

Supervisor Foether called the meeting to order at 7:00pm.
The pledge was led by Supervisor Foether.

The Supervisor mentioned he would go to public comment at 9:30pm if he is not through with agenda and have a special meeting.

The Supervisor requested help raising the flag at 4:30pm on Wednesday.

Roll Call:

Present: Tom Borcharding, Michael Clinesmith, Bruce Foether, John Stack, Bill Gray
Absent: None

Minutes:

Motion by Gray, seconded by Borcharding to approve the December 12, 2017 regular meeting minutes with changes.
Vote 5-0, MOTION CARRIED.

Motion by Gray, seconded by Foether to approve the December 18, 2017 policy workshop minutes as written.
Vote 5-0, MOTION CARRIED.

Guests:

Audit:

John Bungart from Anderson, Tuckey, Bernhardt & Doran, P.C. distributed the audit report to Board members and went through the report. He stated there were no problems with the audit.

Reports:

Treasurer's Report by John Stack:

It was stated that the payables would be approved later.

Reports:

There was discussion about a Wood Cutting Permit for Residents. Russ Fall stated he would like to limit it to four groups within a 90 day timeframe. Some suggested amendments were made to the permit.

Motion by Clinesmith, seconded by Foether to approve the Wood Cutting Permit for Vassar Township (Residents Only) as amended.
Vote 5-0, MOTION CARRIED.

There was discussion about putting up a kiosk at the Cass River access site on Caine Road and the expense involved.

Motion by Clinesmith, seconded by Borcharding to authorize Russ Fall to apply for the WIN mini grant and kiosk and authorize \$750 for the matching funds for the Caine Road kiosk.
Vote 5-0, MOTION CARRIED.

There was discussion about Heritage Route dues; this will be investigated.

The Treasurer, Trustee, Zoning Administrator, Sheriff Deputy, and Clerk reports were in the meeting packet. A letter from the Cass River Greenway regarding a river access facility at the Cass River Bridge was included as well.

Correspondence:

Charter Communications:

There were letters from Charter regarding its services.

There was discussion about the service Charter gives the Township, which only serves about 300 of the Township residents. The Supervisor mentioned that its agreement with the Township expires in a couple of years.

International Management Association:

The International Management Association requested the Township complete a survey on Township governance and demographics. As the survey was requested to be completed in December, no action was taken.

New Business:

Marijuana Special Use Permit:

There was discussion about how many documents need to be filed when submitting a permit and having the language on the permit reflect that.

Motion by Foether, seconded by Gray to amend the MMFLA permit to require 2 original blueprints full size, 8 8 ½ in X 11 in copies of the blueprints, 1 original and 8 copies of all permits and other materials required for the permit, and give the Planning Commission discretion to make changes to the MMFLA Special Use Permit Application.

Vote 5-0, MOTION CARRIED.

Board of Review Training:

There was information about training both from Tuscola County and MTA.

Motion by Foether, seconded by Gray to have the Board of Review people go to the training with Sue Hansman on February 12, 2018.

Vote 5-0, MOTION CARRIED.

2018 Capital Conference:

The MTA is holding a Conference in Lansing on January 31. There was no interest from Board members to attend this event.

ZBA Training:

The Michigan Association of Planning (MAP) is holding training sessions in Frankenmuth on March 1 regarding Planning and Zoning Essentials and another on the Zoning Board of Appeals. Janice Zawol, Ben Partridge and Orville Hartung expressed interest in attending. It was suggested to ask the other Planning Commission and Zoning Board of Appeals members about their interest and have a check ready to go out at the next meeting.

Electric Franchise Ordinance:

The Township attorney has reviewed the Electric Franchise Agreement sent to the Township from an attorney representing Thumb Electric and made changes to the agreement.

Motion by Clinesmith, seconded by Borcharding to take the Electric Franchise Ordinance as amended by the attorney and sent it to Thumb Electric Cooperative for discussion.

Vote 5-0, MOTION CARRIED.

Assessing Contract:

There was some discussion about approving the contract with the assessor, with some changes regarding pay, a gas allotment and reports. It was suggested to review the changes and discuss the contract in the next month.

Flag Pole:

The Township has the proposal, but not the final invoice for work on the flag pole.

Motion by Foether to pay Helm Electric Inc. for the flag pole when the Township receives an invoice.

Motion rescinded.

It was noticed a similar motion was made the previous month.

Payables:

Motion by Borcharding, seconded by Gray to approve the January 2018 payables with the additions in the amount of \$10,773.07.

Vote 5-0, MOTION CARRIED.

It was mentioned that Ed from Cyberlink had been contacted with issues regarding the Township phone. The issues with Sage are being resolved.

Tuscola County Tire collection for 2018:

There was discussion about setting dates for the tire pickup and Township cleanup days.

Motion by Foether seconded by Borcharding to approve the Tuscola County Tire Collection dates of April 21, 2018, 9:00 am to full desired, and April 28, 2018, 9:00 am to full as the alternate, and Vassar Township Cleanup dates for May 19, 2018 and May 20, 2018 and approve the Tuscola County Tire Collection Site Agreement 2018.

Vote 5-0, MOTION CARRIED.

Recording Meetings:

There was discussion about what meetings should be recorded, if the recording was going to be live, and how long to keep the recordings. A suggestion was made to start with the Township Board to test the process.

Motion by Clinesmith, seconded by Foether to approve recording Vassar Township Board of Trustees meetings starting in February.

Vote 3-2, MOTION CARRIED.

The Supervisor read a message from the MTA that a bill submitted by a state legislator would require more detail in the minutes. Looking at the date, that particular bill is likely dead, but similar bills could be introduced.

Bids for Hall:

Bob Reil was asked to get bids, there is a dip in the hall floor from the weight of the cabinets.

Sale of Property:

There have been inquiries about purchasing the Township property on Washburn Road.

There was a suggestion to create a committee to review the use or sale of the property. There is still a gravel pile on the property, and the use of that was discussed, including using it on trails in the park. Information on the property is located on a deed in the safe.

Old Business:

Facebook Made Date for Meeting:

No action was taken.

Flag Pole:

This issue was already addressed.

Date of Policy & Procedure Workshop:

Consensus was to have the next workshop at January 23, 2018 at 4:30pm.

Fire Run:

There was discussion of a fire run to Dave Kischnick's property that he is disputing. It was suggested he bring his information and dispute it at the next regular Board meeting.

The Clerk read a letter from the Township attorney regarding collection of fire runs.

There was discussion about the collection of fire runs.

Public Comment:

Don Clinesmith stated with regard to his report regarding the Road Commission, there is a task force composed of the cities in Tuscola County and the County Road Commission to apply for federal money. He mentioned that federal money was spent to work on Saginaw Road to Norman Street in the past and the City of Vassar has chosen to not do work on the portion from Norman to Scotch even though it was at the top of the list

He attended another meeting the next day with the Road Commission where there was discussion about doing work on Sheridan between Brown and Saginaw in 2019. There was also going to be a study done on a tube north of Waltan on Sheridan. He also thanked the Road Commission for the work on the bridge.

Kendall Woodruff stated that he was having difficulty finding addresses.

Bruce Foether stated he will make copies of the parcel map.

John Stack stated an unknown Facebook page stated the Township has audit problems. He mentioned that the auditors said there were no problems with the audit and was asking the admins of that page to make a correction.

Motion by Gray, seconded by Borcharding to adjourn.
Vote 5-0, MOTION CARRIED.

Meeting Adjourned at 9:40pm.

Minutes prepared by Clerk Clinesmith.

Vassar Township Clerk

Vassar Township Supervisor