

Supervisor Forbes called the meeting to order at 7:00pm.
The pledge was led by Supervisor Forbes.

Roll Call:

Present: Michael Clinesmith, Bob Forbes, Sam Tester, Bill Gray
(Amend) Excused Absence: ~~Absent~~: John Stack

Guest:

Kevin Daley – State Senate Candidate

Kevin is running for the Michigan State seat. He is currently in the State House and was formerly a township official. He provided some literature to the board.

Minutes:

Motion by Gray, supported by Tester to approve the April 8, 2014 minutes with a correction.
Vote 4-0 with 1 absent, MOTION CARRIED.

Motion by Gray, supported by Tester to approve the April 28, 2014 special meeting minutes as written.

Vote 4-0 with 1 absent, MOTION CARRIED.

Treasurer's Report by John Stack read by Clinesmith:

There was some discussion about training classes.

Resolution 10-2014 by Clinesmith, seconded by Tester to adjust it 2013-2014 budget in the following way:

Add \$ 1000	to	TWP BOARD-SEMINARS/WORKS, bringing it to	\$ 3500
Add \$ 500	to	TREASURER SUPPLIES , bringing it to	\$ 2700
		(amend) TWP-BOARD-SUPPLIES	
Add \$ 600	to	TWP BOARD-NOTICES, bringing it to	\$ 1400
Add \$ 2000	to	ELECTION NOTICES, bringing it to	\$ 2100
Add \$ 300	to	ASSESSOR-SUPPLIES, bringing it to	\$ 2100
Add \$ 2000	to	PROFESSIONAL SERVICE ATTO, bringing it to	\$ 8000
Add \$ 2	to	CLERK-P.O. BOX RENTAL, bringing it to	\$ 60
Add \$ 1000	to	FIRE PROTECTION-CONTRACT, bringing it to	\$42000
Add \$ 600	to	DRAINS-AT-LARGE, bringing it to	\$ 1100
Subtract \$ 8002	from	CONTINGENCY, bringing it to	\$70698

Roll Call: Gray- Yes, Tester – Yes, Forbes – Yes, Clinesmith – Yes, with Stack absent.
Vote 4-0 with 1 absent, RESOLUTION CARRIED.

Motion by Clinesmith, supported by Tester to approve the payables in the amount of \$32,761.20, adding the following checks to the check register: \$99.00 to Pryor, \$401.00 for MAMC and \$277.00 to MTA for training classes.

Vote 4-0 with 1 absent, MOTION CARRIED.

Trustee's Report by Bill Gray filed with the clerk.

Zoning Administrator's Report presented by Curtis Pennell filed with clerk.

Assessor's Report by Debby Valentine read by Forbes and filed with clerk.

Motion by Clinesmith, supported by Gray to send the letter presented to the board to the Michigan Department of the Treasury for meeting Minimum Assessing Requirements.
Vote 4-0 with 1 absent. MOTION CARRIED.

Library Board Report by Onna Clinesmith:

O. Clinesmith encouraged people to visit the library; upcoming events are a pot luck for seniors, the summer reading program, a meet the candidates event and a movie on the military and medications, \$400 was made from the book sale, anyone can join "Friends of the Library", the millage renewal is approaching, work was done on the handicap door.

Forbes asked Tom Borcharding about the Red Cross and Tom responded that it is still compiling information.

Fire Run Report by Michael Clinesmith filed with the clerk.

Forbes suggested the Township file a claim against the previous clerk's bond for not collecting 2008-2009 fire runs.

Communications:

MI Department of Treasury – Audit of Minimum Assessing Requirements:

Already discussed with Assessor's Report.

Township Attorneys:

The Township received a letter from the Township's law firm that Brian Garner has become a partner with the firm.

Tuscola County Treasurer – Foreclosed Properties:

The Township received a letter from the County Treasurer with a list of foreclosed properties and a waiver of first right of refusal if the township is not interested in purchasing any of the properties for public use.

Motion by Forbes, supported by Tester to sign the waiver of first right of refusal on foreclosed properties and send it back to the county treasurer.

Vote 3-1 with 1 absent, MOTION CARRIED.

Greater Ephesians Church – Asbestos:

There is a test being offered at Greater Ephesians Church on May 20, 2014 at 5pm for asbestosis or silicosis.

Run for the Woods:

There is a 10K/5K race being planned in the township on June 28, 2014 hosted by Wesleyan Woods Campground. Volunteers are needed to direct traffic.

Metal Detection Request:

A resident asked the clerk asked if the township property could be scanned for metal.

Unfinished Business:

Fire Protection Service Agreement:

Copies of an amended contract from the attorney we faxed to the township during the meeting.

