

Vassar Township Board of Trustees
Special Meeting Budget Workshop-May 19, 2022

Call to Order: 7:00 P.M.

Pledge Allegiance to the Flag of the United States of America:

Roll Call:	Ben Partridge	Present
	Tom Borcharding	Present
	Bruce Foether	Present
	John Stack	Present
	Deborah Pounds	Present

New Business: Working on the 2022-2023 Budget

2022-2023 Final W/Aggregate Account 26 June 2022

Worked on budget figures, rough draft

Public Comment: 3 Minutes

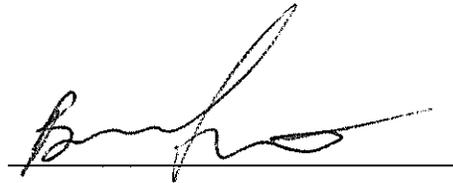
Adjourn: Motion to adjourn by Deborah Pounds, Second by Tom Borcharding at 9:26 P.M.

All in Favor: (5) Ayes (0) Nays

Motion Carried



Vassar Township Clerk



Supervisor

2022/2023 Final W/ Aggregate account 25 June 2022

	2019/2020 Budget	2019/2020 Actual	2020/2021 Budget	2020/2021 Actual	2021/2022 Budget	2021/2022 Actual	2022/2023 Budget
Carryover Balance	\$ 294,591.41	\$ 294,591.41	\$ 306,930.50	\$ 306,930.50	\$ 557,310.38	\$ 557,310.38	\$ 897,249.42
Property Tax Current	\$ 82,000.00	\$ 84,334.18	\$ 82,000.00	\$ 88,846.50	\$ 88,000.00	\$ 88,000.00	\$ 92,253.26
Personal Tax Delinquent	\$ 150.00	\$ 289.94	\$ 200.00	\$ 231.60	\$ 200.00	\$ 200.00	\$ 200.00
Trailer Park Fees	\$ 850.00	\$ 821.00	\$ 850.00	\$ 850.00	\$ 850.00	\$ 850.00	\$ 850.00
Administration Fees	\$ 15,000.00	\$ 15,489.73	\$ 15,000.00	\$ 14,273.30	\$ 15,000.00	\$ 16,832.35	\$ 15,000.00
Special Use Permits	\$ 500.00	\$ 500.00	\$ 500.00	\$ 1,080.00	\$ 500.00	\$ 400.00	\$ 500.00
Land Division Fees	\$ 500.00	\$ 1,400.00	\$ 1,000.00	\$ 1,570.00	\$ 1,000.00	\$ 265.00	\$ 1,000.00
Zoning Permits	\$ 1,000.00	\$ 975.00	\$ 1,000.00	\$ 1,950.00	\$ 1,000.00	\$ 1,100.00	\$ 1,000.00
MMFL Fees	\$ 22,000.00	\$ 84,250.00	\$ 80,000.00	\$ 148,751.32	\$ 85,000.00	\$ 377,406.88	\$ 350,000.00
State Shared Revenue	\$ 359,524.00	\$ 364,194.00	\$ 329,470.00	\$ 313,387.00	\$ 360,297.00	\$ 422,573.00	\$ 400,000.00
Metro Act	\$ 5,900.00	\$ 7,244.72	\$ 6,000.00	\$ 7,160.40	\$ 6,000.00	\$ 1,095.60	\$ 6,000.00
Fire Runs	\$ 5,000.00	\$ 10,800.00	\$ 5,000.00	\$ 13,090.00	\$ 10,000.00	\$ 14,010.00	\$ 10,000.00
Earned Interest	\$ 500.00	\$ 589.12	\$ 500.00	\$ 677.16	\$ 500.00	\$ 512.00	\$ 500.00
Transfer from Aggregate							
Park & Recreation Donation		\$ 106.00			\$ 275.00	\$ 18,264.83	\$ 100.00
Grant Revenue	\$ 29,644.96	\$ 22,144.96		\$ 7,500.00		\$ 1,638.00	
MISC FEE Revenue		\$ 94.85	\$ 50.00	\$ 4,508.31	\$ 50.00	\$ 5,746.86	\$ 50.00
Tax Overpayments/Refunds		\$ 44,023.78		\$ 617.96		\$ 13,920.42	
Transfer from Agg.	\$ 50,000.00						
Total Revenue	\$ 867,160.37	\$ 931,848.69	\$ 828,500.50	\$ 913,171.05	\$ 1,125,807.38	\$ 1,867,872.72	\$ 1,777,449.42
Vassar Twp Aggregate Royalties		\$ 376,779.06		\$ 496,936.55	\$ 496,936.55	\$ 497,962.75	
ARPA						203,385.96	

