

Supervisor Forbes called the meeting to order at 7:00pm.  
The pledge was led by Supervisor Forbes.  
Forbes wished for people to have a Merry Christmas.  
A prayer was led by John Stack.

**Roll Call:**

Present: John Stack, Michael Clinesmith, Bob Forbes, Sam Tester, Bill Gray  
Absent: None

**Minutes:**

Motion by Gray, seconded by Tester to approve the November 11, 2014 meeting minutes with correction.  
Vote 5-0, MOTION CARRIED.

**Treasurer's Report by John Stack:**

Resolution 28-2014 offered by Forbes, seconded by Tester to approve the Insurance Contract with Ted Hartleb agency, that the Vassar Township Board of Trustees approve the Ted Hartleb Agency's Michigan Municipal Insurance Coverage Proposal for the year 2015 for a total of \$7,799.00.

Roll Call: Gray – Yes, Tester – Yes, Forbes – Yes, Clinesmith – Yes, Stack – Yes  
Vote 5-0, RESOLUTION CARRIED.

Treasurer's Report presented and filed with the clerk.

Motion by Gray, seconded by Forbes to approve the December 2014 payables in the amount of \$54,871.65.  
Vote 5-0, MOTION CARRIED.

Trustee Report by Bill Gray filed with the clerk.

Zoning Administrator's Report by Curtis Pennell filed with clerk.

Assessor's Report by Debby Valentine read by Forbes and filed with clerk.

No Library Board Report

Fire Run Report by Nancy Zuzula and filed with clerk.

Michael Clinesmith introduced Nancy Zuzula his new deputy clerk and thanked her and Onna Clinesmith for their service.

Supervisor's Report read by Forbes and filed with the clerk.  
Forbes asked Clinesmith to call a furnace repairman, suggesting Newton-Johnson, as it has been loud lately.

**Communications:**

**Tuscola County PC Newsletter:**

The Tuscola County Planning Commission sent a newsletter to the township discussing the GIS system.

**Guest:**

Anderson, Tuckey, etc. Auditors:

Gary Anderson was present, provided reports of the Township's audit to the Board and audience and discussed the report with the Board.

**Unfinished Business:**

Insurance Contract:

This was already completed.

Fire Contract:

Forbes asked to hold off on approval until more information could be obtained in the first of the year. Consensus was to wait for more information.

**New Business:**

MI Office Solutions Proposals for printing:

A proposal from MI Office Solutions was presented to the Board. Consensus was to get more information and explanation before acting on the proposal.

ZBA Resignation/Appointments:

Forbes read the resignation letter from Nancy Zuzula for the position of Zoning Board of Appeals (as she is now the deputy clerk) and read letters of interest from Daniel Zuzula and Ben Partridge.

Motion by Clinesmith, seconded by Forbes to accept the resignation of Nancy Zuzula from the Zoning Board of Appeals.

Vote 5-0, MOTION CARRIED.

Motion by Forbes, seconded by Tester to appoint Daniel Zuzula to the Zoning Board of Appeals with term expiring October 31, 2016.

Vote 4-1, MOTION CARRIED.

Board of Review Appointments:

Motion by Forbes, supported by Tester to reappoint Bruce Foether, Fred Welsh, and Kendall Woodruff to the Board of Review, and Jerry Dutcher as alternate for the Board of Review for the years 2015-2016.

Vote 5-0, MOTION CARRIED.

Board of Review Meeting Schedule Resolution:

Resolution 32-2014 offered by Clinesmith, seconded by Forbes to set the 2015 Board of Review Meeting Dates:

**NOW, THEREFORE, BE IT RESOLVED** that the Vassar Township Board of Trustees sets the following dates and times for the Vassar Township Board of Review to meet at the Vassar Township Hall, 4505 W Saginaw Rd, Vassar, MI in 2015:

March 3, 2015 at 7pm: Organizational Meeting

March 11, 2015 at 2pm to 9pm: Public Hearing

March 12, 2015 at 9am to 4pm: Public Hearing

July 20, 2015 at 7pm: July Board of Review Meeting

December 15, 2015 at 7pm: December Board of Review Meeting

Roll Call: Stack – Yes, Gray – Yes, Tester – Yes, Clinesmith – Yes, Forbes – Yes

Vote 5-0, RESOLUTION CARRIED.

Resolution 31-2012 offered by Clinesmith, seconded by Tester to adopt the 2015 Federal Poverty Guidelines and Asset Test.

**NOW, THEREFORE, BE IT RESOLVED** that the Vassar Township Board of Trustees approve the Federal Poverty Guidelines for 2015.

**NOW, THEREFORE, BE IT FURTHER RESOLVED** that the Vassar Township Board of Trustees set the asset test to be at 40% over the Federal Poverty Guidelines for 2015.

Roll Call: Clinesmith – Yes, Gray – Yes, Tester – Yes, Stack – Yes, Forbes – Yes  
Vote 5-0, RESOLUTION CARRIED.

MTA Conference:

There was discussion about interest in attending the MTA Conference in Grand Rapids in January. Only Clinesmith expressed interest in attending, Forbes recommended him attend the grant writing classes.

Motion by Clinesmith, supported by Stack that the Vassar Township Board approves Clinesmith to attend the MTA Conference in Grand Rapids from January 27 to 30 and authorize a check to be written to MTA of not more than \$500.00.

Vote 5-0, MOTION CARRIED.

Photos for Web Site:

Clinesmith asked about getting pictures on the web site. It was suggested to take the Board Members' picture at the next Board meeting; Forbes will take a picture of the Planning Commission Members at their meeting on Thursday.

**Public Comment:**

Ben Partridge thanked Nancy Zuzula for her service on the Zoning Board of Appeals. He asked how to get a copy of the Zoning Ordinances, and Stack suggested online. Ben responded that the Zoning Ordinances are not formatted properly online; it is not readable with many mistakes. He showed the Board as an example Section 10.02, where a chart did not line up properly.

Bob Forbes asked Clinesmith to check into the Zoning Ordinance.

Don Clinesmith stated the Vassar School Board met the previous day. The School Board previously wanted to pass a millage for new schools. The School Board spent the money on employees and now wants to ask for \$14.5 million to repair its buildings. The Vassar School System is on the Michigan endangered list. It wants to put the millage on the May elections.

Michael Clinesmith mentioned a few documents received by the Township. He got a copy of the Charter Franchise Agreement which John Stack had mentioned before. Stack discussed some of the details. Clinesmith mentioned a letter from the Vassar Chamber of Commerce with dues to become a member, and the City of Vassar has sent the Township a copy of its proposed Recreation Plan, listing the Township as a location where people can view the plan.

Bob Forbes mentioned the recycling calendar is now available.

Motion by Gray, seconded by Tester to adjourn.  
Vote 5-0, MOTION CARRIED.

Meeting Adjourned at 8:13pm.

Minutes prepared by Clerk Clinesmith.

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Vassar Township Clerk

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Vassar Township Supervisor