

Supervisor Forbes called the meeting to order at 7:00pm.
A prayer was led by John Stack.
The pledge was led by Supervisor Forbes.

Roll Call:

Present: John Stack, Michael Clinesmith, Bob Forbes, Sam Tester, Bill Gray
Absent: None

Minutes:

Motion by Gray, seconded by Tester to approve the May 12, 2015 meeting minutes as corrected.
Vote 5-0, MOTION CARRIED.

Motion by Gray, seconded by Tester to approve the May 15, 2015 budget workshop minutes as written.
Vote 5-0, MOTION CARRIED.

Motion by Gray, seconded by Tester to approve the June 5, 2015 budget workshop minutes as written.
Vote 5-0, MOTION CARRIED.

Reports:

Treasurer's Report by John Stack:

Treasurer's Report presented and filed with the clerk.

RESOLUTION #13-2015: Amendment of 2014-2015 Budget

WHEREAS, the Uniform Budgeting and Accounting Act, Act 2 of 1968 prescribes that the state treasurer prescribe minimum auditing procedures and standards,

And **WHEREAS**, the Michigan Department of Treasury Uniform Budget Manual of 2001 in sections 17 and 18 requires amending the budget when a deviation such as expenditures exceeding the budget occurs,

And **WHEREAS**, The township has noticed such a deviation in its budget,

NOW, THEREFORE, BE IT RESOLVED that the Vassar Township Board of Trustees adjust its budget in the following way:

Add \$ ___ 206.93 to	ELECTION-REPAIR & MAINT, bringing it to	\$__ 1,206.93
Add \$ ___ 300.00 to	TWP HALL PROP-EQUIPMENT, bringing it to	\$__ 900.00
Add \$ ___ 7,000.00 to	LAW ENFORCEMENT-CONTRAC, bringing it to	\$__ 89,000.00
Add \$ ___ 110.50 to	PLAN COMM & ZBA-NOTICES, bringing it to	\$__ 610.50
Add \$ ___ 500.00 to	EMPLOYER PAYROLL EXPENSE, bringing it to	\$__ 5,000.00
Subtract \$ __ 8,117.43 from	CONTINGENCY , bringing it to	\$__ 79,401.02

The foregoing resolution was offered by Board Member Michael Clinesmith and supported by Board Member Bill Gray.

Upon roll call vote, the following voted

“Aye” (5): **Gray, Tester, Forbes
Clinesmith, Stack**

“Nay” (0): **None**

The Supervisor declared the resolution adopted.

Motion by Forbes, seconded by Tester to approve the June 2015 payables in the amount of \$30,162.11.

Vote 5-0, MOTION CARRIED.

No Trustee Report, the May PC meeting was canceled.

Zoning Administrator's Report by Curtis Pennell filed with clerk.

Assessor's Report by Debby Valentine read by Forbes and filed with clerk.

Library Board Report by Onna Clinesmith:

The library cancelled its Bookmobile service. The board is looking at the appointment of a new librarian. A page was provided to the Board (*amend*) with information about the summer reading (*amend*) program program, pre-school story hour and special programs.

Parks and Recreation Report by Russ Fall:

Two pages were provided to the Board. At the park, the land was cleared of trees, stumps pulled and hauled away, a driveway culvert installed for the start of a park driveway and parking lot. The recreation 5-year plan was completed and passed on to the Planning Commission for approval. The park walking trail is ¼ mile completed. A river access site driveway is in, with a parking lot to follow soon. There will be a Park Pride work day Wednesday, June 17, 2015 at 6:30pm; people are meeting with garbage bags to clean up the park.

Fire Run Report by Michael Clinesmith filed with the clerk.

Guest: Brian Garner and Maria

FOIA Policy:

Garner presented a large FOIA packet and an alternative packet and spent some time explaining it. The Board needs to approve a FOIA policy by July 1. He recommended the Board look through the material and approve it at a special meeting.

Secretary Position:

Garner discussion the position and responsibilities, and was shown a list created by the Township on duties. He encouraged the Board to post the position after the creation of the position.

Garner and Maria left.

There was much discussion on the position, including the fire run billing procedure, the time required to bill, whether to keep billing, and a special assessment.

Motion by Tester, seconded by Gray to forgo the Township pay raises if the Township get a secretary.

Vote 4-1, MOTION CARRIED.

