

Vassar Township Board of Trustees
Regular Meeting – February 14, 2012
Phone: (989) 823-3541

4505 W. Saginaw Rd
PO Box 1651
Vassar, MI 48768

Meeting called to order at 7:03 pm

Roll Call:

Present: John Stack, Michael Clinesmith, Bob Forbes, Chuck Stadler, Bill Gray

Absent:: None

Motion by Forbes, supported by Stadler, to approve the January 10, 2012 minutes with no corrections.

Vote 4-0 with one abstention. MOTION CARRIED

Treasurer's Report given by John Stack

Motion by Forbes, supported by Gray, to approve the February Payables in the amount of \$95,109.29.

Vote 5-0 MOTION CARRIED

Trustee's Report by Bill Gray

January 12, 2012:

- A. Permits delayed because of death at Township Attorney's law firm. They should be looked into soon.
 - B. David Albrecht special land use permit for parcel#020-018-000-3100-00
 - a. Page 3 #10 change article 6 to 8.02
 - b. Add by appointment to hours of operation sign
 - c. Motion passed to accept the land use permit as amended
 - d. Zoning Administrator will send letters to property owners within 300 ft
 - C. Letter to be sent to Road Commission concerning driveways
 - D. W-4 and I-9 forms due at next regular meeting
- February 9, 2012
- A. Planning Commission was asked about a Cannon tribute in June.
 - B. Attorney Howell still working on permits
 - C. Motion passed stating that all maps have all roads and road names on them
 - a. The official zoning map must have all commercial property on it.
 - D. Motion passed to approve the special land use permit for David Albrecht on M-15 property
 - E. Bill Horton, 4410 Swaffer Road wants to remove a 1974 double wide and replace it with a 1999 double wide. He was told he would have to take this to the Zoning board of Appeals.
(amend 3-13-12) a. Chairman Foether is going to contact Attorney Howell about the ordinance concerning this matter
 - F. No March 8, 2012 Planning Commission meeting will be held as of this date.

Zoning Administrator's Report: See attached

Communications:

Gary Howell: Gary Howell sent a letter addressing the issue of meetings—he cited an attorney general position that members of subcommittees of a township board may be present at meetings as long as they are not participating in decisions or deliberations in areas within their jurisdiction. Howell also said he is willing to work on permits with the zoning administrator

Tuscola Recycle Committee: The committee sent a tire collection site agreement to the township.

Motion by Forbes, supported by Gray, to sign the tire collection agreement so times can be set for tire pickup.

Vote 5-0 MOTION CARRIED

FEMA: A letter was sent concerning the township creating a floodplain management ordinance so residents in the floodplain could get insurance. Timothy Fall questioned the need of the township to spend money on the ordinance.

Motion by Clinesmith, supported by Forbes, to start the process of setting up a flood protection ordinance.

Vote 5-0 MOTION CARRIED

Old Business:

Unbilled fire runs from 2008-2009: Some fire runs were billed from 2008 and 2009, and there are a few outstanding bills from 2010-2011 to be taken to court. Stadler read a letter for the residents of the township notifying them that the township is going to bill for fire runs.

Motion by Forbes, supported by Clinesmith to put the letter in the Tuscola County Advertiser and Cass River Trader.

Vote 5-0 MOTION CARRIED

There was some discussion about the correct wording of the motion

Motion by Stack, supported by Gray to rescind the previous motion

Vote 5-0 MOTION CARRIED

Motion by Forbes, supported by Stadler to put the fire run requirements into both the Tuscola County Advertiser and Cass River Trader and the fire run collection procedures.

Vote 5-0 MOTION CARRIED

IRS Update: The 2008 W-2, W-3 forms and a 941-X have been mailed and faxed to the IRS, with the note that the IRS should be contacted again in March.

Policy on who has keys: Clinesmith said at the clerk meeting the clerks suggested that the township change the locks and keys due to the number of recalls. Rhonda Schultz mentioned that if the is done, the keys should be marked "Do not duplicate"

Federal Compliance Posters: Onna Clinesmith explained (*remove 3-13-12*) a bit about (*remove 3-13-12*) the some required posters required by law to be displayed.

W-4 and I-9 Compliance: Michael Clinesmith explained that Federal Law requires organizations to keep I-9 and W-4 forms on record.

Kosha Garbage Refund:

Motion by Forbes, seconded by Stack, to reimburse the garbage assessment for Rudolph Kosha, 5774 Rupprecht, Parcel Number 020-018-000-3700-07 for overpayment for 2009 and 2010.

Vote 5-0 MOTION CARRIED

New Business:

MTA Meeting Attendance Update: Clerk Clinesmith discussed some of the classes he attended at the MTA Expo located in Detroit, including InsYght, an entity to help businesses connect with resources, and "Townships of Excellence."

Fire Run Payment Policy: There was some discussion about what to do with people who can't afford to pay the total fire run bill at once.

Motion by Forbes to table the discussion, seconded by Gray

Vote 4-1 MOTION CARRIED

Election Inspectors Pay Rates:

Motion by Clinesmith, supported by Stack, to pay \$8/hr for the election inspectors and \$8.50/hr for the chairpersons.

Vote 5-0 MOTION CARRIED

Sparkle & Shine Contract: There was some discussion about the contract, if it was necessary, and the increase in price

Motion by Clinesmith, supported by Stack, to approve the contract for Sparkle & Shine

Vote 5-0 MOTION CARRIED

Electronic IRS Transfer: The township has been getting warning notices from the IRS about penalties for not using the electronic system.

Motion by Gray, supported by Forbes, to use the EFTPS system to pay Federal taxes electronically.

Vote 5-0 MOTION CARRIED

Web Site: Stadler was asked to check the links on the web site and if any updates needed. He suggested a free search bar and that he was willing to update the website once he gets access.

Speed Sign on Washburn Rd North of Juniata School: Deputy Roland detailed that the 25mph sign traveling south on Washburn Rd does not create an enforceable zone. Matt Colosky would like there to be another 25mph sign and a school sign.

Motion by Forbes, supported by Stadler, to contact the Road Commission and ask for 25mph and school crossing signs.

Vote 5-0 MOTION CARRIED

Public Comment:

Don Clinesmith stated that there is sections of Vassar Township in the floodplain. He asked how much money was still outstanding in the collection of fire runs, who had access to the township codes, and that the Township Planning Commission was discourteous to the man present at the meeting by scrutinizing him, yet refusing to follow the law by filling out the I-9 forms.

Gary Hicks of Republic Services introduced himself and asked the people present about any needs and concerns they had with their garbage service. *(amend 3-13-12) He agreed to empty the township's bin twice a week.*

Motion by Forbes, supported by Gray to adjourn.

Mote 5-0 MOTION CARRIED

Meeting Adjourned at 9:27pm

Minutes Prepared by Clerk Clinesmith

Vassar Township Clerk

Vassar Township Supervisor