

Vassar Township Board of Trustees
Special Meeting – March 6, 2015

4505 W. Saginaw Rd.
Vassar, MI 48768
Phone (989) 823-3541

Supervisor Forbes called the meeting to order at 11:28am.
A prayer was led by Clerk Clinesmith.
The pledge was led by Supervisor Forbes.

Roll Call:

Present: John Stack, Bob Forbes, Michael Clinesmith, Sam Tester, Bill Gray

Business:

Discussion of Policy Manual:

Point 9 there should be 2 library board members; Point 10 and 11 should be three-year terms.
There was lengthy discussion about what should be included in Point 12 about the assessor.

Motion by Forbes, seconded by Stack to add contract language Points #1 through #7 as
guidelines for future assessors and following state guidelines.

Vote 5-0, MOTION CARRIED.

Point 13 related to Freedom of Information Act Coordinator brought up discussion about changes
needed to the Township's FOIA policy due to changes in state law and compensation of the FOIA
coordinator. More information about the state requirements is needed to set the policy.

Further points in the policy manual should be numbered. Selection of Employees should be 14.

Meeting recessed at 12:30pm.

A page discussing FOIA changes necessary was provided to board members.
Tester left during recess.

Meeting called to order at 1:00pm.

Public Comment:

(none)

Motion by Gray, seconded by Forbes to adjourn.
Vote 4-0, with Tester absent. MOTION CARRIED.
Meeting adjourned at 1:01pm.

Minutes prepared by Clerk Clinesmith.

Vassar Township Clerk

Vassar Township Supervisor