

Supervisor Foether called the meeting to order at 7:00pm.  
The pledge was led by Supervisor Foether.

**Roll Call:**

Present: Tom Borcharding, Michael Clinesmith, Bruce Foether, John Stack  
Excused Absence: Bill Gray

Supervisor Foether mentioned that if the meeting went past 9:30pm, he would go to public comment at that point and call a special meeting.

**Minutes:**

Motion by Foether, seconded by Stack to approve the March 14, 2017 regular meeting minutes with corrections.

Vote 4-0 with Gray absent, MOTION CARRIED.

Motion by Borcharding, seconded by Foether to approve the March 20, 2017 special meeting minutes with changes.

Vote 4-0 with Gray absent, MOTION CARRIED.

**Reports:**

**Park's Report by Tom Borcharding:**

Tom Borcharding presented the budget approved by the Vassar Township Parks and Recreation Committee.

There was discussion about a request from the Boy Scouts where the Park rules state the hours are from dawn to dusk, but the Boy Scouts were interested in a campout.

Motion by Foether, seconded by Borcharding to allow the Boy Scouts to have their campout on the 29<sup>th</sup> and 30<sup>th</sup> of April at the Vassar Township Community Park.

Vote 4-0 with Gray absent, MOTION CARRIED.

**Treasurer's Report by John Stack:**

Treasurer's report was presented and filed with the Clerk.

There was mention of Social Security numbers showing on check stubs. Clinesmith stated only 4 numbers were showing.

Motion by Foether to approve the payables withholding check 18518 to Onna Clinesmith  
Motion (*amend*) was ~~with~~ withdrawn.

Motion by Foether seconded by Borcharding to approve the April 2017 payables with the corrections in the amount of \$46,853.12.

Roll Call requested by Clinesmith.

Roll Call: Stack – No, Borcharding – Yes, Clinesmith – No, Foether – Yes, Gray – Absent

Vote 2-2 with Gray absent, MOTION FAILED.

Motion by Foether, seconded by Borcharding that as of April 11, 2017 to set the deputy clerk wage to be \$0.00 until the next budget.

Foether requested a roll call.

Roll Call: Stack – Yes, Clinesmith – No, Foether – Yes, Borcharding – Yes, Gray – Absent

Vote 3-1 with Gray absent, MOTION CARRIED.

**RESOLUTION 09-2017:** Amendment of 2016-2017 Budget

**WHEREAS**, the Uniform Budgeting and Accounting Act, Act 2 of 1968 prescribes that the state treasurer prescribe minimum auditing procedures and standards,

And **WHEREAS**, the Michigan Department of Treasury Uniform Budget Manual of 2001 in sections 17 and 18 requires amending the budget when a deviation such as expenditures exceeding the budget occurs,

And **WHEREAS**, The township has noticed such a deviation in its budget,

**NOW, THEREFORE, BE IT RESOLVED** that the Vassar Township Board of Trustees adjust its budget in the following way:

Add \$ <u>300.00</u>	to	TWP BOARD-SUPPLIES,	bringing it to	\$ <u>2,000.00</u>
Add \$ <u>2,000.00</u>	to	ELECTIONS-WAGES,	bringing it to	\$ <u>11,000.00</u>
Add \$ <u>4,000.00</u>	to	PROFESSIONAL SERVICE ATTO,	bringing it to	\$ <u>10,000.00</u>
Add \$ <u>563.43</u>	to	DEPUTY CLERK-WAGES,	bringing it to	\$ <u>2,863.43</u>
Add \$ <u>550.00</u>	to	BOARD OF REVIEW-WAGES,	bringing it to	\$ <u>2,050.00</u>
Subtract \$ <u>7,613.43</u>	from	CONTINGENCY,	bringing it to	\$ <u>109,940.21</u>

The foregoing resolution was offered by Board Member Bruce Foether and supported by Board Member Tom Borcharding.

