

Vassar Township Parks and Rec Minutes (draft)

April 6, 2017

Call to order 6:36 pm

Pledge of Allegiance led by acting Chairman Janice Zawol

Roll Call:

Member	Present	Absent	Excused
Sam Tester	x		
Bob Reil	x		
Janice Zawol(acting-chair)	x		
Tom Borcherding	x		
Fred Welsh (secretary)	x	Arrived at 6:50pm	
Don Clinesmith	x		
Russ Fall	x		

March 1, 2017 Minutes

Bob Reil moved to accept the minutes as read. Sam Tester seconded the motion. Carried.

Old Business

Discussion on location and purchase of playground equipment. Sam Tester moved and Russ Fall seconded the motion to buy a groove slide and a geodesic climber dome and install both for \$8207. Carried.



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QUOTATION

TO: Russ Fall
Vassar Twp
Vassar, MI 48768
Email: prfall56@gmail.com
Ph: 989-871-4950

DATE: 3/7/2017
SUBJECT: New Play Equipment
QUOTE FIRM: 60 Days
DELIVERY TIME ARO: 4-5 Weeks

PRICES QUOTED: F.O.B: JOBSITE

TERMS: **ORDER CANNOT BE PLACED WITHOUT A SIGNED QUOTE OR PURCHASE ORDER. ORDERS OVER \$5,000 WILL REQUIRE A SIGNED PURCHASE ORDER BEFORE THEY WILL BE PLACED. ORDER IS NET 30 DAYS WITH APPROVED CREDIT AND WITH PURCHASE ORDER OR LETTER OF PURCHASE. OTHERS NEED IRREVOCABLE LETTER OF CREDIT WITH PURCHASE ORDER. UNSATISFACTORY/NO CREDIT HISTORY: PAYMENT WITH ORDER.**

QUANTITY	ITEM #	DESCRIPTION	TOTAL PRICE
MANUFACTURER: Miracle Recreation Equipment Co.			
1	65-727-8	Groove Slide with PVC Steps-8 Foot Platform	\$ 3,807.00
1	402-2	13 Foot Geodesic Climber-Painted	\$ 2,879.00
		Equipment Total	\$ 6,686.00
		Donation to your project	\$ 1,003.00
		Sub Total	\$ 5,683.00
		6% Sales Tax	TAX EXEMPT
		Freight (1,150 lbs. Valid only for 30 days)	\$ 624.00
		Delivered Price of Equipment ONLY	\$ 6,307.00

SITE WORK SERVICES

Installation of Equipment Listed Above
Site Preparation \$ 1,900.00
BY OTHERS

TOTALS SUMMARY:

TOTAL PROJECT COST – NET 30 DAYS \$ 8,207.00

Thank you for the opportunity to provide this quotation.

Signed: David R Tooley
Miracle Midwest

PLEASE NOTE THE FOLLOWING:

A Sales and Use Tax form is attached if applicable. Sales tax on this quote is only an estimate. Final sales tax will be added to your invoice if a current form is not on file in our office.

A Miracle Credit Application may be required and must be completed and returned before your order is placed. If credit is not issued, Cash in Advance is required with order.

