

Vassar Township Board of Trustees

Regular Meeting-May 9, 2023

Call to Order: 7:00 P.M.

Pledge Allegiance to the Flag of the United States of America:

Roll Call:	John Stack	Present
	Ben Partridge	Present
	Deborah Pounds	Present
	Tom Borcharding	Present
	Bruce Foether	Present

Per Supervisor Bruce Foether, one add on to the Agenda after Dubois Rd. Enforcement Officer to be discussed.

Approval of Minutes for the Regular Meeting on April 11, 2023.

1st correction page 1, Saturday 6/24/2023 Annual/Budget Hearing

Page 2, 4th paragraph, should be Township, not Townshio

Last page, to adjourn, not ton. Date correction on next meeting, should be 5/9 not 5/8.

Motion to approve with corrections by Tom Borcharding, Seconded by Ben Partridge.

All in Favor: (5) Ayes (0) Nays

Motion Carried

Approval of Payables

Motion to approve/accept payables by Tom Borcharding, Seconded by Bruce Foether.

All in Favor: (4) Ayes (1) Nay

Motion Carried

Resolution No: 01-2023

Above Resolution read aloud by Clerk Pounds

Upon roll call vote, the following voted Aye (5) (0) Nay

John Stack- Yes	Ben Partridge- Yes	Tom Borcharding- Yes	Deborah Pounds- Yes	Bruce Foether- Yes
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Supervisor Foether declared the motion carried and Resolution duly adopted.

Resolution # 02-2023

Resolution to Establish Clerk Salary

Motion by Bruce Foether, Seconded by Tom Borcharding to increase Clerk's Salary to \$18,540.00

Upon roll call vote: (3) Ayes (2) Nays

Tom Borcharding-Yes Bruce Foether-Yes John Stack-Yes

Ben Partridge-No Deborah Pounds-Yes

Motion Carried

Per Supervisor Foether, Resolution duly adopted

See Attached

Resolution 03-2023

Resolution to Establish Supervisor Salary

To increase pay to \$17,100.00

Motion by Tom Borcharding, Seconded by Ben Partridge to increase Supervisor pay.

Upon roll call vote: (5) Ayes (0) Nays

Per Supervisor Foether, Resolution duly adopted

See Attached

Resolution 04-2023

Resolution to Establish Treasurer Salary

Motion to increase pay by Bruce Foether, Seconded by Deborah Pounds

Upon roll call vote: (4) Ayes (1) Nay

Motion Carried

Per Supervisor Foether, Resolution duly adopted

See Attached

Resolution #05-2023

Resolution to Establish Trustee Salary

Motion by Bruce Foether, Seconded by Tom Borcharding to increase Trustee's salary by \$13.50 each per month.

Upon roll call vote: (4) Ayes (1) Nay

Tom Borcharding – Yes Bruce Foether- Yes Deborah Pounds – Yes John Stack- Yes

Ben Partridge- No

Bruce Foether declared the Resolution duly adopted.

See Attached

Resolution #06-2023

Resolution: Amendment of 2022-2023 Budget

Motion to Amend Budget by Bruce Foether, Seconded by Deborah Pounds

Upon roll call vote: (5) Ayes (0) Nays

Ben Partridge-Yes Bruce Foether-Yes John Stack-Yes Deborah Pounds-Yes Tom Borcharding-Yes

Motion Carried

Per Supervisor Foether, Resolution duly adopted.

See Attached

Budget Dates: May 15, 2023 @ 5:00 P.M.

May 23, 2023 @ 5:00 P.M.

June 20, 2023 @ 7:00 P.M.

June 24, 2023 @ 11:00 A.M. Annual/Budget Hearing

Motion by Bruce Foether to have gravel applied to all 3 roads, Birch Road, Waterman Road, and Freewald Road (Turn-a-round) Seconded by Tom Borcharding and write a check for \$24,000.00 and put on June payables.

All in Favor: (5) Ayes (0) Nays

Motion Carried

New Hall-Tank Surveying did a site plan/topo and boundary survey for \$1,800.00.

