

Meeting called to order at 7:00 pm.

**Roll Call:**

Present: Stack, Clinesmith, Forbes, Stadler, Gray  
Absent: None

Motion by Gray, supported by Stadler to approve the July 10, 2012 minutes.  
Vote 5-0, MOTION CARRIED.

**Treasurer's Report by Stack**

Motion by Forbes, supported by Gray to approve the payables in the amount of \$18,766.45.  
Vote 5-0, MOTION CARRIED.

**Trustee's Report by Bill Gray**

July 12, 2012:

- A. Application for special land use for Ray Vroman Trust and Saginaw Asphalt Paving Company
  - a. No mail or phone calls were received on 300' notices.
  - b. Regular meeting recessed at 7:13 PM.
- B. Public hearing opened at 7:13 PM.
  - a. Letter from Ray Vroman was received and read.
  - b. Dwight Uhl and Ben Partridge spoke in favor of the Ray Vroman project.
  - c. Public hearing adjourned at 7:18 PM.
- C. Regular meeting opened at 7:18 PM.
  - a. Motion to approve application for Saginaw Asphalt with restrictions 1-12 for Ray Vroman property parcel # 020-024-000-0100-05 carried. Yes=6 No=0.
  - b. DEQ permit for project expires March 2017.
  - c. Bond is \$200,000.00. Bond is to be kept current.
  - d. Minimum slope should be 4 to 1 and seeded.
- D. New Business:
  - a. Vassar Township fee schedule was received.
  - b. It was discussed how late to shoot off fireworks and would this come under the noise ordinance.

August 9, 2012:

- A. Old Business:
  - a. Attorney Howell contacted. Advised single wides may be stopped.
  - b. Businesses need a special land use permit for change of use.
- B. New Business
  - a. Planning Commission meeting dates were set. The November 2013 meeting will be held on November 7, 2013, not on November 14, 2013. Meetings will be held at the Vassar Township Hall at 7:00 PM.
  - b. Merle Sayles/Levi Phillips/Tammy Baker fence and property line.
    - i. Chairman Foether turned meeting over to Vice Chairman Bob Reil at 7:12 PM.
    - ii. Merle Sayles gave his opinion on this situation.
    - iii. Levi Phillips gave his opinion on this situation.
    - iv. Supervisor Forbes gave his opinion on this situation.
    - v. Zoning Administrator Pennell gave his opinion on this situation.
    - vi. Other members of the audience gave their opinion on this situation.
    - vii. After a lengthy discussion, all parties were strongly urged to get a survey or find an existing one.

- viii. Chairman Foether took over the meeting at 8:22 PM.
- c. Special land use permits for Robert Drubin parcel # 020-032-000-1900-05 were approved. One permit is for the battle of the bands, and one permit is for haunted house. Public hearing for both permits will be held September 13, 2012 at the next regular Planning Commission meeting at 7:00 PM. The Zoning Administrator will send out 300' notices.

**Zoning Administrator's Report by Curtis Pennell see inclusion.**

**Communications:**

Sparkle & Shine:

Sparkle & Shine contacted the clerk saying it is going out of business.

Motion by Stadler, seconded by Gray to put "out for bids" cleaning of the township hall in the paper.

Vote 5-0 MOTION CARRIED.

Gray suggested putting the request in the Cass River Trader and Bruce mentioned that the company has to be licensed and insured.

DNR Oil & Gas Lease Auction:

Forbes read a letter from the DNR which mentioned it is taking bids for releasing oil and gas rights.

Staples Office Supplies:

The township has received a letter from Staples advertising their Advantage program. This led to a discussion on using purchase orders with suppliers

Motion by Forbes, supported by Gray that whoever we purchase items from that we use purchase orders.

Vote 3-2 MOTION CARRIED.

Motion by Clinesmith, supported by Gray to make use of the Staples Advantage Program.

Vote 5-0 MOTION CARRIED.

**Old Business:**

Approval of Vassar Historical Society Donation:

Motion by Forbes, supported by Gray to recognize the donation of the township records to the Vassar Historical Society.

