



**PART 1: ACTION REQUESTED**

I (we), the undersigned, request a hearing before the Vassar Township Zoning Board of Appeals for the purpose indicated below (circle the appropriate purpose):

Appeal for Ordinance Text  
or Map Interpretation

Appeal for Variance

Appeal from an  
Administrative Decision

**PART 2: REQUEST for VARIANCE from the REQUIREMENTS of the ZONING ORDINANCE**

(This part is to be completed for variance requests only. See Section 4.05(C))

**B. State specifically the variance being requested (such as a 5 foot reduction on side yard setback, 3 space reduction in parking spaces, etc.)**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**C. Describe the peculiar or unusual characteristics of your property which require the granting of a variance.**

- |                   |                 |                  |
|-------------------|-----------------|------------------|
| _____ too narrow  | _____ elevation | _____ soil       |
| _____ too small   | _____ slope     | _____ subsurface |
| _____ too shallow | _____ shape     |                  |
- other (please specify) \_\_\_\_\_

**D. State exactly what is intended to be done on the property which necessitates a variance from the Zoning Ordinance.** \_\_\_\_\_

**E. Justification for granting the requested variance.** Answer the following questions (See Section 4.05(C)).

1. Are there any practical difficulties or unnecessary hardships which prevent carrying out the strict letter of this Ordinance? \_\_\_\_\_
2. Does a genuine hardship exist because of unique circumstances or physical conditions such as narrowness, shallowness, shape, or topography of the property involved, or to the intended use of the property, that do not generally apply to other property or uses in the same zoning district, and shall not be recurrent in nature? \_\_\_\_\_
3. Did the hardship or special conditions or circumstances result from actions of the applicant? If so how? \_\_\_\_\_
4. Will the variance relate only to property under control of the applicant? \_\_\_\_\_
5. Will the variance be in harmony with the general purpose and intent of this Ordinance and not cause a substantial adverse effect upon surrounding property, property values, and the use and enjoyment of property in the neighborhood or district? \_\_\_\_\_
6. Will strict compliance with ordinance requirements unreasonably prevent the applicant from using the property for a permitted purpose, or render conformity unnecessarily burdensome? \_\_\_\_\_
7. Is the variance requested the minimum amount necessary to overcome the inequity inherent in the particular property or mitigate the hardship? \_\_\_\_\_
8. Will the variance permit the establishment, within a district, of any use which is not permitted by right within that zoning district? \_\_\_\_\_

F. Legal description of subject property (attach survey if possible):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

G. Address of Property: \_\_\_\_\_

H. This property is: unplatted or platted (circle appropriate answer)

If platted, name of Plat: \_\_\_\_\_

I. Present use of the property is: \_\_\_\_\_

\_\_\_\_\_

J. Existing zoning classification of the property is: \_\_\_\_\_

K. Drawings: Eight (8) copies of a plan drawn to scale of 1 inch = 100 feet must be submitted with this application clearly showing, but not limited to, property lines, lot shape and dimensions, proposed and existing building locations and dimensions, parking and yard areas, and features for which a variance is being requested.

**PART 3: INTERPRETATION OF ZONING ORDINANCE OR MAP**

(This part is to be completed for ordinance interpretation requests only. See Section 4.05(B))

A. The appellant respectfully requests the Board of Appeals make an interpretation of:

\_\_\_\_\_ a. The location of district boundaries on the Zoning Map as applied to the property described in this application (See Section 9.04).

\_\_\_\_\_ b. The provisions of Section \_\_\_\_\_ of the Vassar Township Zoning Ordinance.

\_\_\_\_\_ c. Other, specify, \_\_\_\_\_  
\_\_\_\_\_

B. Please describe in detail the nature of the problem to be interpreted and the reason for the request.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**PART 4: APPEAL from ADMINISTRATIVE DECISION**

(This part is to be completed only for appeals of an administrative decision. See Section 4.05(A))

A. The appellant respectfully requests the Board of Appeals to reverse or modify the administrative decision of the Zoning Administrator / Planning Commission (circle as applicable) made on \_\_\_\_\_ (date) regarding Application No. \_\_\_\_\_ (Attach a copy of the decision.)

Reversal or modification requested: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Reasoning for reversal or modification of decision: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**PART 5: AFFIDAVIT**

I (we), the undersigned, acknowledge that if a variance is granted, or other decisions favorable to the undersigned are rendered upon this appeal, the said decision does not relieve me (us) from compliance with all other provisions of the Vassar Township Zoning Ordinance. I(we), the undersigned, affirm that the answers, statements, and information contained herein are in all respects true and correct to the best of my (our) knowledge and belief.

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Appellant(s) Signature(s)

Date

End of Appeal Form