Port-a-Johns were approved from 5-1-2017 to 10-26-2017

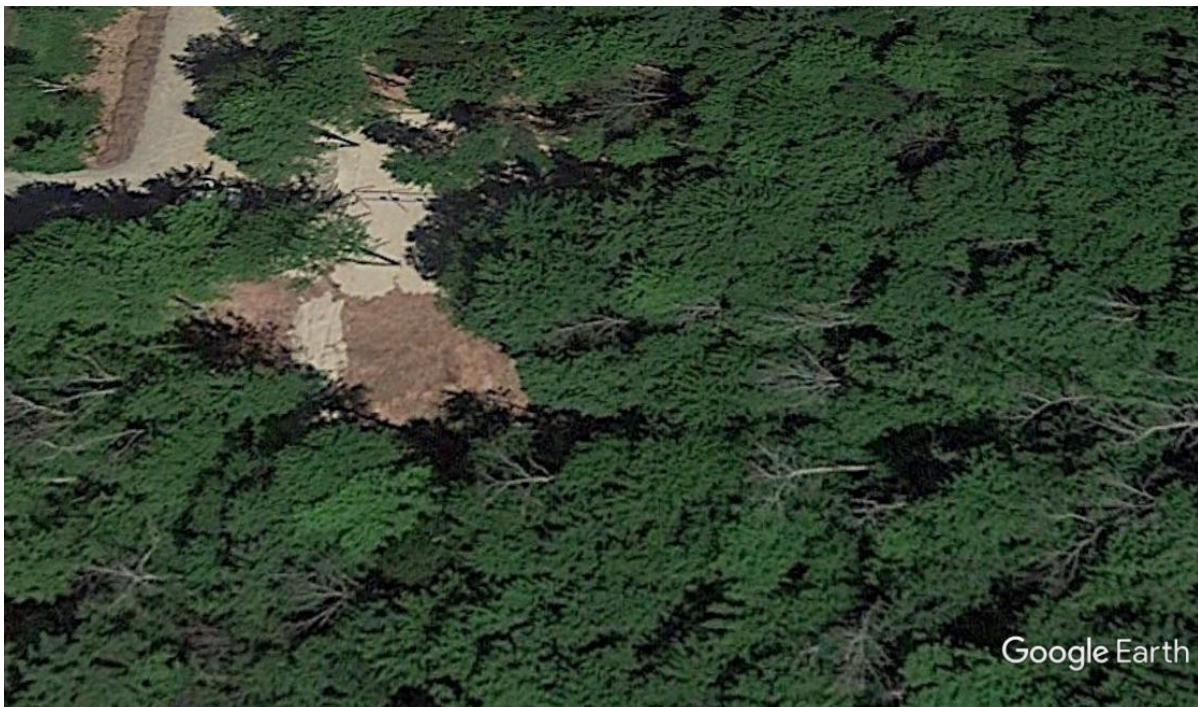
Discussion for bid process for base for play equipment. Russ Fall said that \$4700 remained for the Playground base after purchasing swing set and Port-a-jobs.

Russ Fall said playground equipment install would take four to six weeks.

Bob Reil

The Playground area is 50' x 50' x 12" deep. The slide protective area is 22' x 40'. The swing is x by x
Russ si place slide in SE corner while the dome would be in the NW corner. Bob Reil spoke about sharing the buffer zone. The goal is to preserve space for additional equipment. Russ Fall said that we need to meet the installer requirements. Fred Welsh said we need to have paper cutouts to lay the play area out. Bob Reil proposed to have the swing and the slide face each other. Russ said that nothing can go on the ends of the swings. The additional pieces must go on the South.

Fred Welsh recommended 2/3 members go to park to figure this out. Russ Fall will contact the seller to get required buffer zones. We need a source for additional sand for base. Bob Reil will check prices for sand.



New Business

New Meeting Dates: The meeting schedule for the next year is set in July. The schedule for next year will be set in June. Russ Fall moved and Fred Welsh seconded changing the meeting date to the first Thursday of May and June. Motion carried. Russ Fall moved with a second by Tom Borcharding that the meetings would be a 7pm. Carried.

Budget for next year:

Vassar Township Parks and Recreation Committee

Budget Year 2017-2018

Finish Sand Base	\$2500
Porta-John Rental	\$1400
Cement Pads/Bike Rack	\$1000
Recreational Activities	\$500
Stump Grinding/Removal	\$400
Brush Chipping	\$400
Grills/etc.	\$800
Total	\$7000

Russ Fall moved the budget (in the table) be approved. Tom Borcherdine seconded. Carried.

Trash Recepticals: Russ Fall suggested a cable around the trash receptical with board members having a key. Board members would share responsibility for dumping trash.

Bruce Foether recommended that two grills be considered at our next meeting to be approved at the June meeting. (they would remain in the 2016-2017 budget)