Upon roll call vote, the following voted

<b>“Aye” ( 4 ):</b>	<b>Stack, Borcharding, Clinesmith, Foether</b>
<b>“Nay” ( 0 ):</b>	<i>None</i>
<b>Absent ( 1 ):</b>	<b>Gray</b>

The Supervisor declared the resolution adopted.

Motion by Borcharding seconded by Stack to approve the April 2017 payables with the corrections in the amount of \$46,853.12.

Roll Call requested by Clinesmith.

Roll Call: Stack – Yes, Borcharding – Yes, Clinesmith – Yes, Foether – Yes, Gray – Absent  
Vote 4-0 with Gray absent, MOTION CARRIED.

Foether read the Sheriff’s Deputy’s actions.

Foether was asked “Where were the reports?” Foether stated he was told he was killing too many trees printing the reports but they would be available on request.

Zoning Administrator’s, Clerk’s and other reports were filed with the Clerk.

**Correspondence:**

Tuscola County Road Commission:

The Township received a letter from the Road Commission mentioning its 2017 Allowance Policy of \$25,000 Preservation/Structural Improvements Allowance is available for 2017 work and its \$2,500 Preventive Maintenance Allowance will also be available for 2017. Clinesmith stated that his understanding (*amend*) was with that the Township would be reimbursed for 25% of its costs up to \$25,000 for road work and 25% of its costs up to \$2,500 for roadside maintenance.

Juniata Township Planning Commission:

The Township received a letter from the Juniata Township Planning Commission that no changes to Juniata Township’s Master Plan were necessary.

**New Business:**

Bids for Roadside Cutting:

Motion by Foether, seconded by Borcharding to have the Township secretary put on the Township web page, Facebook and in the Advertiser twice a bid request for roadside cutting for 44 miles and to be submitted no later than May 3, 2017.

Vote 4-0 with Gray absent, MOTION CARRIED.

Tuscola County Road Commission:

The Township received gravel estimates from the Tuscola County Road Commission for gravel on Hanes, Rupprecht, Nottingham and Utter Roads. The Board discussed approving roadwork and general consensus was to have the Supervisor ride with Dave Kennard to review the roads and get agreements from the Road Commission to review at the next meeting.

Social Security Number Privacy Policy:

There were packets of documents in the meeting packet regarding Social Security numbers. The matter has been taken care of with the numbers being masked on the check stubs. Clinesmith thanked the Deputy Clerk for finding a page from Sage explaining how to mask the numbers in the Sage program. A question was raised from the audience about why have the numbers on the check stubs at all.

2017 Passport Grant for the Park:

The grant has been submitted to the DNR for the Park pavilion. Foether wanted to thank the Parks and Recreation committee, the people who helped with the measurements and Michael for getting the right paperwork in to the DNR.

Approving Dates for the Budget Workshop, three days and June 24, 2017:

Foether stated he was told at the MTA training that there is no law to have an annual meeting and it was recommended to get rid of it. Clinesmith stated there was a resolution or ordinance that required the Township to have an annual meeting and it sets the annual meeting date for the last Saturday of the budget year.

Motion by Foether, seconded by Stack that May 18<sup>th</sup> at 10am, June 5<sup>th</sup> at 6pm be the Township budget workshop dates and that an extra day if needed be at June 10<sup>th</sup> at 9am.

Vote 4-0 with Gray absent, MOTION CARRIED.

The budget hearing and annual meeting date was to be looked into.

Review Committee and Board Wages:

There was some discussion about setting wages for various Township board and employees. A resolution was suggested to pay the ambulance, library rep and Vassar City parks and rec representatives \$50/meeting in attendance. Since it seemed like this was going to be set for the next budget year, Clinesmith suggested preparing a resolution and bringing it to the Board next month.

