounds, Foether, Stack**

**“Nay” ():**

The Supervisor declared the resolution adopted

  
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 Vassar Township Clerk

**CERTIFICATE**

I, Deborah Pounds, the duly elected and acting Clerk of Vassar Township, hereby certify that the foregoing resolution was adopted by the Township Board of said Township at the regular meeting of said Board held on January 9,2024, at which meeting a quorum was present, by a roll call vote of said members as hereinbefore set forth; that said resolution was ordered to take immediate effect.

  
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 Vassar Township Clerk