Page 1

	2019/2020 Budget	2019/2020 Actual	2020/2021 Budget	2020/2021 Actual	2021/2022 Budget	2021/2022 Actual	2022/2023 Budget
Twp Board Seminars/workshop	\$17,000.00	\$4,775.08	\$7,000.00	\$1,695.50	\$7,000.00	\$1,718.92	\$10,000.00
Administrative Assistant Wages	\$15,600.00	\$14,504.37	\$15,600.00	\$15,356.25	\$17,000.00	\$16,297.00	\$30,000.00
Twp Board Trustee Salary	\$4,290.00	\$4,468.75	\$4,290.00	\$4,290.00	\$4,290.00	\$3,932.50	\$4,168.50
Twp Board Supplies	\$3,000.00	\$3,050.26	\$3,500.00	\$2,743.02	\$3,500.00	\$6,482.66	\$10,000.00
Twp Board Dues	\$2,650.00	\$2,834.28	\$3,000.00	\$2,760.66	\$4,000.00	\$755.00	\$4,000.00
Twp Board Assess. & Tax Adm.	\$3,100.00	\$3,067.55	\$3,100.00	\$3,116.61	\$3,200.00	\$58.59	\$3,200.00
Twp Board Notices	\$2,000.00	\$2,928.89	\$3,000.00	\$687.50	\$3,000.00	\$1,716.00	\$3,000.00
Housing for Training	\$1,000.00	\$79.23	\$1,000.00	\$-	\$1,000.00	\$-	\$3,000.00
Supervisor Salary	\$12,000.00	\$12,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$13,750.00	\$15,900.00
Supervisor Supplies	\$150.00	\$39.77	\$150.00	\$0.00	\$150.00	\$58.00	\$150.00
Supervisor Phone	\$360.00	\$370.00	\$360.00	\$360.00	\$360.00	\$330.00	\$360.00
Supervisor Mileage	\$400.00	\$-	\$400.00	\$-	\$400.00	\$-	\$400.00
Deputy Supervisor Wages	\$500.00	\$0.00	\$500.00	\$282.88	\$500.00	\$0.00	\$500.00
Election Wages	\$11,000.00	\$5,471.68	\$11,000.00	\$8,293.85	\$11,000.00	\$586.75	\$15,000.00
Election Supplies	\$3,000.00	\$3,028.87	\$5,000.00	\$3,883.66	\$5,000.00	\$239.17	\$5,000.00
Election Mileage	\$300.00	\$741.52	\$500.00	\$-	\$500.00	\$-	\$500.00
Election Notices	\$1,000.00	\$1,346.50	\$1,500.00	\$230.05	\$1,500.00	\$0.00	\$1,500.00
Election Repair & Maint.	\$1,000.00	\$-	\$1,000.00	\$-	\$2,000.00	\$1,710.00	\$2,000.00
Transfer to Aggregate							
Professional Service Audit	\$6,000.00	\$5,550.00	\$6,000.00	\$5,650.00	\$6,000.00	\$5,800.00	\$7,000.00
Assessor Salary	\$25,000.00	\$24,406.08	\$25,000.00	\$23,926.08	\$25,000.00	\$21,932.24	\$25,000.00
Assessor Supplies	\$1,100.00	\$890.74	\$1,000.00	\$1,450.19	\$1,500.00	\$397.49	\$1,500.00
Assessor Fuel Allotment	\$1,200.00	\$1,000.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,100.00	\$1,200.00
Professional Service Attorney	\$9,000.00	\$8,268.50	\$9,000.00	\$3,403.50	\$9,000.00	\$10,548.50	\$12,500.00
Clerk Salary	\$12,000.00	\$13,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$13,750.00	\$15,900.00
Clerk Supplies	\$1,000.00	\$43.19	\$1,000.00	\$327.98	\$1,000.00	\$183.59	\$1,000.00
Clerk Phone	\$480.00	\$390.00	\$360.00	\$360.00	\$360.00	\$330.00	\$360.00
Total	\$134,130.00	\$187,255.26	\$134,460.00	\$185,017.73	\$138,460.00	\$101,676.41	\$173,138.50