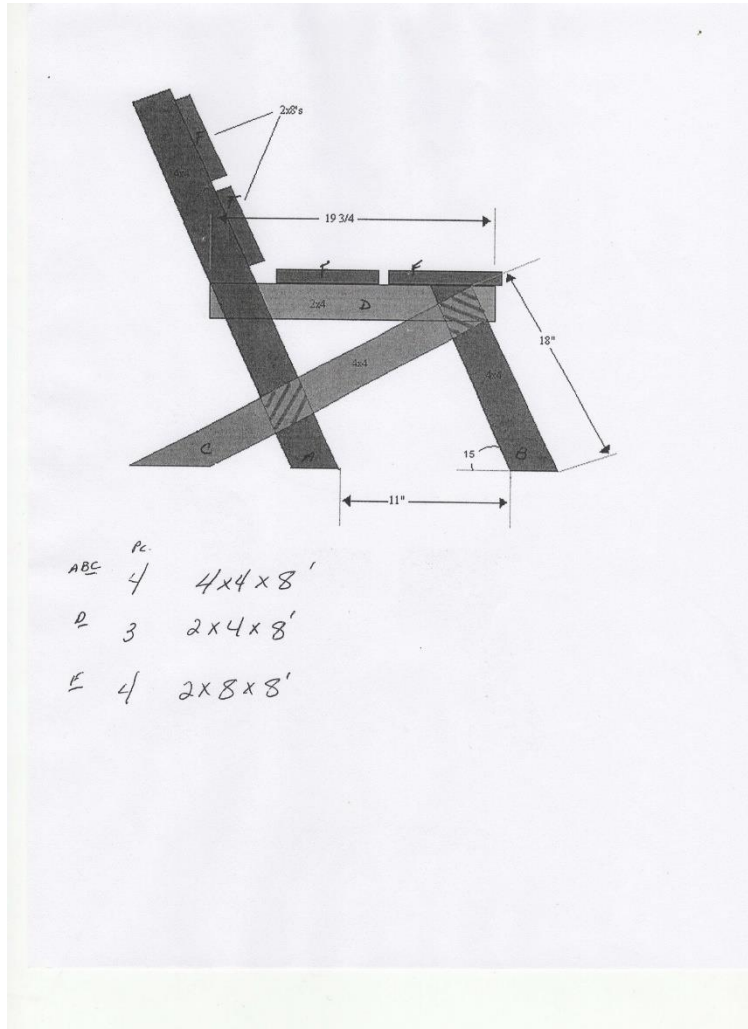
Boy Scout Camping Week-end: Steve Walker requested permission to camp in the park on April 29. Steve also requested port-a-johns be available that weekend. Russ said the regular Port-a-John will have to be ordered for an additional week. (Handicapped is not necessary). Bruce Foether suggested bringing them in on April 27 and removing them on October 27. Russ said that just the regular portajohn will cost \$20 per week. Fred Welsh moved, Bob Reil seconded that the regular portajohn be brought in on April 24 with the handicapped version coming in one week later. Carried. Both port-a-johns will be removed October 31. Handicapped are only rented by the month per Russ Fall.

We discussed the permitting process for exceptions to park rules (in this case use from dawn to dusk). The Parks and Rec Board will recommend an exception and the Board of Trustees will approve/disapprove. This is for insurance purposes. Approval will be on a case by case basis. Fred Welsh moved and Bob Reil seconded recommending the Board of Trustees allow the Boy Scouts to camp on April 29. Carried. Tom Borcharding will present the recommendation to the Board of Trustees.

Bruce Foether suggested that the Boy Scouts be a burn permit for the event just to be safe.

Steve requested a spot be treated for mosquitoes. We discussed the best place for 5th graders to camp.

Marshall Fabro requested that he be allowed take leadership of a project to build four benches using the adjacent plan. Marshall would like to dedicate the benches to his grandparents.



Russ said we had approval for a bench at the ¼ mile mark and on in the back corner. Russ said we could use one on the blue trail. Bob Reil said a bench should be by the playground. After discussion, we agreed to five feet long. Russ Fall moved that we approve four benches, five foot long. Tom Borcherdine seconded the motion. Carried. Locations will be determined later.

Park Property Encumbrances: The Township purchased the park property for \$20,000. There was no donation involved.

Park Playground Contact People: Russ Fall and Michael Clinesmith will be contact people.

Eco-Tourism Symposium will be from 8:30 to 2:30 on May 4. Russ also presented details for the mini-grant.

Public Comment

Bruce Foether thanked Russ Fall and Bob Reil for the extra work that they did to bring the park to the place it is today.

Fred Welsh mentioned that the MTA said that Skype can be used to attend meetings remotely.

Tom Borcharding moved to adjourn. Fred Welsh supported. Carried

Meeting adjourned at 8:51pm

Next Meeting May 4, 2017 at 7:00 pm

Respectfully Submitted

Fred Welsh

Secretary Parks and Rec

fwelsh@gmail.com

989 928 5640