

Vassar Township Board of Trustees
Regular Meeting-June 13, 2023

Call to Order: 7:01 P.M.

Pledge Allegiance to the Flag of the United States of America:

Roll Call:	Ben Partridge	Present
	Tom Borcharding	Present
	Deborah Pounds	Present
	John Stack	Present
	Bruce Foether	Present

Approval of Minutes, May 9, 2023

Motion by Tom Borcharding to accept with changes, Seconded by Bruce Foether.

All in Favor: (5) Ayes (0) Nays

Motion Carried

Approval of Minutes, May 15, 2023

Motion by Bruce Foether to accept with change, Seconded by Tom Borcharding.

All in Favor: (5) Ayes (0) Nays

Motion Carried

Approval of Minutes, May 23, 2023

Motion by Bruce Foether to accept with change, Seconded by Tom Borcharding.

All in Favor: (5) Ayes (0) Nays

Motion Carried

Approval of Payables:

Motion to approve payables by Bruce Foether, Seconded by Tom Borcharding, also add to IRS, re-do check register and income statement.

All in Favor: (5) Ayes (0) Nays

Motion Carried

Resolution 10-2023

2023-2024 Meeting Schedule

See attached Resolution read by Clerk

Motion to adopt Resolution by Deborah Pounds, Seconded by Tom Borcharding

Roll Call:	Tom Borcharding	Yes
	John Stack	Yes
	Deborah Pounds	Yes
	Ben Partridge	Yes
	Bruce Foether	Yes

Resolution Adopted

Resolution 11-2023

Amendment of 2023-2024 Budget

See Attached

Motion by Bruce Foether, Seconded by Deborah Pounds to adopt Resolution.

Roll Call:	John Stack	Yes
	Bruce Foether	Yes
	Tom Borcharding	Yes
	Deborah Pounds	Yes
	Ben Partridge	Yes

Resolution Adopted

Marijuana Coordinator/Salary

Motion by John Stack, Seconded by Bruce Foether to make Marijuana Coordinator pay \$2,500.00 per month; with no phone, no meeting and no application fees.

All in Favor: (4) Ayes (1) Nay

Motion Carried

Motion by John Stack, Seconded by Bruce Foether to purchase TV for up to \$1,000.00 by Marijuana Coordinator.

All in Favor: (5) Ayes (0) Nays

Motion Carried

Motion by Bruce Foether, Seconded by Deborah Pounds to accept bid by R & R for roadside mowing for \$7,500.00 per cutting.

All in Favor: (5) Ayes (0) Nays

Motion Carried

Motion by Bruce Foether, Seconded by Tom Borcharding to have R & R to deliver tractor and also fill with diesel.

All in Favor: (5) Ayes (0) Nays

Motion Carried

Motion by Bruce Foether, Seconded by Tom Borcharding to approve \$500.00 to R & R for two loads of dirt for Park.

All in Favor: (5) Ayes (0) Nays

Motion Carried

New Hall: Cost per square foot is approximately \$150.00

Motion by Bruce Foether, Seconded by Deborah Pounds to rent scanner to fulfill FOIA, at a cost of \$795.00.

All in Favor: (2) Ayes (3) Nays

Motion Died

Motion by Deborah Pounds, Seconded by Ben Partridge to purchase scanner for FOIA fulfillment with the cost to not exceed \$3,000.00. per Attorney recommendation.

Roll Call:	John Stack	No
	Ben Partridge	Yes
	Deborah Pounds	Yes
	Tom Borcharding	No
	Bruce Foether	Yes

Motion Carried

Motion by Deborah Pounds, Seconded by John Stack to accept Zoning Administrator/Code Enforcement salary for \$14,400.00 per year.

All in Favor: (5) Ayes (0) Nays

Motion Carried

Budget Dates: June 20, 2023 at 7:00 P.M.
June 24, 2023 at 11:00 A.M.

Public Comment: 3 Minutes

Adjourn:

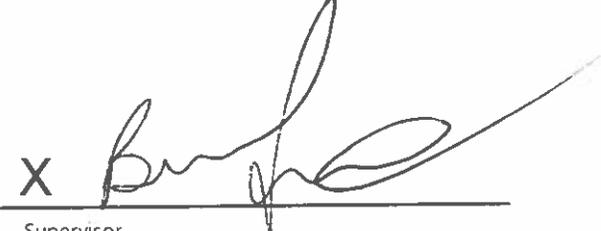
Motion to adjourn at 8:48 P.M. by Bruce Foether, Seconded by Deborah Pounds.

All in Favor: (5) Ayes (0) Nays

Motion Carried

Next Meeting-July 11, 2023 at 7:00 P.M.