Communications:

Tuscola County PC:

The Tuscola County Planning Commission sent out a newsletter through email encouraging Townships to follow proper procedures in Zoning.

Misc Letters:

The Township received a couple of letters from the MI Dept. of Agriculture and Rural Development that Bill and Linda Gray met all the requirements set forth with the MAEAP Farmstead System and another with a concern about a stockpile of manure on a property in the Township. Drew Stark sent a notice about the Celebration of Citizenship dinner held August 29,

2015 at the American Legion Post in Caro. There was a letter from the MI Dept. of Treasury about revised SUW tax returns and from the Unemployment Insurance Agency requiring an active employer account filled out Form 518s.

Unfinished Business:

Folding Machine:

This was already taken care of with payables.

Internet Connection – Fiber Optics:

There was discussion about the Air Advantage Plan--getting fiber optics from across the road. It was stated it would cost \$15/mth to break the contract with AT&T. The Township received a quote of \$3,100 if it wanted to build a taller tower.

Motion by Forbes, seconded by Gray to hire Air Advantage to set up with fiber optic internet and phone.

Vote 5-0, MOTION CARRIED.

New Business:

Clear Road Right of Ways Resolution:

RESOLUTION 12-2015: Resolution to Support Tuscola County Road Commission in Their Efforts to Clear Road Right of Ways

WHEREAS, Vassar Township is a municipality in Tuscola County,

WHEREAS, the road authority for Vassar Township is the Tuscola County Road Commission,

WHEREAS, the Tuscola County Road Commission has the responsibility to clear and maintain a sixty-six foot (66’) right of way on all roads in their jurisdiction,

WHEREAS, shrubs and trees planted in the road right of way can be visual obstructions, a hazard to motorists, and are obstacles when performing snowplowing and grading operations

WHEREAS, clearing the road right of ways will make our community a safer place to live, work and travel.

NOW, THEREFORE, BE IT RESOLVED that the Vassar Township Board of Trustees fully supports the efforts of the Tuscola County Road Commission to remove all trees and other fixed objects within the road right of way.

The foregoing resolution was offered by Board Member Michael Clinesmith and supported by Board Member Bob Forbes.

Upon roll call vote, the following voted

“Aye” (5) : Forbes, Gray, Stack
Tester, Clinesmith

“Nay” (0): None

The Supervisor declared the resolution adopted.

Laptop Update:

Motion by Stack, seconded by Forbes to add \$149.98 to the payables to Cyberlink for Microsoft Office and Kaspersky Antivirus.

Vote 5-0, MOTION CARRIED.

Web Site Proposal:

The Township received a proposal from Avant Image Makers to maintain the Township website for a year.

Motion by Forbes, seconded by Clinesmith to go with the proposal from Avant Image Makers LLC to maintain the Vassar Township web site.

Vote 5-0, MOTION CARRIED.

Library Board Appointment:

The Township received a letter from the Vassar Library recommending reappointment of Onna Clinesmith to the Library Board.

Motion by Forbes, seconded by Tester to appoint Onna Clinesmith to the Library Board for a *(amend) four* ~~three~~-year term expiring July *(amend) 2019* ~~2018~~.

Vote 5-0, MOTION CARRIED.

Reimbursement Letter:

Clinesmith presented to the Board a letter to be reviewed requesting reimbursement of fire contract attorney fees to Juniata and Tuscola Townships. Consensus was to have the letters addressed personally to the Township Supervisors.

TV Screen Demonstration:

Stack was displaying various pages throughout the meeting. He went through the Property and Land Search feature on the Township's web site.

Budget Workshop:

Motion by Forbes, seconded by Tester to have a budget workshop June 12, 2015 at noon.

Vote 5-0, MOTION CARRIED.

Public Comment:

Onna Clinesmith mentioned the roadside mowing. A Township resident mentioned to her that the northwest corner of Brown and Hess road has an electrical pole, sign and brush that obstructs vision; it is an immediate hazard and should be looked at. She stated the county should be contacted about the sign.

Michael Clinesmith mentioned that the Waterman and Kirk Road intersection is bad for brush too.

Motion by Gray, seconded by Tester to adjourn.

Vote 5-0, MOTION CARRIED.

Meeting Adjourned at 10:05pm.

Minutes prepared by Clerk Clinesmith.

Vassar Township Clerk

Vassar Township Supervisor