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	2019/2020		2019/2020		2020/2021		2020/2021		2021/2022		2021/2022		2022/2023	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
Clerk Mileage	\$1,000.00	\$ 234.93	\$1,000.00	\$ 1,000.00	\$1,000.00	\$ 1,000.00	\$1,000.00	\$ 1,000.00	\$1,000.00	\$ 161.46	\$1,000.00	\$ 161.46	\$1,000.00	\$ 1,000.00
Deputy Clerk-Wages	\$2,320.00	\$ 2,158.75	\$2,500.00	\$ 2,107.50	\$2,500.00	\$ 2,107.50	\$2,500.00	\$ 2,107.50	\$3,000.00	\$ 1,227.38	\$3,000.00	\$ 1,227.38	\$3,000.00	\$ 3,000.00
Deputy Clerk Milage	\$200.00	\$ -	\$200.00	\$ -	\$200.00	\$ -	\$200.00	\$ -	\$200.00	\$ -	\$200.00	\$ -	\$200.00	\$ 200.00
Board of Review Salary	\$1,600.00	\$ 1,515.00	\$1,600.00	\$ 1,065.00	\$1,600.00	\$ 1,065.00	\$1,600.00	\$ 1,065.00	\$1,600.00	\$ 1,100.00	\$1,600.00	\$ 1,100.00	\$1,600.00	\$ 1,600.00
Board of Review Mileage	\$50.00	\$ -	\$50.00	\$ -	\$50.00	\$ -	\$50.00	\$ -	\$50.00	\$ -	\$50.00	\$ -	\$50.00	\$ 100.00
Board of Review Notices	\$800.00	\$ -	\$800.00	\$ -	\$800.00	\$ -	\$800.00	\$ -	\$800.00	\$ -	\$800.00	\$ -	\$800.00	\$ 1,000.00
Treasurer Salary	\$12,000.00	\$ 13,000.00	\$15,000.00	\$ 15,000.00	\$15,000.00	\$ 15,000.00	\$15,000.00	\$ 15,000.00	\$15,000.00	\$ 13,750.00	\$15,000.00	\$ 13,750.00	\$15,000.00	\$ 15,900.00
Treasurer Supplies	\$1,800.00	\$ 352.27	\$2,000.00	\$ 1,702.67	\$2,000.00	\$ 1,702.67	\$2,000.00	\$ 1,702.67	\$2,000.00	\$ 397.50	\$2,000.00	\$ 397.50	\$2,000.00	\$ 2,000.00
Treasurer Mileage	\$400.00	\$ 549.46	\$500.00	\$ 549.46	\$500.00	\$ 549.46	\$500.00	\$ 549.46	\$500.00	\$ 81.90	\$500.00	\$ 81.90	\$500.00	\$ 500.00
Treasurer Phone	\$360.00	\$ 360.00	\$360.00	\$ 360.00	\$360.00	\$ 360.00	\$360.00	\$ 360.00	\$360.00	\$ 330.00	\$360.00	\$ 330.00	\$360.00	\$ 360.00
Deputy Treasurer Salary	\$2,320.00	\$ 1,768.75	\$2,320.00	\$ 1,768.75	\$2,320.00	\$ 1,768.75	\$2,320.00	\$ 1,768.75	\$2,750.00	\$ 2,000.00	\$2,750.00	\$ 2,000.00	\$3,000.00	\$ 3,000.00
Deputy Treasurer Mileage	\$100.00	\$ 0	\$100.00	\$ 0	\$100.00	\$ 0	\$100.00	\$ 0	\$100.00	\$ 0	\$100.00	\$ 0	\$100.00	\$ 100.00
Twp. Hall / Property Reno.	\$8,000.00	\$ 350.00	\$12,000.00	\$ 12,000.00	\$12,000.00	\$ 12,000.00	\$12,000.00	\$ 12,000.00	\$6,197.72	\$ -	\$6,197.72	\$ -	\$6,000.00	\$ 6,000.00
Twp. Hall / Property Supplies	\$500.00	\$ 530.60	\$500.00	\$ 530.60	\$500.00	\$ 530.60	\$500.00	\$ 530.60	\$500.00	\$ 215.59	\$500.00	\$ 215.59	\$500.00	\$ 500.00
