

Vassar Township Board of Trustees
Regular Meeting – December 13, 2011
Phone: (989) 823-3541

4505 W. Saginaw Rd
PO Box 1651
Vassar, MI 48768

The meeting was called to order by Supervisor Forbes at 7:02pm
The pledge was led by Supervisor Forbes.

Roll Call:

Present: Treasurer Stack, Clerk Clinesmith, Supervisor Forbes, Trustee Stadler,
Trustee Gray
Absent: None

Approval of Minutes:

Motion by Forbes, supported by Stadler to approve the November 9 , 2011 minutes
Vote 5-0 MOTION CARRIED

Treasurer's Report:

Motion by Forbes, supported by Clinesmith to accept the treasurer's report in the
amount of \$43,975.63
Vote 5-0 MOTION CARRIED

Clerk's Report:

Clerk Clinesmith read MCL168.970, which states that "such office shall be filled in
the same manner by temporary appointment effective until a successor shall be duly
elected and qualified". I.e. the election takes immediate effect. The auditors have
been met with, fire runs have been billed for 2010 and 2011.

Motion by Clinesmith to not bill for fire runs for 2008, 2009. Motion dies for lack of
support.

Report continues, election training in Lansing in early December, QVF training later
in the month. There are some records still missing—signed contracts, oath of offices
for planning commission, planning commission minutes, W-4, I-9. Clerk is working
on recreating W-2, W-3 for 2008. The IRS is granting an extension on the \$5,000
fine, but has already confiscated \$700 from overpayment of taxes.

Trustee's Report:

November 10, 2011:

- A. Asked if heard anything on new applications and permits. Zoning Administrator
said he would check with the Township Attorney.
- B. Bruce Foether asked about maps. Supervisor Forbes said he has ~~an~~ *one* and is
looking into getting it enlarged.
- C. Zoning ordinances need a new front page. The word "proposed" need to be
removed, needs to add the month, and date. The last page needs date when it took
effect, date when adopted, and date when it was in the paper.
- D. Motion made to receive special land use application on parcel 020-018-000-
3100-00 875 State Road, Vassar, MI. David Albrecht 5795 S Vassar Td, Vassar, MI
Applicant. James C & Mary R Wyckoff, PO Box 41 Vassar, MI, Owner Carried

E. Motion made for a better explanation on Part 1 pertaining to open air business, also better information on the drawing and more information on everything. Carried. Asked Curtis Pennell to have Dave Albrecht at next regular meeting.

December 8, 2011:

A. David Albrecht was given permission to continue as is on special land use permit for parcel 020-018-000-3100-00 until January 2012 planning commission meeting.

Was also asked to submit a revised permit.

B. Planning Commission voted to have Tuscola County take care of driveway permits. ~~Down~~ Does the township board approve of this?

C. Planning Commission members asked Supervisor Forbes to reappoint Ben Partridge as a member. All members voted "Yes". Ben Partridge abstained.

D. Planning Commission members all voted "Yes" to keep Planning Commission at seven members.

Zoning Administrator's Report: See attached

Communications:

Jim Mclosky provided the township with some Consumer booklets from Senator Green's office

FEMA – flood plain maps have been provided to the township and are available to be viewed.

Guests:

Sheriff Lee Teschendorf – discussed parts of the Sheriff's contract for police protection

Vassar City Manager Brad Barrett -- discussed parts of the police protection contract offered by the City of Vassar

New Business:

Approve Police Protection Contract:

Resolution 04-2011 offered by Forbes, supported by Gray to approve the Sheriff's Contract

Gray YEA

Stadler NAY

Forbes YEA

Clinesmith YEA

Stack NAY

Vote 3-2 RESOLUTION CARRIED

Approve Insurance Contract:

Resolution 05-2011 offered by Clinesmith, supported by Stadler to approve the Insurance Contract with Ted Hartleb Agency

Stack YEA

Clinesmith YEA

Forbes YEA

Stadler YEA

Gray YEA

Vote 5-0 RESOLUTION CARRIED

Approve Assessor's Contract:

