

Vassar Township Board of Trustees
Regular Meeting – April 8, 2014
Phone: (989) 823-3541

4505 W. Saginaw Rd
PO Box 1651
Vassar, MI 48768

Supervisor Forbes called the meeting to order at 7:02pm.
The pledge was led by Supervisor Forbes.

Roll Call:

Present: John Stack, Michael Clinesmith, Bob Forbes, Sam Tester, Bill Gray

Absent: None

Minutes:

Motion by Gray, supported by Tester to approve the March 11, 2014 minutes as written.

Vote 5-0, MOTION CARRIED.

Treasurer's Report by John Stack:

Motion by Clinesmith, supported by Tester to approve the payables in the amount of \$16,212.72, adding the following checks to the check register: 17036 to *(amend) Consumers Energy DTE* for \$88.35, 17063 to Thumb Electric Corporation for \$77.40, 17064 to Caro Publishing for \$158.00, 17065 to Bob Forbes for \$24.64, 17066 to Taylor, Butterfield for \$1,050.00, and 17066 to MTA for \$158.00.

Vote 5-0, MOTION CARRIED.

Motion by Clinesmith, supported by Gray to authorize a check to Printing Systems to pay for the cost of temporary voter ID cards.

Vote 5-0, MOTION CARRIED.

Trustee's Report by Bill Gray filed with the clerk.

Zoning Administrator's Report presented by Curtis Pennell filed with clerk.

Assessor's Report by Debby Valentine read by Forbes and filed with clerk.

Clinesmith added that for the audit, the assessor stated the board needs to pass a policy for reviewing assessment records.

Library Board Report by Tom Borcharding:

Borcharding mentioned the upcoming Concert by Rich Eddies, book sales and the millage renewal.

Fire Run Report by Michael Clinesmith filed with the clerk.

A fire run billing was brought to the board for discussion; Forbes suggested to contact the attorney on how to proceed.

Supervisor's Report by Forbes

Forbes submitted two reports, one detailing his activities of the month and the other an investigation into a landowner's housing problems.

Tire Collection/Township Cleanup:

Motion by Forbes, supported by Gray to approve the Tire Collection Site Agreement based on the dates available.

Vote 5-0, MOTION CARRIED.

Motion by Forbes, supported by Gray to have the township cleanup after the tire pickup, with date still to be determined.

Vote 5-0, MOTION CARRIED.

A Cut Above Tree Cutting:

A Cut above Tree Service submitted a bid to the Township about cutting brush in the ditches on Caine and Oak Roads. There was some discussion, but no action was taken.

Communications:

Cass River Greenway:

The Township received a response from Cass River Greenway sharing interest in working together on creating access points along the Cass River.

Tuscola County Economic Development Commission:

The Township received a letter from the county EDC touting its successes and requesting \$600 to support the EDC.

Unfinished Business:

Web Site Proposals:

Drew Stark from Avant Image Makers LLC presented a bid to the township to redesign the township's website. A bid was also received from Cyberlink to redesign the web site.

Motion by Clinesmith, supported by Forbes to approve the design web layout with Avant Image Makers for \$500.00.

Vote 5-0, MOTION CARRIED.

Zoning Map Amendment:

Clinesmith read Resolution 09-2014 for the adoption of Zoning Ordinance 100.1. Clinesmith read Ordinance 100.1, regarding the change in Zoning from Residential to Commercial of two properties.

Resolution 09-2014 offered by Clinesmith, supported by Forbes to adopt Zoning Ordinance 100.1 regarding the rezoning of Parcel #020-019-000-3200-00, 6411 State Rd, and #020-032-000-3800-04, 7355 State Rd from Agricultural-Forestry-Residential to Commercial

Roll Call: Clinesmith – Yes, Tester – Yes, Gray – Yes, Forbes – Yes, Stack – Yes

Vote 5-0, RESOLUTION CARRIED.

Fire Protection Service Agreement:

Motion by Clinesmith, supported by Tester to have the attorney address the concerns 1-5 listed in his letter and prepare a counter proposal to the City of Vassar.

Vote 5-0, MOTION CARRIED.

MDoT:

Motion by Clinesmith, supported by Stack to hold a special meeting at April 28, 2014 at 10:30am to meet with MDoT.

Vote 5-0, MOTION CARRIED.

New Business:

Date for Garbage Hearing:

Resolution 07-2014 offered by Clinesmith, seconded by Tester, to receive the assessment roll and set date of August 11, 2014 at 7:00pm to review the special assessment roll:

Roll Call: Forbes – Yes, Tester – Yes, Gray – Yes, Stack – Yes, Clinesmith – Yes

Vote 5-0, RESOLUTION CARRIED.

Vassar Township Policies and Procedures:

Copies of the policies were provided to the board. Clinesmith suggested the next meeting reviewing the board and employee responsibilities. Copies will be provided to the Planning Commission as well.

Caine Road, Goodings Creek Resolution:

Resolution 08-2014 offered by Clinesmith, seconded by Forbes to support the replacement of the Caine Road Bridge over Goodings Creek, Section 21 & 22, Vassar Township Between Hanes Road and Rupprecht Road.

Roll Call: Tester – Yes, Gray – Yes, Clinesmith – Yes, Forbes – Yes, Stack – Yes

Township Hall and Desk Repair:

Don Greer of Pailog Carpentry submitted bids on repairing parts of the township hall and desk. The board discussed the bid wanted further information before taking action.

Roadside Maintenance:

The township received a bid to mow the sides of the road from Roadside Maintenance. There was a note apologizing for the increase due to an increase in operating costs. The bid was discussed, but no action was taken.

Public Comment:

Ben Partridge asked about the bids concerning the ditches. He mentioned that if the township is asking for bids, it is fair to let the first guy know that the township is asking for bids. And also, if the township wants bids, it should follow the process to ask for bids. He also asked if the county had been contacted about the road brush.

Bob Forbes stated he was contacting the county about coordinating with the county on ash trees.

Russ Fall stated the ash trees are a concern, but also cottonwood and poplar trees due to their short life span.

Don Clinesmith mentioned that in Genesee County, on the major right of ways, the ash trees are being removed.

Motion by Gray, supported by Tester to adjourn.
Vote 5-0, MOTION CARRIED.

Meeting Adjourned at 9:15pm.

Minutes prepared by Clerk Clinesmith.

Vassar Township Clerk

Vassar Township Supervisor