

Vassar Township Board of Trustees  
Regular Meeting – May 8, 2012  
Phone: (989) 823-3541

4505 W. Saginaw Rd  
PO Box 1651  
Vassar, MI 48768

Meeting called to order at 7:00 pm

**Roll Call:**

Present: Forbes, Clinesmith, Stadler, Stack, Gray  
Absent: None

Motion by Forbes, supported by Stadler to approve the April 10, 2012 minutes with addition to W-4, I-9 compliance suggested by Gray.

Motion by Stack, supported by Forbes to approve the April 27, 2012 minutes.

**Treasurer's Report by Stack**

A list of properties was presented that the township has first right to purchase.

Motion by Stack, supported by Forbes to wave the township's first Right of Refusal to all parcels that were foreclosed upon in March of 2012.

Vote 5-0 Motion Carried

Motion by Forbes, supported by Gray to approve the payables in the amount of \$23,214.21.

Vote 4-1 Motion Carried

**Trustee's Report by Gray**

April 12, 2012 Planning Commission:

- A. Deb Valentine is still in training for making the maps
- B. An amendment to change article 13 section 13.03 paragraph C of the zoning ordinance was defeated
  - a. Janice Zawol was asked to write a new amendment for the Planning Commission
- C. Joe Payne of 6748 State Rd, Vassar would like to install a new sign. The size of the sign was changed from 5' X 8' to 4' X 8' to comply with the ordinance. The 100' set back was amended to 70' set back and the sign must comply with the State's Clear Vision Law. The motion to accept the sign application was carried.
- D. Parks and Recreation master plan booklets were passed out to Board Members. It will be discussed at the next regular Planning Commission meeting.
- E. The dates for the Budget workshop are May 16, 2012 at 11 AM, May 21, 2012 at 11 AM, and May 24, 2012 at 7 PM.
- F. The Planning Commission has recommended a pay raise of \$20.00 per month for Planning Commission secretary and \$5.00 per month for Planning Commission members

April 27, 2012 Special Meeting:

- A. The Vassar Township Board will support the Tuscola County Road Commission in its plan to apply for a grant to repair the Caine Road Bridge over the Cass River.

**Zoning Administrator's Report by Curtis Pennell see attached**

Forbes welcomed Deputy Roland back.

Motion by Forbes, supported by Stack to give Curtis permission to issue a permit to DTE on the property at the corner of Oak and Brown Road.

Vote 5-0 MOTION CARRIED

**Communications:**

Tuscola County Board of Commissioners:

Forbes read Tuscola County Board of Commissioners Activity Report.

New Burning Laws:

Forbes read a notice in the paper about the new burning regulations passed by the legislature.

Tuscola Road Commission:

Motion by Forbes, supported by Clinesmith to take care of funding for the Tuscola County Road Commion painting various roads if and when the 2012-2013 budget permits.

Vote 5-0 MOTION CARRIED

Beth Ann Fall

She will attend the next PC Meeting.

Gary Howell

Special Approval Land Use Application was sent to the board.

**New Business:**

Bids for Roadside Mowing

Motion by Forbes, supported by Stack to accept Roadside Maintenances's bid.

Vote 5-0 MOTION CARRIED

**Old Business:**

W-4 and I-9 Compliance

Resolution 23-05 was presented to the board outlining the township's policy on retaining Social Security Numbers. A letter written by the clerk explained that no more checks were going to be issued to township employees with missing or incomplete forms beginning in June.

**New Business:**

Dates for Budget Hearing & Meeting of the Electors:

Motion by Forbes, supported by Stadler to hold the Public Hearing for approving the 2012-2013 budget of Vassar Township at 7:00pm on June 13, 2012 with the annual meeting immediately following.

Vote 5-0 MOTION CARRIED

Blight Ordinance:

A section was desired to be added to the ordinance to deal with long grass.

Resolution 11-12 offered by Forbes to add (e) to section 1.2 reading, 'The existence of uncut grass or weeds in excess of ten (10) inches in height in any yard area of any dwelling, whether occupied or vacant. The "Yard area" shall be defined as the area between the road and the front of the dwelling as well as the area within fifty (50) feet of the sides and rear of the dwelling.' To the township of Vassar Blight Ordinance. Motion died for lack of support.

Meeting recessed to look for previous ordinance at 8:28pm.

Meeting called to order at 8:34pm.

Thank the Volunteers for Tire Pickup:

John Stack, Don Clinesmith, Gordon Markhart and Jim Schultz were thanked for helping with the tire pickup.

Pay Rates:

Nothing was discussed.

Recycle Old Electronic Equipment:

A list was presented with old equipment and items in the hall.

Motion by Forbes, supported by Gray to recycle the items on the list with the exception of the benches.

Vote 5-0 MOTION CARRIED

Voter ID Cards:

Clinesmith mentioned that voter ID cards need to be sent to all the residents in the township. He did not yet have a price for the cost.

Hall Rental for Meeting:

The township was asked by Consumer's Energy about renting the hall for a meeting with township residents about a pipeline being installed. Since the company seemed to have found a different place for the meeting, no action was taken.

Prices for Permits:

Clinesmith mentioned looking over the prices of the permits to see if they were appropriate, due to some changes in the ordinances such as needing a permit to install a fence. Gray said he would take the issue to the PC to review the prices.

Bids for Work at Township Hall:

There were a number of bids submitted to make improvements to the township hall.

Motion by Clinesmith, supported by Stadler to have Alpine Electric Co. make the improvements described in their service description.

Vote 5-0 MOTION CARRIED

Onna Clinesmith talked about meeting with the contractors and getting estimates. Russell Kime mentioned about forming a committee to look at what is needed in the Township Hall. There was lengthy discussion about how to improve the Township Hall.

Motion by Forbes, supported by Stadler to form a committee including Onna Clinesmith, Bob Forbes, Bruce Foether and Rodney Welsh to study improving the township hall.

Vote 5-0 MOTION CARRIED

**Public Comment:**

Grace Proffer wanted to thank the township for the work on Van Wagnan Rd.

Rhonda Schultz thanked Onna for the new blinds in the hall.

Bob Forbes thanked Jim Schultz and Don Clinesmith for installing the blinds.

Don Clinesmith mentioned that while four houses were foreclosed on in the township, another township he went to a meeting to had 18 foreclosures. He also asked how long before an ordinance or resolution took effect after posting in the paper.

Michael Clinesmith mentioned a web site company had submitted a bid to the township to update its website for \$2,000 plus \$1,000 hosting per year.

Bruce Foether asked about the computers that were ordered 2 months ago.

Resolution 12-12 offered by Forbes, supported by Stadler to adopt and publish the Township of Vassar Blight Ordinance 2012-2 in the Tuscola County Advertiser.

Roll Call: Gray:Yes, Stadler:Yes, Forbes:Yes, Clinesmith:Yes, Stack:Yes.

Vote 5-0 RESOLUTION CARRIED

Bob Reil asked if anybody has checked on the expiration of bonds submitted to the township, and if the township was keeping up on the bonds.

John Stack asked about what to do with the computers.

Motion by Gray, supported by Forbes to adjourn.

Vote 5-0 MOTION CARRIED

Meeting Adjourned at 10:05pm.

Minutes Prepared by Clerk Clinesmith

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Vassar Township Clerk

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Vassar Township Supervisor