X 
Clerk

X 
Supervisor

RESOLUTION: Adoption of 2023-2024 Meeting Schedule

WHEREAS, According to the Open Meeting Act, a township board must post within 10 days after the first board meeting of the township’s fiscal year a public notice stating the dates, times, and places of its regular meetings.

And **WHEREAS,** Vassar Township has established the second Tuesday of the month as the regular meeting schedule for its meetings.

NOW, THEREFORE, BE IT RESOLVED that the Vassar Township Board of Trustees approves the following dates for its regular meetings for the 2023-2024 fiscal year. Each meeting will be at 7:00 PM located at Vassar Township Hall, 4505 W. Saginaw Rd. Vassar, MI 48768. Phone: (989) 823-3541

Tuesday, July 11, 2023
Tuesday, September 12, 2023
Tuesday, November 14, 2023
Tuesday, January 9, 2024
Tuesday, March 12, 2024
Tuesday, May 14, 2024

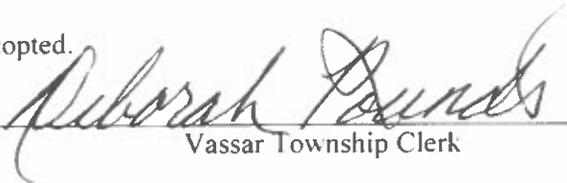
Tuesday, August 15, 2023
Tuesday, October 10, 2023
Tuesday, December 12, 2023
Tuesday, February 13, 2024
Tuesday, April 9, 2024
Tuesday, June 11, 2024

The foregoing resolution was offered by Board Member Pounds and supported by Board Member Borchridge.

Upon roll call vote, the following voted **“Aye” (5):Borchridge, Stack, Pounds, Partridge, Foether**

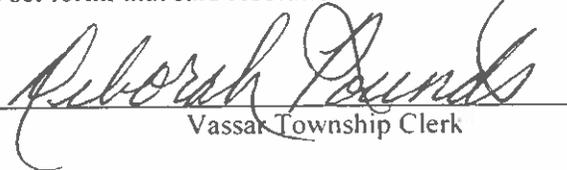
“Nay” ():

The Supervisor declared the resolution adopted.


Vassar Township Clerk

CERTIFICATE

I, Deborah Pounds, the duly elected and acting Clerk of Vassar Township, hereby certify that the foregoing resolution was adopted by the Township Board of said Township at the Regular meeting of said Board held on June 13, 2023, at which meeting a quorum was present, by a roll call vote of said members as hereinbefore set forth: that said resolution was ordered to take immediate effect.


Vassar Township Clerk

RESOLUTION: Amendment of 2022-2023 Budget

WHEREAS, the uniform Budgeting and Accounting Act, Act 2 of 1968 prescribes that the state treasurer prescribe minimum auditing procedures and standards.

And **WHEREAS**, the Michigan Department of Treasury Uniform Budget Manual of 2001 in Section 17 and 18 requires amending the budget when a deviation such as expenditures exceeding the budget occurs.

And **WHEREAS**, the township has noticed such a deviation in its budget.

NOW, THEREFORE, BE IT RESOLVED that the Vassar Township Board of Trustees adjust its budget in the following way:

Under Expenses:

Add \$2,500.00	to Professional Service Atto	bringing it to \$15,000.00
Add \$1,000.00	to Fire Protection- Contract.	bringing it to \$38,300.00
Add \$400.00	to Employer Payroll Expense	bringing it to \$12,400.00
Add \$125.00	to Park & Recreation Mtnc.	bring it to \$125.00
Subtract \$4,025.00	from CONTINGENCY.	bringing it to \$ 195,376.35

The foregoing resolution was offered by Board Member Foether and supported by Board Member Pounds.

Upon roll call vote, the following voted "Aye" (5): **Stack, Foether, Borchridge, Pounds, Partridge**

"Nay" ():

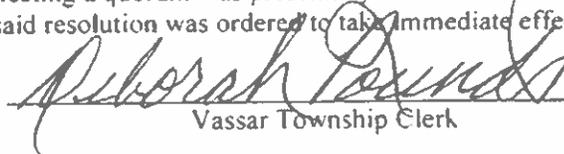
"Absent" ():

The Supervisor declared the resolution adopted.


 Vassar Township Clerk

CERTIFICATE

I, Deborah Pounds, the duly elected Clerk of Vassar Township, hereby certify that the foregoing resolution was adopted by the Township Board of said Township at the regular meeting of said Board held on June 13, 2023, at which meeting a quorum was present, by a roll call vote of said members as hereinbefore set forth; that said resolution was ordered to take immediate effect.


 Vassar Township Clerk