No other bids came in.

Motion by Bruce Foether, Seconded by Deborah Pounds to accept bid by Tank Surveying.

All in Favor: (5) Ayes (0) Nays

Motion Carried

Motion by John Stack, Seconded by Tom Borcharding to allow Parks & Rec. to spend up to \$200.00 for refreshments, food, snacks.

All in Favor: (5) Ayes (0) Nays

Motion Carried

Motion by Bruce Foether, Seconded by Deborah Pounds for Tom Borcharding to pick up blue, yellow, and orange spray paint from True Value for Park.

All in Favor: (5) Ayes (0) Nays

Motion Carried

Motion by Tom Borcharding, Seconded by Bruce Foether to exempt church across from Park from paying rental fee for pavilion. Per Foether, church must reserve pavilion in advance.

All in Favor: (5) Ayes (0) Nays

Motion Carried

Motion by Bruce Foether, Seconded by Ben Partridge to approve purchase of flower for Park for \$70.00.

All in Favor: (5) Ayes (0) Nays

Motion Carried

Bruce Foether appointed Grace Proffer to Library and ZBA, Seconded by Tom Borcharding.

All in Favor: (5) Ayes (0) Nays

Carried

Public Comment: 3 Minutes

Scanner discussed (purchase) tabled

Comment that ballots were not scanned in Juniata Township

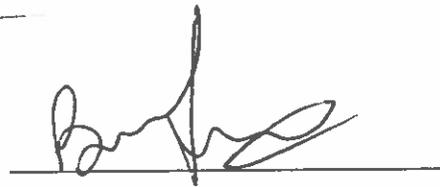
Adjourn: Motion by Tom Borcharding, Seconded by Deborah Pounds to adjourn at 9:31 P.M.

Next Regular Meeting June 13, 2023

See Attached Resolutions



Vassar Township Clerk



Supervisor

**TOWNSHIP OF VASSAR
COUNTY OF TUSCOLA, STATE OF MICHIGAN**

RESOLUTION APPOINTING ORDINANCE ENFORCEMENT OFFICER

RESOLUTION NO.:01-2023

DATED: May 9T, 2023

WHEREAS, the Vassar Township Ordinance Enforcement Officer Ordinance authorizes the Township Board to designate an individual or individuals as Ordinance Enforcement Officer; and

WHEREAS, the Vassar Township Zoning Ordinance authorizes the Zoning Administrator to serve as enforcement officer for purposes of enforcing the Township Zoning Ordinance; and

WHEREAS, the Vassar Township Board has determined that Tuscola County Sheriff and Troy Eurich is employed in the position of Township Ordinance Enforcement Officer, including Zoning Enforcement, and that Mr. Eurich can satisfactorily perform the duties attendant to the position of Ordinance Enforcement Officer, including Zoning Enforcement, in Vassar Township;

NOW, THEREFORE, IT IS HEREBY RESOLVED as follows:

1. Tuscola County Sheriff and Troy Eurich serves Vassar Township in the capacity of Ordinance Enforcement Officer, including Zoning Enforcement, and is hereby authorized to perform all the duties attendant to the position of Ordinance Enforcement Officer as described within the Vassar Township Ordinance Enforcement Officer Ordinance including, but not limited to, investigation of violations and issuance of complaints and/or citations with respect to the Ordinances of Vassar Township, including Zoning Enforcement.

All resolutions or parts of resolutions in conflict herewith are hereby repealed.

Motion was made by Foether and seconded by Pounds to adopt the foregoing Resolution.

Upon roll call vote the following voted "Aye" (5): Stack, Borcharding, Foether, Partridge,

Pounds

The following voted "Nay": (0)

The following were absent:

The Supervisor declared the motion carried and the resolution duly adopted.

CERTIFICATE

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted at a regular meeting of the Vassar Township Board held on May 9, 2023; that the meeting was conducted and public notice of the meeting was given pursuant to and in compliance with the Michigan Open Meetings Act; that a quorum of the Board was present and voted in favor of the resolution; and that the minutes of the meeting will be or have been made available as required by the Open Meetings Act.



