

Vassar Township  
Parks and Recreation Committee Meeting  
Minutes Draft  
February 15, 2017

Call to Order: Acting Chair Janice Zawol at 6:30 pm    Acting Secretary : Russ Fall

Pledge: Janice Zawol

Roll Call: Present: Bob Reil, Sam Tester, Tom Borcharding, Russ Fall, Janice Zawol

Absent: Don Clinesmith, Fred Welsh ( excused)

Minutes: Motion to approve Jan. 18, 2017 Minutes made by Russ Fall, 2nd by Tom Borcharding 6 Yay 0 Nay

Motion to approve Feb. 8, 2017 Minutes (with 3 corrections) made by Tom Borcharding 2nd by Sam Tester 6 Yay 0 Nay

New Business: Correspondence

Discussion: Letter from Cass River Greenway

Action: Read to group by Acting Chair Janice Zawol

Topic: Park Regulations

Discussion: Designated smoking area at northeast corner of parking lot with butt collectors. Park will have 2 trash receptacles at different locations.

Action: Motion by Bob Reil 2nd by Sam Tester to approve all regulations as Discussed (see attachment page) 6 Yay 0 Nay

Topic: Park Maintenance Plan

Discussion: Parks and Recreation Committee and volunteers will maintain as needed.

Action: Motion by Tom Borcharding to approve as discussed. 2nd by Janice Zawol 6 Yay 0 Nay

Topic: Bulletin Board

Discussion: Laminate regulations and trail map.

Motion to laminate regulations and trail map made by Bob Reil 2nd by Tom Borcharding 6 Yay 0 Nay

Topic: Old Business

Discussion: Bob Reil - Site Plan, Paving, Well

\$24,200.00 Site Work

\$30,000.00 Paving & \$325.00 Striping

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Minutes Draft Con't.  
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Topic: Old Business - Con't.

Sam Tester - Enclosed Storage - Bid from Vassar Lumber  
30 ft. X 54 ft. X 10 ft. \$11, 000.00 Steel roof 8 ft. enclosed storage room  
Heavy Duty roll-up door Steel side walls 2 ft. overhang 2 ft. center rafters  
Sides and Back 8 ft. center Front of Pavilion will be open

Russ Fall - Benches

2 Donated by Fall Family

One 6 ft. bench put in by trail at approx. ¼ mile mark around May 2017

One 6 ft. bench put in by trail at approx. ½ mile mark around late Sept 2017

Janice Zawol - Electrical

Thumb Electrical Co-op gave bid of \$3781.85 to bring power pole into park  
Action: Motion by Bob Reil 2nd by Sam Tester to approve site work, pavilion material  
from Menards, electrical bids and well bid. Totaling \$105,157.94

6 Yay 0 Nay

Public Comment: None

Next Regular Meeting: March 15, 2017 6:30 pm

Motion to Adjourn: Bob Reil 2nd: Tom Borcharding

Meeting adjourned at 8:25 pm

Submitted by Russ Fall, Acting Secretary

**Vassar Township Community Park  
Pavilion Grant Project  
30 ft. X 54 ft. X 10 ft.**

Site Prep estimate from R & R	\$ 24,200.00
Menards Building Materials	12,523.26
Storage Room Enclosure	3,500.00
Electrical for building	2,577.83
Cement Floor 30 ft. X 54 ft. X 4 inches	6,650.00
Building Labor	6,870.00
Thumb Electric Co-op Power Install	3,781.85
Taylor Well Drilling	7,730.00
Paving with Striping	30,325.00
Picnic Tables ( 10)	7,000.00
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Total:	\$105,157.94