There was a question about why discuss this now and it was stated it is a good time to fairly review all wages (*add*) of all people at the Township with the new budget year coming up. Clinesmith stated by law Board of Trustee members need to set their pay at least 30 days before the annual meeting; other positions and have more flexibility at being set. Foether suggested that the Zoning administrator, secretary, deputy and any other position pay suggestions be sent to him.

Review Township Fees:

There were no changes seen needed to Township fees.

Facebook:

The next committee meeting was scheduled for April 14, 2017 at 5pm.

Motion by Foether, seconded by Borcharding to have the request for volunteers and anything Township business related be allowed to be posted to the Township Facebook page.  
Vote 4-0 with Gray absent, MOTION CARRIED.

Supervisor Foether asked for permission to finish the meeting.

Daniella Zuzula:

Motion by Foether, seconded by Borcharding to accept the resignation of Danielle Zuzula from the Zoning Board of Appeals.  
Vote 4-0 with Gray absent, MOTION CARRIED.

Proposal (amend) to for protect voters' right to vote for the May 2, 2017 Election:

Clerk Clinesmith expressed concerns about behaviors that took place before the November 8, 2016 election and brought a proposal to the Board to have someone authorized to handle election responsibilities at the hall at all regular hours of operation. There was some discussion about who these people would be and the pay. Stack suggested having Amy Moncy work with the Clerk during his hours.

Motion by Clinesmith, seconded by Stack that the Township have an appointed and instructed Clerk assistant at the Township hall when it is open to handle election related responsibilities until the May 2, 2017 election.

Foether requested a roll call.

Roll Call: Borcharding – No, Foether – No, Stack – Yes, Clinesmith – Yes, Gray – Absent  
Vote 2-2 with Gray absent, MOTION FAILED.

**Public Comment:**

Orville Hartung stated that Mike stated that he was forced to put another election inspector on the elections and he was that inspector. He read from a letter stating his description of his work as election inspector stating that it wasn't until "Mama Clerk" and Mikey figured out he was supporting another candidate that he had problems and described meeting with the Clerk to discuss his election inspector status. Supervisor Foether stopped Hartung after 3 minutes.

Onna Clinesmith introduced herself and stated she would appreciate a certain amount of respect.

Erica Aymer and Rhonda Schultz stated they would give Orville Hartung their time.

Orville Hartung finished reading his letter stating that he didn't get the extra secrecy sleeves he requested so they couldn't process AVBs until after the polls closed and Mike and "Mama Clerk" had their hands over the ballots and that on the last several elections Mike told the Chair he was going to take a nap on election day and he intimidated an elderly couple by demanding where their Absent Voter ballots were and badgering them because they refused to put his campaign signs in their yard.

Michael Clinesmith stated the Township has made decisions negatively affecting the election by setting the Deputy Clerk pay to \$0 and not securing the hall by having clerk assistants to keep the hall secure.

Bruce Foether stated he disagreed and he was spending time working at the hall comparable to the number of hours the Clerk was working.

Bob Forbes asked how many voter ballots were sent out and commented on the Clerk.

Foether raised his voice stating he was angry by the posts he saw on Facebook and wanted this to be done and over with.

Jack Clark stated at the March 20<sup>th</sup> special meeting there was questioning about the tree cutting. He stated it was a highly travelled road.

Foether stated he would look into it.

Fred Welsh stated he looked at Clark's (*amend*) flooding. ~~The County Road Commission~~ ~~and the Township~~ should consider the road well as well since the water was not draining down the ditches. He also stated regarding fire permits that residents south of Brown Road need to contact Millington, not Vassar.

There was discussion about contacting for fire permits by Nancy Zuzula, Bruce Foether and John Stack.

Motion by Borcharding, seconded by Stack to adjourn.  
Vote 3-1 with Gray absent, MOTION CARRIED.

Meeting Adjourned at 10:15pm.

Minutes prepared by Clerk Clinesmith.

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Vassar Township Clerk

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Vassar Township Supervisor