Deborah Pounds, Clerk
Vassar Township
Tuscola County, Michigan

RESOLUTION TO ESTABLISH CLERK SALARY

WHEREAS, MCL 41 95 authorizes the township board of Vassar Township to determine the salaries for the office of Clerk for the fiscal year 2023-2024 by adopting a resolution at least 30 days prior to the township annual meeting of the electors, and

WHEREAS, the township board deems that an adjustment in the salary of the office of Clerk is warranted in consideration of adjustments in the cost of living and responsibilities of the Clerk since township board member's salaries were last adjusted, now

BE IT RESOLVED, that as of July 1, 2023, the salary of the office of Clerk shall be as follows:

Clerk: \$18,540.00 salary

Be it also resolved that this resolution shall be submitted to the electors at the annual meeting to be held on June 25, 2022, at which time the electors may modify these amounts. Pursuant to MCL 41.95(7), such modification(s) that may be made by the electors cannot result in a reduction of salary during an official's term of office unless the responsibilities and requirements of that office are diminished, and the official agrees in writing to that reduction. If the electors fail not act on this resolution, the officer shall be entitled to the salary as established in this resolution, in accordance with state law.

BE IT FURTHER RESOLVED, that this resolution, adopted on May 9, 2023, is properly adopted by the Vassar Township Board at least 30 days prior to the annual meeting, as required by law.

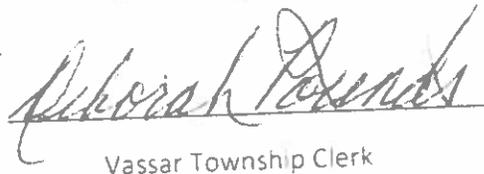
BE IT FURTHER RESOLVED, that since the Clerk is paid in July for work done in June, the adjustment in pay will occur in the check received in August.

The foregoing resolution was offered by Board Member Foether and supported by Board Member Borchridge.

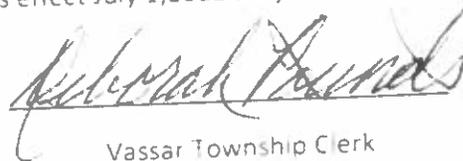
Upon roll call vote, the following voted "Aye" (3): Borchridge, Foether, Stack

"Nay" (2): Partridge, Pounds

The Supervisor declared the resolution adopted.


Vassar Township Clerk

I, Deborah Pounds, the duly elected and acting Clerk of Vassar township, hereby certify that the foregoing resolution was adopted by the Township Board of said Township at the regular meeting of said Board held on May 9, 2023, at which a quorum was present, by roll call vote of said members as hereinbefore set forth; that said resolution takes effect July 1, 2022 subject to adjustment by the Annual Meeting of Electors held on June 24, 2023.


Vassar Township Clerk

RESOLUTION TO ESTABLISH SUPERVISOR SALARY

WHEREAS, MCL 41.95 authorizes the township board of Vassar Township to determine the salaries for the office of Supervisor for the fiscal year 2023-2024 by adopting a resolution at least 30 days prior to the township annual meeting of the electors, and

WHEREAS, the township board deems that an adjustment in the salary of the office of Supervisor is warranted in consideration of adjustments in the cost of living and responsibilities of the Supervisor since township board member's salaries were last adjusted, now

BE IT RESOLVED, that as of July 1, 2023 the salary of the office of Supervisor shall be as follows:

Supervisor: \$17,100.00 salary

Be it also resolved that this resolution shall be submitted to the electors at the annual meeting to be held on June 24, 2023, at which time the electors may modify these amounts. Pursuant to MCL 41.95(7), such modification(s) that may be made by the electors cannot result in a reduction of salary during an official's term of office unless the responsibilities and requirements of that office are diminished, and the official agrees in writing to that reduction. If the electors fail not act on this resolution, the officer shall be entitled to the salary as established in this resolution, in accordance with state law

BE IT FURTHER RESOLVED, that this resolution, adopted on May 9, 2023, is properly adopted by the Vassar Township Board at least 30 days prior to the annual meeting, as required by law

BE IT FURTHER RESOLVED, that since the Clerk is paid in July for work done in June, the adjustment in pay will occur in the check received in August.

