

823-3541

Supervisor Forbes called the meeting to order at 7:05pm.
A prayer was led by Michael Clinesmith.
Forbes thanked the veterans for their service in remembrance of Veterans Day.
The pledge was led by Supervisor Forbes.
Pastor Mark, the new pastor of Lifeline Victory Center was introduced.

Roll Call:

Present: John Stack, Michael Clinesmith, Bob Forbes, Sam Tester, Bill Gray
Absent: None

Minutes:

Motion by Stack, seconded by Tester to approve the October 13, 2015 meeting minutes with correction.
Vote 5-0, MOTION CARRIED.

Reports:

Treasurer's Report by John Stack:

Treasurer's Report presented and filed with the clerk.

There was discussion on Resolution 25-2015 and it was suggested to postpone approval to get more information.

Motion by Clinesmith, seconded by Stack to approve the November 2015 payables in the amount of \$24,421.02.
Vote 5-0, MOTION CARRIED.

Motion by Clinesmith, seconded by Forbes to authorize a check to MTA for the ordinance training class for up to four Township offices.
Vote 5-0, MOTION CARRIED.

No Trustee Report

Zoning Administrator's Report by Curtis Pennell filed with clerk.

Assessor's Report by Debby Valentine read by Forbes and filed with the clerk.

Library Board Report by Christian Dunham, the library director and filed with the clerk.

Fire Run Report by Nancy Zuzula and filed with the clerk

Clerk Report by Michael Clinesmith filed with the clerk

Supervisor Report by Bob Forbes filed with the clerk.

There was discussion about clearing the Township ditches and roads. There was a suggestion by Forbes to postpone ditch clearing discussion until December.

Motion by Forbes, seconded by Gray that the Township Board pursue getting ordinance books made for the Township.
Vote 5-0, MOTION CARRIED.

Guests:

Vassar Library – Christian Dunham:

His report was already given.

Ted Hartleb:

Geoffrey Lansky discussed his insurance proposal for the coming year. He added that attorney services are now offered and will provide an 800 number for that service. He mentioned contacting Loss Control for park signage, and there was some discussion about appointing workers for the Township so they would be included under the Township's insurance plans.

RESOLUTION 26-2015: Approving Insurance Contract with Ted Hartleb Agency

WHEREAS, Vassar Township needs to be prepared for various unfortunate circumstances;

WHEREAS, The Ted Hartleb Agency insurance company will cover these circumstances;

NOW, THEREFORE, BE IT RESOLVED that the Vassar Township Board of Trustees approve the Ted Hartleb Agency's Michigan Municipal Insurance Coverage Proposal for the year 2016 for a total of \$8,059.00.

The foregoing resolution offered by Board Member Michael Clinesmith and supported by Board Member Bob Forbes.

Upon roll call vote, the following voted **“Aye” (5): Forbes, Gray, Clinesmith
Tester, Stack**

“Nay” (0): None

The Supervisor declared the resolution adopted.

Air Advantage Phone Transfer:

Jeff, a contractor utilized by Air Advantage was contacted by phone during the meeting. There was discussion on answering service, voice mail and switching service from AT&T. Ben Partridge mentioned that if the Township is using an answering machine, phone services such as voice mail need to be turned off.

Motion by Clinesmith, seconded by Forbes to switch phone service to NetExpress for \$40/month. Vote 5-0, MOTION CARRIED.

Unfinished Business:

Fire Runs:

Clinesmith read a letter from the attorney concerning different options for collecting monies for fire run service. The Board took no action.

Fire Run Dismissal Request:

There was discussion regarding the dismissal of a fire run fee due to hardship.

Motion by Forbes, seconded by Tester to wave the \$500 fire run fee for Raydean Marshall.

Vote 5-0, MOTION CARRIED.

518 Forms Unemployment Agency:

Clinesmith read his letter about his discussion with the Township's attorney's law firm regarding the 518 Form request from the State. The recommendation was to fill out the 518 Forms as a reimbursing employer.

New Business:

Training Classes:

Forbes did some research on training classes. After some discussion, consensus was to postpone discussion to the December meeting with more information.

Newsletter:

Discussion on the Township newsletter was to have articles submitted by November 18 so the newsletter could be prepared to be sent out with taxes. The garbage company needs to be called for a recycling schedule for the next year.

Deputy Clerk Password Access:

The Deputy Clerk is interested in having a password for the payroll software in case the Clerk is not available.

Motion by Forbes, seconded by Gray to allow the Deputy Clerk to have a payroll software password in case the Clerk is not available.

Vote 5-0, MOTION CARRIED.

Motion by Clinesmith, seconded by Forbes to approve a check for \$8,059 for Ted Hartleb Agency and include it with the payables.

Vote 5-0, MOTION CARRIED.

Motion by Forbes, seconded by Gray to approve the Clerk's and Deputy Clerk's mileage requests to attend the clerks' meeting and for the Supervisor at attend the road commission meeting, and the Treasurer for taxes.

Vote 5-0, MOTION CARRIED.

Public Comment:

Onna Clinesmith asked about the time it was going to take to demolish the Harper house.

Janice Zawol asked about public WI-FI. Why can't there be a public band to make it available for the public?

The Township Board will look into the matter.

Ben Partridge stated that it was his opinion that the Township's October minutes were the most messed up minutes ever adopted.

Motion by Forbes, seconded by Gray to adjourn.

Vote 5-0, MOTION CARRIED.

Meeting Adjourned at 9:58pm.

Minutes prepared by Clerk Clinesmith.

Vassar Township Clerk

Vassar Township Supervisor