Motion by Forbes, supported by Tester to postpone approving the fire contract until the June meeting.

Vote 4-0 with 1 absent, MOTION CARRIED.

Tire Collection/Township Cleanup Day:

Friday May 16, 2014 will be the tire pickup day. The Township is looking for volunteers. Russ Fall volunteered to help in the morning.

There will be two 40-yard dumpsters available to Township residents from May 23-25, 2014.

Township Hall and Desk Repair:

Motion by Clinesmith, supported by Tester to approve work on raising the floor, replacing the siding and replacing the handrails by Don Greer of Pailog Carpentry.

Vote 4-0 with 1 absent, MOTION CARRIED.

Bob Forbes will pick up numbers for the Township address.

Roadside Mowing:

Bob Forbes is meeting with another person to discuss road maintenance the next Monday.

Ditch Cleanup:

The township has received 2 bids to work on ditches on Caine and Oak Rd.

Russ Fall asked who allowed the brush to grow up and what the township policy was on maintenance of ditches. Forbes wanted to work with the road commission to clean the ditches. Don Clinesmith added that Fremont Township had the same problem and cleared ½ mile of road for \$80,000. Forbes wanted to budget the cost into the township budget for the next year.

New Business:

Vassar Township Policies and Procedures:

Motion by Forbes, supported by Tester to postpone reviewing job descriptions & Competencies of Board Members

Vote 4-0 with 1 absent, MOTION CARRIED.

Policy and Procedure for Public Inspection and Copying of Public Records:

No Action

Summer Property Tax Collection:

Motion by Forbes, supported by Gray to postpone discussion of Summer Property Tax Collection until the June meeting.

Vote 4-0 with 1 absent, MOTION CARRIED.

Board Member Salary Resolutions

Clinesmith read Resolution 11-2014, with blanks for the salary and reasons for increasing wages.

Resolution 11-2014 offered by Tester, supported by Gray to establish the Supervisor salary at \$10,506.00.

Roll Call: Clinesmith – Yes, Tester – Yes, Forbes – Yes, Gray – Yes with Stack Absent

Vote 4-0 with 1 absent, RESOLUTION CARRIED.

Resolution 12-2014 offered by Gray, supported by Forbes to establish the *(amend) Treasurer Supervisor* salary at \$10,506.00.

Roll Call: Forbes – Yes, Clinesmith – Yes, Tester – Yes, Gray – Yes with Stack Absent

Vote 4-0 with 1 absent, RESOLUTION CARRIED.

Clinesmith asked for a moment to present his case for an increase in salary with a list of responsibilities placed on the position.

Resolution 13-2014 offered by Forbes, supported by Tester to establish the *(amend) Clerk Supervisor* salary at \$10,506.00.

Roll Call: Tester – Yes, Gray – Yes, Clinesmith – Abstain, Forbes – Yes with Stack Absent

Vote 3-0 with 1 absent and 1 abstention, RESOLUTION CARRIED.

Resolution 14-2014 offered by (*amend*) Forbes ~~Tester~~, supported by ~~Tester~~ Gray to establish the ~~Trustee Supervisor~~ salary at \$1545.00.

Roll Call: Clinesmith – Yes, Gray – Yes, Forbes – Yes, Tester – Yes, with Stack Absent
Vote 4-0 with 1 absent, RESOLUTION CARRIED.

Date for Budget Workshops:

Motion by Clinesmith, supported by Tester to hold the township budget workshops on May 30, 2014 at noon and June 13, 2014 at 7pm.

Vote 4-0 with 1 absent, MOTION CARRIED.

METRO Act:

Motion by Forbes, supported by Tester to approve and authorize the clerk to sign the METRO Act right of way permit extension with AT&T.

Vote 4-0 with 1 absent, MOTION CARRIED.

Public Comment:

Don Clinesmith asked if other phone companies should be paying the township as well.

Onna Clinesmith stated the Vassar Township Policies and Procedures are important and clarify who is responsible to do township business. She stated that before no one took care of the building and that things are running smoother.

Ben Partridge asked what the voter ID cards cost.

Michael Clinesmith stated that the cost was about \$2,000.

Onna Clinesmith discussed a petition drive to get a part-time legislature on the ballot.

Ben Partridge stated that it was a good idea for the township to review its policies and procedures, but that it should first look at other policies such as a purchasing policy.

Motion by Gray, supported by Tester to adjourn.

Vote 4-0 with 1 absent, MOTION CARRIED.

Meeting Adjourned at 9:30pm.

Minutes prepared by Clerk Clinesmith.

Vassar Township Clerk

Vassar Township Supervisor