Resolution 06-2011 offered by Forbes, supported by Gray to approve assessor

Debby Valentine's Contract

Forbes YEA

Stadler YEA

Gray YEA

Stack YEA

Clinesmith YEA

Vote 5-0 RESOLUTION CARRIED

Meeting recessed at 8:24pm

Meeting called to order at 8:26pm

Chris Wickins Snow Plow Bid

Motion by Forbes, seconded by Gray to approve \$45 bid by Chris Wickins for Snowplowing

Vote 5-0 MOTION CARRIED

Board of Review:

The hours were announced for the Board of Review meeting in March

March 6, 2012 7pm Organizational meeting

March 14, 2012 2-5pm and 6-9pm

March 15, 2012 9am-12noon and 1-4pm

Old Business:

Appointment to Library Board

Motion by Forbes, seconded by Stack to reappoint Onna Clinesmith to the Library Board for a 4-year term

Vote 4-0, 1 abstention. MOTION CARRIED

Appointment to Zoning Board of Appeals

Motion by Forbes, seconded by Clinesmith to reappoint Christine Loudon to the Zoning Board of Appeals for a 3-year term

Vote 5-0 MOTION CARRIED

Appointment to Planning Commission

Motion by Forbes, seconded by Clinesmith to appoint Russell Kime to the Planning Commission

Vote 3-2 MOTION CARRIED

Any Other Appointments to Come Before the Board

Discussion of Beth Fall and the Parks and Recreation board, to be brought up at the next meeting

Policy on Only Treasurer Receiving Money

Motion by Forbes that based on what the lawyer says, the supervisor and clerk can

accept money to give to the treasurer for property taxes with receipt. Motion rescinded to contact lawyer first.

Policy on Mail Pickup to Allow the Clerk to Pick Up Mail

Motion by Forbes, seconded by Stadler to allow the clerk to pick up mail

Vote 5-0 MOTION CARRIED

Policy on Who Has Keys to Hall

Discussion about setting a policy on which people should have keys to the hall.

Clinesmith said he would ask the clerks at the Clerk meeting and bring back up in January.

Destroyed Voting ~~Maching~~ Machine

Motion Forbes, seconded by Stack to turn claim in to insurance company for accidentally damaged voting machine

Vote 5-0 MOTION CARRIED

Public Comment:

Bruce Foether had a question about Huyghe's void check.

Don Clinesmith mentioned that the FEMA maps have drastically changed and my cause problems with insurance.

John Engels stated that after 1986 there was a resolution to deal with Flood insurance.

Don Clinesmith mentioned that with the Parks and Rec board that nothing is going on in Vassar Township.

Onna Clinesmith said that the Parks and Recs board has a developed a plan and is looking for new members, and that the members on the board don't get paid. She also mentioned inconsistencies of the driveway of the township hall, that it should take care of its own business.

Don Clinesmith mentioned that he though the county was doing a good job with driveways.

Ben Partridge mentioned the township was doing driveway permits because the township was more restrictive.

Bruce Foether discussed his experience with getting a driveway permit.

Ben Partridge asked why the public bonds were increased for the supervisor. He asked if there was a video copy of the minutes of the last minutes in the record. He also stated he believed that the motion for the planning commission member was in violation of the law, that it should have been to fill the remainder of a term and not a three year term.

Michael Clinesmith thanked the township, said he would work with the township and announced that Onna Clinesmith was his deputy.

Sheriff Teschendorf submitted a page titled "Millage request information" explaining the reasoning behind increasing the county's road patrol Millage another .3 mill.

John Stack questioned the township's policy on bids, and about publishing in the paper for asking for contracts

Onna Clinesmith said she was working as deputy as a volunteer, that her interest is in what is good for the township.

Motion by Forbes supported by Gray to adjourn.
MOTION CARRIED

Meeting adjourned at 9:53pm

Minutes Prepared by Clerk Clinesmith

Vassar Township Clerk

Vassar Township Supervisor