Twp. Hall / Property Utilities	\$4,200.00	\$ 4,118.02	\$4,200.00	\$ 7,425.88	\$4,200.00	\$ 7,425.88	\$4,200.00	\$ 7,425.88	\$5,000.00	\$ 3,588.74	\$5,000.00	\$ 3,588.74	\$5,000.00	\$ 5,000.00
Twp. Hall / Property Repair / Maint.	\$ 5,000.00	\$ 8,870.42	\$ 20,000.00	\$ 7,556.95	\$ 20,000.00	\$ 7,556.95	\$ 20,000.00	\$ 7,556.95	\$ 20,000.00	\$ 3,299.00	\$ 20,000.00	\$ 3,299.00	\$ 20,000.00	\$ 10,000.00
Twp. / Hall?Map / Comp.Upgrade	\$ 10,000.00	\$ 8,829.76	\$ 15,000.00	\$ 10,010.68	\$ 15,000.00	\$ 10,010.68	\$ 15,000.00	\$ 10,010.68	\$ 15,000.00	\$ 12,170.21	\$ 15,000.00	\$ 12,170.21	\$ 15,000.00	\$ 15,000.00
Twp. Hall / Property Equipment	\$ 3,200.00	\$ 2,256.01	\$ 5,000.00	\$ 3,151.91	\$ 5,000.00	\$ 3,151.91	\$ 5,000.00	\$ 3,151.91	\$ 5,000.00	\$ 2,066.87	\$ 5,000.00	\$ 2,066.87	\$ 5,000.00	\$ 5,000.00
Cemetery	\$ 300.00	\$ -	\$ 300.00	\$ -	\$ 300.00	\$ -	\$ 300.00	\$ -	\$ 300.00	\$ -	\$ 300.00	\$ -	\$ 300.00	\$ 300.00
Law Enforcement Contract	\$ 95,000.00	\$ 79,784.71	\$ 98,000.00	\$ 80,659.02	\$ 98,000.00	\$ 80,659.02	\$ 98,000.00	\$ 80,659.02	\$ 98,000.00	\$ 84,969.31	\$ 98,000.00	\$ 84,969.31	\$ 98,000.00	\$ 98,000.00
Fire Protection Contract	\$ 37,000.00	\$ 30,662.64	\$ 37,000.00	\$ 34,119.96	\$ 37,000.00	\$ 34,119.96	\$ 37,000.00	\$ 34,119.96	\$ 37,000.00	\$ 27,928.66	\$ 37,000.00	\$ 27,928.66	\$ 35,000.00	\$ 35,000.00
Fire Protection Rescue / Truck	\$ 100,000.00	\$ 98,838.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 50,000.00	\$ -	\$ 50,000.00	\$ -	\$ 50,000.00	\$ 50,000.00
Planning Comm. Salary	\$ 6,110.00	\$ 5,305.00	\$ 6,110.00	\$ 6,110.00	\$ 6,110.00	\$ 6,110.00	\$ 6,110.00	\$ 6,110.00	\$ 8,000.00	\$ 9,075.00	\$ 8,000.00	\$ 9,075.00	\$ 10,000.00	\$ 10,000.00
Planning Comm. & ZBA Supplies	\$ 100.00	\$ -	\$ 100.00	\$ 3.20	\$ 100.00	\$ 3.20	\$ 100.00	\$ 3.20	\$ 100.00	\$ -	\$ 100.00	\$ -	\$ 100.00	\$ 100.00
Plan. Comm. & Master Plan / Rec	\$ 7,000.00	\$ 2,586.90	\$ 20,000.00	\$ 3,687.50	\$ 20,000.00	\$ 3,687.50	\$ 20,000.00	\$ 3,687.50	\$ 45,000.00	\$ 16,247.50	\$ 45,000.00	\$ 16,247.50	\$ 45,000.00	\$ 45,000.00
Plan. Comm. & ZBA Mileage	\$ 200.00	\$ -	\$ 200.00	\$ -	\$ 200.00	\$ -	\$ 200.00	\$ -	\$ 200.00	\$ -	\$ 200.00	\$ -	\$ 200.00	\$ 200.00
Total	\$299,560.00	\$262,071.22	\$269,540.00	\$177,528.47	\$269,540.00	\$177,528.47	\$317,857.72	\$179,203.12	\$317,857.72	\$179,203.12	\$308,860.00	\$179,203.12	\$308,860.00	\$308,860.00

