

Vassar Township Board of Trustees
Special Meeting-Budget Workshop-May 18, 2021

DRAFT

Call to Order: 7:04 P.M.

Pledge Allegiance to the Flag of the United States of America:

Roll Call:	John Stack	Present
	Ben Partridge	Present
	Deborah Pounds	Present
	Bruce Foether	Present
	Tom Borcharding	Absent

New Business: Working on the 2021/2022 Budget

Carryover Balance	\$306,930.50
Property Tax Current	88,000.00
Personal Tax Delinquent	200.00
Trailer Park Fees	850.00
Administration Fees	15,000.00
Special Use Permits	500.00
Land Division Fees	1,000.00
Zoning Permits	1,000.00
MMFL Fees	85,000.00
State Shared Revenue	360,297.00
Metro Act	6,000.00
Fire Runs	10,000.00
Earned Interest	500.00

Parks & Rec. Donation 100.00

Misc. Fee Revenue 50.00

2019/2020 Actual \$496,936.55 2020/2021 Budget\$875,427.50

Twp. Board Seminars/Workshops 7,000.00

Administrative Assistant Wages 16,700.00

Twp. Board Trustee Salary 4,290.00

Twp. Board Supplies 3,500.00

Twp. Board Dues 3,000.00

Twp. Board Assess. & Tax Adm. 3,200.00

Twp. Board Notices 3,000.00

Housing for Training 1,000.00

Supervisor Salary 15,000.00

Supervisor Supplies 150.00

Supervisor Phone 360.00

Deputy Supervisor Wages 500.00

Election Wages 11,000.00

Election Supplies 5,000.00

Election Mileage 500.00

Election Notices 1,500.00

Election Repair & Maint. 2,000.00

Professional Service Audit 6,000.00

Assessor Salary 25,000.00

Assessor Supplies 1,500.00

Assessor Fuel Allotment 1,250.00

Professional Service Attorney 9,000.00

Clerk Salary 15,000.00

Clerk Supplies 1,000.00

Clerk Phone	360.00
Contingency Fund	115,250.00
Refunds/Misc. Bond	1,000.00

Budget proposal submitted by Russ Fall for \$36,550.00, up from previous budget by \$26,550.00.

Under Park property repair and maintenance-purchase of a chipper shredder to be used for making mulch and expanding trail system. Purchasing rakes, weed whackers, etc.

Park property utilities can be removed, Township will be paying for internet & power. Dropping amount by \$2,500.

To be discussed further.

Also received Planning Commission Budget Request:

\$17,000.00 for Lenovo ThinkPad x12 detachable tablet with keyboard to allow for a transition away from hardcopy Special Land Use Apps, Site Plan Reviews, Zoning Ordinances, and other documents.

We are also requesting enough funding to hold our 12 regular meetings plus several special meetings to continue working with Rowe SPC to update the Master Plan and Zoning Ordinances.

Additionally, we request that the remaining funding that was budgeted for 2019-2020 to pay Rowe SPC be rolled over to this fiscal year as well as approval of the rest of the \$47,265.00 as outlined in the Rowe SPC proposal.

Motion to Adjourn by Bruce Foether, Seconded by Deborah Pounds @ 9:49 P.M.

All in Favor: (4) Ayes (0) Nays (1) Absent

Motion Carried

Next Meeting June 5, 2021 @ 11:00 A.M.

Minutes prepared by Clerk Deborah Pounds