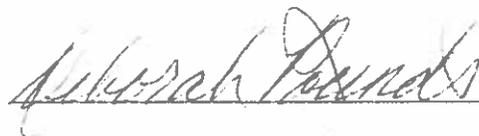
The foregoing resolution was offered by Board Member Borcharding and supported by Board Member Partridge

Upon roll call vote, the following voted
Partridge

"Aye" (5): Pounds, Borcharding, Foether, Stack,

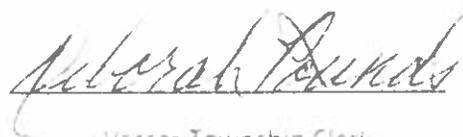
"Nay" (0):

The Supervisor declared the resolution adopted



Vassar Township Clerk

I, Deborah Pounds, the duly elected and acting Clerk of Vassar township, hereby certify that the foregoing resolution was adopted by the Township Board of said Township at the regular meeting of said Board held on May 9, 2023, at which a quorum was present, by roll call vote of said members as hereinbefore set forth; that said resolution takes effect July 1, 2023 subject to adjustment by the Annual Meeting of Electors held on June 24, 2023.



Vassar Township Clerk

RESOLUTION TO ESTABLISH TREASURER SALARY

WHEREAS, MCL 41 95 authorizes the township board of Vassar Township to determine the salaries for the office of Treasurer for the fiscal year 2023-2024 by adopting a resolution at least 30 days prior to the township annual meeting of the electors, and

WHEREAS, the township board deems that an adjustment in the salary of the office of Treasurer is warranted in consideration of adjustments in the cost of living and responsibilities of the Treasurer since township board member's salaries were last adjusted, now

BE IT RESOLVED, that as of July 1, 2023, the salary of the office of Treasurer shall be as follows:

Treasurer: \$17,100.00 salary

Be it also resolved that this resolution shall be submitted to the electors at the annual meeting to be held on June 24, 2023, at which time the electors may modify these amounts. Pursuant to MCL 41.95(7), such modification(s) that may be made by the electors cannot result in a reduction of salary during an official's term of office unless the responsibilities and requirements of that office are diminished, and the official agrees in writing to that reduction. If the electors fail not act on this resolution, the officer shall be entitled to the salary as established in this resolution, in accordance with state law

BE IT FURTHER RESOLVED, that this resolution, adopted on May 9, 2023, is properly adopted by the Vassar Township Board at least 30 days prior to the annual meeting, as required by law.

BE IT FURTHER RESOLVED, that since the Treasurer is paid in July for work done in June, the adjustment in pay will occur in the check received in August.

The foregoing resolution was offered by Board Member Foether and supported by Board Member Pounds.

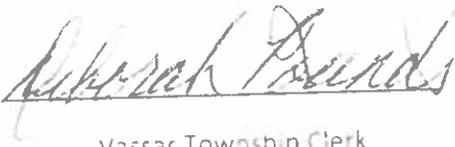
Upon roll call vote, the following voted "Aye" (4): Partridge, Borcharding, Foether, Pounds

"Nay" (1 Stack):

The Supervisor declared the resolution adopted.


Vassar Township Clerk

I, Deborah Pounds, the duly elected and acting Clerk of Vassar township, hereby certify that the foregoing resolution was adopted by the Township Board of said Township at the regular meeting of said Board held on May 9, 2023, at which a quorum was present, by roll call vote of said members as hereinbefore set forth; that said resolution takes effect July 1, 2023 subject to adjustment by the Annual Meeting of Electors held on June 24, 2023.