Page 3

	2019/2020		2020/2021		2021/2022		2022/2023	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
Plan. Comm. & ZBA Notices	\$ 500.00	\$ 858.00	\$ 1,000.00	\$ 346.50	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 1,000.00
Zoning Adm. Salary	\$ 8,400.00	\$ 8,400.00	\$ 8,400.00	\$ 8,399.95	\$ 8,400.00	\$ 7,700.00	\$ 8,400.00	\$ 8,400.00
Zoning Adm. Supplies	\$ 1,000.00	\$ 258.88	\$ 750.00	\$ 465.90	\$ 750.00	\$ 116.00	\$ 750.00	\$ 750.00
Zoning Adm. Phone	\$ 480.00	\$ 400.00	\$ 480.00	\$ 480.00	\$ 480.00	\$ 440.00	\$ 480.00	\$ 480.00
Zoning Adm. Mileage	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
Z.A. Fuel Allotment	\$ 1,200.00	\$ 1,180.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,006.82	\$ 1,500.00	\$ 1,500.00
Drains at Large	\$ 3,000.00	\$ 954.66	\$ 1,200.00	\$ 5,033.86	\$ 5,000.00	\$ 5,244.71	\$ 8,000.00	\$ 8,000.00
Road Work Special	\$ 20,000.00	\$ 7,025.00	\$ 20,000.00	\$ 12,000.00	\$ 20,000.00	\$ 12,985.00	\$ 50,000.00	\$ 50,000.00
Grant Expenses	\$ 1,500.00	\$ 50.00	\$ 1,500.00	\$ 50.00	\$ 1,500.00	\$ 50.00	\$ 1,500.00	\$ 1,500.00
Road Work Regular	\$ 179,430.00	\$ 1,481.33	\$ 175,000.00	\$ 96,403.00	\$ 250,000.00	\$ 126,876.93	\$ 250,000.00	\$ 250,000.00
Ambulance Rep. Salary	\$ 480.00	\$ 600.00	\$ 480.00	\$ 520.00	\$ 600.00	\$ 440.00	\$ 600.00	\$ 600.00
Ambulance Service Contract	\$ 34,000.00	\$ 32,744.00	\$ 34,000.00	\$ 32,744.00	\$ 34,000.00	\$ 31,932.00	\$ 36,000.00	\$ 36,000.00
ZBA Salary	\$ 1,000.00	\$ 900.00	\$ 1,000.00	\$ 1,400.00	\$ 1,400.00	\$ 650.00	\$ 1,400.00	\$ 1,400.00
MMFL Expenses	\$ 8,000.00	\$ 10,306.00	\$ 15,000.00	\$ 11,607.63	\$ 165,000.00	\$ 32,782.70	\$ 165,000.00	\$ 165,000.00
Future Development -Hall					\$ 20,000.00	\$ -	\$ 30,000.00	\$ 30,000.00
City Parks & Rec. Rep Salary	\$ 480.00	\$ 120.00	\$ 480.00	\$ 400.00	\$ 480.00	\$ 280.00	\$ 480.00	\$ 480.00
