

Vassar Township Board of Trustees
Special Meeting-August 20, 2021

Call to Order: 4:30 P.M.

Pledge Allegiance to the Flag of the United States of America:

Roll Call:	Tom Borcharding	Present
	Bruce Foether	Present
	Ben Partridge	Present
	Deborah Pounds	Present
	John Stack	Excused Absent

Administrative Assistant (Amy Mocny) submitted a resignation letter that read aloud by the Clerk.

Motion to Accept her resignation by Bruce Foether, Seconded by Tom Borcharding.

All in Favor: (4) Ayes (0) Nays (1) Excused Absent

Motion Carried

Post Job Opening on Website, Facebook, Sign & Hall

Motion by Bruce Foether, Seconded by Tom Borcharding to pay new Administrative Assistant \$12.50
Per hour until probationary period ends. To be assessed at November 9, 2021 Regular Meeting.

All in Favor: (4) Ayes (0) Nays (1) Excused Absent

Motion by Ben Partridge, Seconded by Deborah Pounds to also post Marijuana Coordinator position.

All in Favor: (4) Ayes (0) Nays (1) Excused Absent

Motion Carried

Motion by Bruce Foether, Seconded by Ben Partridge to give FOIA Coordinator position back to Clerk.

All in Favor: (4) Ayes (0) Nays (1) Excused Absent

Motion Carried

Motion by Bruce Foether to keep Fire Runs with Administrative Assistant, Seconded by Deborah Pounds.

All in Favor: (4) Ayes (0) Nays (1) Excused Absent

Motion Carried

Cleaning Person: Motion by Bruce Foether, Seconded by Deborah Pounds to hire Lynn Denome.

For cleaning twice per month at \$65.00 per.

All in Favor: (4) Ayes (0) Nays (1) Excused Absent

Retrieve and Distribute Mail: Motion by Ben Partridge, Seconded by Tom Borcharding for Clerk to also retrieve and distribute mail.

All in Favor: (4) Ayes (0) Nays (1) Excused Absent

Motion Carried

Motion by Bruce Foether to accept as temporary Administrative Assistant, Rachel Theiven, Seconded by Deborah Pounds to start Monday August 23, 2021 at 9:00 A.M. to 1:00 P.M. and train with current AA

For 30 days or until her replacement is hired.

All in Favor: (4) Ayes (0) Nays (1) Excused Absent

Motion Carried

Motion by Tom Borcharding, Seconded by Bruce Foether for Supervisor Foether to be the Marijuana Coordinator until position can be filled.

All in Favor: (4) Ayes (0) Nays (1) Excused Absent

Motion Carried

Motion by Ben Partridge, Seconded by Tom Borcharding to remove Amy Mocny's name from the credit card by 8/31/2021 and put in Vassar Township name and assign to the Clerk and Treasurer.

All in Favor: (4) Ayes (0) Nays (1) Excused Absent

Motion Carried

Property at 5647 Hanes Rd. needs to be mowed.

Motion by Bruce Foether, Seconded by Tom Borcharding to have Bob Reil do the mowing.

All in Favor: (3) Ayes (1) Nay (1) Excused Absent

Motion Carried

Public Comment (3 Minutes)

Motion to Adjourn:

Motion by Tom Borcharding, Seconded by Deborah Pounds to adjourn at 5:28 P.M.



Vassar Township Clerk



Supervisor