Vassar Township Clerk

RESOLUTION TO ESTABLISH TRUSTEE SALARY

WHEREAS, MCL 41.95 authorizes the township board of Vassar Township to determine the salaries for the office of Trustee for the fiscal year 2023-2024 by adopting a resolution at least 30 days prior to the township annual meeting of the electors, and

WHEREAS, the township board deems that an adjustment in the salary of the office of Trustee is warranted in consideration of adjustments in the cost of living and responsibilities of the Trustee since township board member's salaries were last adjusted, now

BE IT RESOLVED, that as of July 1, 2023, the salary of the office of Trustee shall be as follows:

Trustee: \$4,640.00 salary

Be it also resolved that this resolution shall be submitted to the electors at the annual meeting to be held on June 24, 2023, at which time the electors may modify these amounts. Pursuant to MCL 41.95(7), such modification(s) that may be made by the electors cannot result in a reduction of salary during an official's term of office unless the responsibilities and requirements of that office are diminished, and the official agrees in writing to that reduction. If the electors fail not act on this resolution, the officer shall be entitled to the salary as established in this resolution, in accordance with state law.

BE IT FURTHER RESOLVED that this resolution, was adopted on May 9, 2023, is properly adopted by the Vassar Township Board at least 30 days prior to the annual meeting, as required by law.

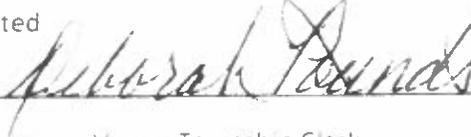
BE IT FURTHER RESOLVED, that since the Trustee is paid in July for work done in June, the adjustment in pay will occur in the check received in August.

The foregoing resolution was offered by Board Member Foether and supported by Board Member Borcharding

Upon roll call vote, the following voted "Aye" (4): Borcharding, Foether, Pounds, Stack

"Nay" (1): Partridge

The Supervisor declared the resolution was adopted


Vassar Township Clerk

I, Deborah Pounds, the duly elected and acting Clerk of Vassar township, hereby certify that the foregoing resolution was adopted by the Township Board of said Township at the regular meeting of said Board held on May 9, 2023, at which a quorum was present, by roll call vote of said members as hereinbefore set forth; that said resolution takes effect July 1, 2022 subject to adjustment by the Annual Meeting of Electors held on June 24, 2023,


Vassar Township Clerk

RESOLUTION: Amendment of 2022-2023 Budget

WHEREAS, the uniform Budgeting and Accounting Act, Act 2 of 1968 prescribes that the state treasurer prescribe minimum auditing procedures and standards.

And **WHEREAS**, the Michigan Department of Treasury Uniform Budget Manual of 2001 in Section 17 and 18 requires amending the budget when a deviation such as expenditures exceeding the budget occurs.

And **WHEREAS**, the township has noticed such a deviation in its budget.

NOW, THEREFORE, BE IT RESOLVED that the Vassar Township Board of Trustees adjust its budget in the following way:

Under Expenses:

Add \$500.00	to Assessor- Supplies	bringing it to \$2,000.00
Add \$70.00	to Board of Review-Workshop	bringing it to \$250.00
Add \$300.00	to Fire Protection- Contract.	bringing it to \$37,300.00
Subtract \$870.00	from CONTINGENCY.	bringing it to \$ 199,401.35

The foregoing resolution was offered by Board Member Foether and supported by Board Member Pounds.

Upon roll call vote, the following voted **"Aye" (5): Partridge, Foether, Stack, Pounds, Borcharding**

"Nay" (0):

"Absent" (0):

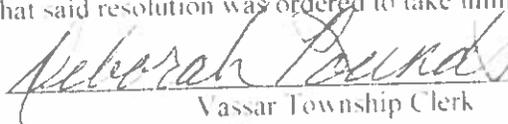
The Supervisor declared the resolution adopted.



 Vassar Township Clerk

CERTIFICATE

I, Deborah Pounds, the duly elected and acting Clerk of Vassar Township, hereby certify that the foregoing resolution was adopted by the Township Board of said Township at the regular meeting of said Board held on May 9, 2023, at which meeting a quorum was present, by a roll call vote of said members as hereinbefore set forth: that said resolution was ordered to take immediate effect.



 Vassar Township Clerk