Vassar TWP Park & Rec WA	\$ 6,110.00	\$ 4,310.71	\$ 8,550.00	\$ 4,345.00	\$ 8,000.00	\$ 5,040.00	\$ 8,000.00	\$ 8,000.00
City Parks & Rec.	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 190.92	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
Park & Rec- Expenses	\$ 8,000.00	\$ 20,854.98	\$ 8,000.00	\$ 7,167.00	\$ 8,000.00	\$ 3,747.20	\$ 45,000.00	\$ 45,000.00
Park -Utilities					\$ 2,500.00	\$ 944.29	\$ 2,500.00	\$ 2,500.00
Park Grant	\$ 8,000.00	\$ 7,436.88		\$ -				
Library Rep.	\$ 960.00	\$ 200.00	\$ 960.00	\$ 400.00	\$ 960.00	\$ 200.00	\$ 960.00	\$ 960.00
Insurance I & Bonds	\$ 10,000.00	\$ 10,817.34	\$ 11,000.00	\$ 9,022.00	\$ 11,000.00	\$ 10,328.00	\$ 12,000.00	\$ 12,000.00
Land Division Expenses	\$ 400.00	\$ 420.00	\$ 400.00	\$ 805.00	\$ 800.00	\$ 420.00	\$ 800.00	\$ 800.00
Total	\$294,540.00	\$ 110,867.78	\$291,000.00	\$ 192,930.76	\$542,670.00	\$ 242,633.65	\$625,970.00	\$625,970.00

Page 4

	2019/2020		2020/2021		2021/2022		2022/2023	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
Employer Payroll Expense	\$ 9,000.00	\$ 8,649.89	\$ 9,000.00	\$ 9,595.03	\$ 9,750.00	\$ 10,216.23	\$ 12,000.00	
Contingency Fund	\$128,430.37	\$ 92,680.37	\$123,500.50	\$ 107,750.50	\$116,069.66	\$ 97,069.66		
Refunds Misc./ Bond	\$ 1,000.00	\$ 2.52	\$ 1,000.00	\$ 25.00	\$ 1,000.00	\$ 1,108.06	\$ 1,000.00	
Refunds Property Tax	\$ 500.00	\$ -						
Garbage Refuge								
Transfer to aggregate acct								
Total	\$ 138,930.37	\$ 101,332.78	\$133,500.50	\$ 117,370.53	\$126,819.66	\$ 165,177.95	\$43,000.00	
Total Expenses	\$ 867,160.37	\$ 661,527.04	\$828,500.50	\$ 672,847.49	\$1,125,807.38	\$ 688,691.13	\$1,150,968.50	

\$1,867,872.72 \$ 1,777,449.42
 \$ 688,691.13 \$1,150,968.50
 \$ \$1,179,181.59 \$ 626,480.92

Page 5

1