

Vassar Township Board of Trustees
Regular Meeting – December 11, 2012
Phone: (989) 823-3541

4505 W. Saginaw Rd
PO Box 1651
Vassar, MI 48768

Supervisor Forbes called the meeting to order at 7:00pm.
The pledge was led by Supervisor Forbes.

Roll Call:

Present: Gray, Tester, Forbes, Clinesmith, Stack

Absent: None

Forbes introduced Sam Tester as the new trustee.

Motion by Gray, supported by Forbes, to approve the November 13, 2012 minutes as written.
Vote 5-0, MOTION CARRIED.

Treasurer's Report:

Motion by Gray, supported by Forbes, to approve the payables in the amount of \$51,774.87.
Vote 5-0, MOTION CARRIED.

No Trustee's Report

Zoning Administrator's Report by Curtis Pennell attached.

Assessor's Report by Debby Valentine

Guests:

Gary Anderson, Auditor:

Gary Anderson, of Anderson, Tuckey, Bernhardt & Doran P.C. presented copies of a report to the township board with a summary of the township's audit for the 2011-2012 fiscal year.

Communications:

Tuscola County Road Commission:

The township received a letter from the road commission about a public input meeting on December 17, 2012 at 1:00pm about Tuscola County projects. Clinesmith asked about the Caine Road Bridge project that was suggested to be done in 2015, but was not included on the list.

Vassar Fire Chief:

The township was sent a packet of information on the Michigan Open Burning Guide that discusses the regulations on burning.

New Business:

MTA Training:

Motion by Clinesmith, supported by Forbes, to send Sam Tester, John Stack, and Michael Clinesmith to the MTA basic training in Frankenmuth with one essential book package and two people without books, adding \$642.00 to the payables.

Vote 5-0, MOTION CARRIED.

Motion by Clinesmith, supported by Forbes, to send John Stack and Michael Clinesmith to the MTA Training and Conference on January 22-25, 2013, to be included on the payables not to exceed \$800 in conference charge.

Vote 5-0, MOTION CARRIED.

Cyberlink Bids:

The township has received a bid from Cyberlink on having a backup for the computer files, and another bid for Cyberlink redesigning and maintaining the township web page.

Motion by Clinesmith, seconded by Forbes, to postpone the decision on the Cyberlink bids until the January meeting.

Vote 5-0, MOTION CARRIED.

Esri bid for ArcGIS:

The cost for the ArcGIS software is \$1,350. There are some questions about the direction the township wants to take about having the township assessor create maps for the township and the cost for it.

Motion by Clinesmith, seconded by Gray, to postpone decision on Esri bid until the January meeting.

Vote 5-0, MOTION CARRIED.

Special Meeting for PA 116 Application:

Motion by Gray, supported by Clinesmith, to have a special meeting December 19, 2012 at 1:00pm to discuss the PA 116 application.

Vote 5-0, MOTION CARRIED.

Garbage Assessment, Donald Rau Waltan Rd. 020-012-000-0700-03

Motion by Stack, supported by Forbes, to refund Donald Rau for garbage assessment from 2005 to 2011 for a total amount of \$651.78 and add it to the payables due to a charge of three assessments on two properties.

Vote 5-0, MOTION CARRIED.

Old Business:

Appointment of Board of Review:

Motion by Forbes, supported by Gray, to appoint Bruce Foether and Mel Jacobs to the Board of Review and Matt Colosky as Board of Review Alternate for the years 2013 and 2014.

Vote 5-0, MOTION CARRIED.

Resolution 31-2012 offered by Forbes, seconded by Clinesmith to set the date for the March Board of Review Meetings as follows:

March 5, 2013: Organization Meeting 7:00pm

March 13, 2013: Public Hearing 2:00pm to 5:00pm & 6:00pm to 9:00pm

March 14, 2013: Public Hearing 9:00am to 12:00pm & 1:00pm to 4:00pm

Roll Call: Tester: Yes, Clinesmith: Yes, Forbes: Yes, Gray: Yes, Stack: Yes

Vote 5-0, RESOLUTION CARRIED.

Appointment of Planning Commission:

Motion by Forbes, supported by Clinesmith, to appoint Kendall Woodruff as a replacement to the Planning Commission for term expiring October 2015.

Vote 3-2, MOTION CARRIED.

Motion by Forbes, supported by Clinesmith to appoint Frederick Welsh as a replacement to the Planning Commission for term expiring October 2015.

Vote 3-2. MOTION CARRIED.

Keys:

There was discussion about who should have keys and security codes with the township. Motion by Clinesmith, supported by Forbes, to have the locks changed on the front and back door.

Vote 5-0, MOTION CARRIED.

IRS:

Clinesmith asked about action to take about the \$950.00 fine from the IRS for forms not being filed on time in the 2009 tax year. Forbes stated he would contact the IRS.

Mail:

Motion by Stack, supported by Gray that the treasurer has the option to pick up the mail and take out the tax bills and distribute the rest of the mail to the clerk.

Vote 5-0, MOTION CARRIED.

Public Comment:

Onna Clinesmith would like the township to look at the MTA website to get information about things that need to be in the assessor's contract and about the automatic renewal clause in the current contract.

Rhonda Schultz asked about how much the ArcGIS software cost. The board response was about \$1400.

Ben Partridge wanted to thank Bob Reil and Bruce Foether for their service and was disappointed that the board did not thank them.

Linda Stohl wanted to correct on the minutes that it was not her road, but her parents' road.

Michael Clinesmith wanted to thank Bob Reil and Bruce Foether for their service and wished the people there "Merry Christmas!"

Motion by Forbes, supported by Tester to adjourn.

Vote 5-0, MOTION CARRIED.

Meeting Adjourned at 9:30pm.

Minutes prepared by Clerk Clinesmith.

Vassar Township Clerk

Vassar Township Supervisor