2009 IRS W-2s, W-3, 941-X:

The 2009 W-2 and W-3 forms have been sent to and received by the IRS, along with 941-X forms making corrections to the 941s sent in 2009 and 2010 so the amount on the 941s and W-3 match, and a letter asking for the fine of \$4,593.00 to be removed. The township is now waiting for a response from the IRS.

Garbage Assessment:

Motion by Forbes, supported by Gray to table discussion on the Garbage Assessment until the September meeting.

Vote 5-0 MOTION CARRIED.

**New Business:**

Julia Wilber 2009 Fire Run:

Motion by Forbes supported by Gray to table Julia Wilber 2009 fire run discussion until a more thorough report from the fire chief was obtained.

There was some discussion about sending out bills for 2008 and 2009 fire runs. Deputy Clerk Onna Clinesmith spoke about her billing of fire runs. About \$16,000 was collected for fire runs, and about \$40,000 outstanding from 2008 to 2012. There was a suggestion about making a one time deal with residents to ease payment of the bill, and that the township should follow the process of mailing one letter, then another one three months later if the bill wasn't paid.

Election Commission Recommendations:

Motion by Forbes, supported by Gray to support the Election Commission's Recommendation of purchasing two printers and anti-virus software for the Electronic Poll Book.

Vote 5-0 MOTION CARRIED.

Ben Partridge asked a question about "altering the numbers" at the Ambulance Base Precinct. Clinesmith explained that there was confusion over a new voter who voted an unmarked ballot and that the county clerk and Bureau of Elections were contacted to handle the situation properly.

Resolution for Board of Review:

Resolution #22-2012 was offered by Stack, seconded by Clinesmith to set the date of the 2012 December Board of Review meeting to Monday, December 10, 2012 at 7:00 PM.

Roll Call: Forbes: Yes, Stadler: Yes, Clinesmith: Yes, Gray: Yes, Stack: Yes.

Vote 5-0 RESOLUTION CARRIED.

Township Facebook Page:

It was brought up that the township board should look into having Facebook page to inform and allow more discussion with the residents. There were also some concerns brought up on who would run it, what things could be posted and if there would be a problem with three or more board members belonging to the page.

Motion by Forbes to try Facebook on a trial basis, motion rescinded.

Motion by Forbes, supported by Gray to table discussion of a township Facebook page until the township receives further information.

Vote 5-0 MOTION CARRIED.

Motion by Stack, supported by Clinesmith to have Bob Forbes contact the lawyer to find out who could be administrator of the Facebook account.

Vote 4-1 MOTION CARRIED.

File Cabinets:

Motion by Forbes, supported by Clinesmith to purchase 10 file cabinets from Onna Clinesmith at \$85 a cabinet and put \$850 into August payables bringing the total to \$19,616.45.

Vote 5-0 MOTION CARRIED.

Bids for Work on Township Hall:

Bid requests by the committee were read for work on the township hall.

Motion by Clinesmith, supported by Forbes to put the bids for work on the township hall in the Tuscola County Advertiser and Cass River Trader.

Vote 5-0 MOTION CARRIED.

Motion by Clinesmith, supported by Stadler to require sealed bids to be received by the township board by noon on August 27, 2012 and opened by the board committee at 12:15 PM on August 27, 2012. The committee will bring the bids to a special board meeting at 7:00 PM on August 28, 2012.

Vote 5-0 MOTION CARRIED.

**Public Comment:**

Onna Clinesmith mentioned a letter from the Road Commission for reimbursement. Supervisor Forbes read the letter.

Ben Partridge was happy the meeting started on time, but that the web site is still lacking and the ordinances are still messed up. He talked about renegotiating with the garbage company and that the dumpster was still in the trial period and should be removed.

Fredrick Welsh suggested the township pass a fine for unauthorized dumping like Vassar City.

Motion by Forbes, supported by Gray to adjourn.

Vote 5-0, MOTION CARRIED.

Meeting Adjourned at 9:30pm.

Minutes Prepared by Clerk Clinesmith

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Vassar Township Clerk

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Vassar Township Supervisor