

Vassar Township

4505 W. Saginaw Rd. P.O. Box 1651, Vassar, MI 48768

Phone (989) 823-3541

Fax (989) 823-0193

APPLICATION FOR HOME OCCUPATION PERMIT

I/We (Resident Name/s): _____

Hereby apply for a Home Occupation Permit at:

Property Address: _____

Property I.D. No.: _____

The Home Occupation is (Please describe below):

Pursuant to Section 18.14 of the Vassar Township Zoning Ordinance, I certify that the below conditions have been, and will continue to be, complied with:

Yes No

___ ___ A. The nonresidential use shall only be incidental to the primary residential use.

___ ___ B. No equipment or process shall be used in such home occupation which creates noise, vibration, glare, fumes, odors or electrical interference detectable to normal senses, off the lot. In the case of electrical interference, no equipment or process shall be used which creates visual or audible interference in any radio or television receivers off the premises, or cause fluctuations in line voltage off the premises.

___ ___ C. The home occupation shall not employ more than two (2) persons, one of whom must reside on the premises.

___ ___ D. The majority of all activities shall be carried on indoors. No visible outdoor storage, display is limited to 100 square feet.

___ ___ E. There shall be no change in the exterior appearance of the building or premises, or other visible evidence of the conduct of such home occupation other than one announcement sign, not exceeding six (6) square feet in area, not internally or externally illuminated and not to exceed four (4) feet over all in height in the yard or no higher than eaves attached on the front of the building in which the business occurs.

___ ___ F. No traffic shall be generated by such home occupation greater volumes than would normally be expected in a residential neighborhood, and any need for parking generated by the conduct of such home occupation shall be met off the street and other than in a required front yard, although motor vehicles may be parked in an existing driveway if it is of sufficient size. No additional off-street parking demand shall be created.

Yes No

___ ___ G. Visits by customers shall be limited to the hours of 8:a.m to 6 p.m..

___ ___ H. Limited retail sales may be permitted on the premises as part of home occupation advertising of the retail sale of goods or services produced or sold on the premises is permitted in newspaper, radio, television media and etc..

___ ___ I. The home occupation shall not occupy more than twenty-five percent (25%) of the gross floor area of one floor of said dwelling unit. An accessory building may be used for a home occupation only if such building is located on a lot of three (3) acres or more in size, the lot is not located within a platted subdivision or condominium subdivision, and the designated work area within the building does not exceed six hundred (600) square feet in area.

___ ___ J. The home occupation shall not entail the use or storage of explosive, flammable or otherwise hazardous waste.

___ ___ K. There shall be no equipment or machinery used in connection with a home occupation which is industrial in nature.

A zoning permit is required. It shall be issued by the zoning administrator when all the above requirements have been met, but no sooner than fourteen (14) days after the application has been received and a copy of the application has been transmitted to the Township Board and Planning Commission and a copy is sent to abutting properties within three hundred (300) feet by first class mail. Following a request by the Township Board or Planning Commission, or an abutting property owner, the application may be processed as a special land use pursuant to the provisions of Article 7 in which case all of standards of Section 7.08 A must also be met.

I understand that the home occupation permit application is not effective until it has been transmitted to and received by the Vassar Township Planning Commission and the Vassar Township Board of Trustees and a copy of the application has been sent to abutting properties within three hundred (300) feet of the subject property.

Date

Print Name of Applicant

Signature of Applicant

ZONING ADMINISTRATOR REVIEW

The above requirements have been complied with, except for the following:

The following modifications need to be made prior to transmittal of the application to the Vassar Township Planning Commission and the Vassar Township Board of Trustess.

Date

Zoning Administrator

DATES OF MAILING AND PRESENTATION

Date of mailing to adjoining property owners : _____

Date of review by the Vassar Township Planning Commission: _____

Date of review by the Vassar Township Board of Trustees: _____

VASSAR TOWNSHIP PLANNING COMMISSION REVIEW

The application for permit is approved, subject to the following: _____

Date

Secretary, Vassar Township Planning Commission

VASSAR TOWNSHIP BOARD OF TRUSTEES REVIEW

The application for permit is approved, subject to the following: _____

Date

Vassar Township Clerk

Permit fee: **\$25.00**

Received: _____
Date

Check No.

